

CARLTON GERRELL, MAYOR
KIM FOSTER, CITY MANAGER
FRED MCLEAN, ATTORNEY



JACKIE JONES, VICE-MAYOR
GAYLE GRIFFITH, COMMISSIONER
SAM THARPE, COMMISSIONER
JOHN ETHERIDGE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS SPECIAL CALLED MEETING AGENDA**

**CITY HALL COURTROOM
June 29, 2022
11:00 A.M.**

****SPECIAL CALLED MEETING****

Public Hearing

- 1.) FY 2022-2023 Property Tax Rate Ordinance (Second Reading)**
- 2.) FY 2022-2023 Budget Ordinance (Second Reading)**
- 3.) Ordinance to Amend Paris Municipal Code 11-1309 and 11-1804 – Sign Permit and Planning Commission Fees (Second Reading)**

Call to Order: Carlton Gerrell, City Mayor

Roll Call: Traci Shannon, Finance Director

Pledge of Allegiance and Prayer

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

OLD BUSINESS

- 1.) 2022-2023 Property Tax Rate Ordinance (Second Reading):** Kim Foster, City Manager
- 2.) FY 2022-2023 Proposed Budget Ordinance (Second Reading):** Kim Foster, City Manager
- 3.) Ordinance to Amend Paris Municipal Code 11-1309 and 11-1804 – Sign Permit and Planning Commission Fees (Second Reading):** Jennifer Morris, Community Development Director
- 4.) Request to Acquire Undeveloped Alley off of Maple Street:** Kim Foster, City Manager

Adjournment

OLD BUSINESS AGENDA ITEM NO. 1 2022 Property Tax Rate Ordinance (Second Reading)

The current property tax rate is \$.80 per \$100 of assessed value. Per your direction at our June 2nd meeting, the following ordinance reflects no change in value from our current rate of \$.80 cents.

Ordinance No. 1283

AN ORDINANCE Fixing the Property Tax Rate and Providing for the
Date and Condition of Payment for the Year 2022.

BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following shall be the property tax rate and conditions by which they may be paid for the year 2022.

SECTION 1. A tax of \$0.80 per hundred dollars (\$100) of assessed valuation on all taxable property, real and personal, within the corporate limits of the City of Paris, be and hereby is levied for the use of the City of Paris, Tennessee, for the taxable year of 2022.

SECTION 2. All taxes on property, both real and personal, shall be due and payable upon the effective date of this ordinance and shall become delinquent on the first (1st) day of March, 2023. In the event that payment is not made before March 1, 2023, the amount of said tax will become delinquent and a penalty of one and one-half percent (1.5%) for

each month thereafter for twelve months upon all taxes remaining shall be imposed by the City and paid into the City Treasury.

SECTION 3. All ordinance and parts of ordinances or resolutions in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect on the first day of October 2022.

Passed and adopted June 2, 2022.

Passed and adopted June 29, 2022.

Mayor

Finance Director

OLD BUSINESS
AGENDA ITEM NO. 2
FY 2023 Proposed Budget Ordinance (Second Reading)

The following proposed FY 2023 Budget Ordinance is submitted for your consideration. Items of interest include:

- An 8% COLA for all employees.
- A 10% increase in the cost of healthcare premiums.
- An increase of \$500,000 to the paving budget to bring it to \$1,200,000. **NOTE: This amount has been increased by \$200,000 to compensate for higher than anticipated cost.**
- The receipt of the second half of the Federally funded ARPA - State & Local Fiscal Recovery Fund in the amount of \$1,491,875.
- Two new full-time positions, a second Codes Enforcement Officer and another Equipment Operator II.
- Seven different grant projects including the completion of sidewalks along Wilson & Patriot Streets, new signalization in downtown (2 grants), replacement of the Rison Street bridge, a home repair/replace program, downtown building improvements, and a signalization & sidewalk project along Tyson/Mineral Wells. Total matching dollars for these grants are \$145,000.

Currently, the budget shows revenues will exceed expenditures in the General Fund by \$331,021, but if we subtract the amount of ARPA/SLFRF funds received in excess of those budgeted to be spent during FY '23 we are still in the black but only in the amount of \$39,146. We have a safe and healthy fund balance in the amount of \$5,335,404.

In the Landfill there is a planned surplus of \$56,045.

There is a significant budgeted deficit in the Sanitation Fund of \$552,898 due to two sanitation trucks to be purchased. One is a holdover from FY '22 where we ordered the truck but have not yet received it. The Sanitation Fund has a very healthy fund balance.

ORDINANCE NO. 1284

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2023:

	<u>2021 Actual</u>	<u>2022 Budgeted</u>	<u>2023 Proposed</u>
Property Taxes	\$1,505,035	\$1,702,000	\$1,727,000
Sales Tax (State & Local)	\$6,570,781	\$6,125,950	\$7,298,500

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues						
Local Taxes	\$9,213,874	\$8,912,200	\$10,022,950			
State of TN	1,750,182	1,512,000	1,776,800			
Federal Government	116,089	949,000	871,480			
Other Sources	2,228,819	3,144,450	3,926,273	1,652,142	1,575,400	1,675,400
Total Revenues	\$13,308,964	\$14,517,650	\$16,597,503	\$1,652,142	\$1,575,400	\$1,675,400

Expenditures						
Salaries	\$5,227,131	\$5,557,258	\$6,069,326	\$455,210	\$469,722	\$507,940
Other	7,219,804	9,298,166	10,197,156	1,048,175	1,516,984	1,720,357
Total Expenditures	\$12,446,935	\$14,855,424	\$16,266,482	\$1,503,386	\$1,986,705	\$2,228,298
Beginning Fund Balance	\$4,811,149	\$5,673,178	\$5,335,404	\$3,360,753	\$3,509,510	\$3,098,205
Ending Fund Balance	\$5,673,178	\$5,335,404	\$5,666,425	\$3,509,510	\$3,098,205	\$2,545,307
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	225,987	200,500	271,450
Total Revenues	\$225,987	\$200,500	\$271,450
Expenditures			
Salaries	\$45,608	\$48,616	\$52,490
Other	648,034	152,462	162,915
Total Expenditures	\$693,642	\$201,078	\$215,405
Beginning Fund Balance	\$717,625	\$249,970	\$249,392
Ending Fund Balance	\$249,970	\$249,392	\$305,437
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
Total Revenues	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
Expenditures						
Salaries						
Other	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000

Total Expenditures	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000
Beginning Fund Balance	\$147,591	\$172,350	\$139,900	\$351,271	\$352,733	\$345,733
Ending Fund Balance	\$172,350	\$139,900	\$106,650	\$352,733	\$345,733	\$336,433
No. of FTE Employees	0	0	0	0	0	0

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2023 (July 1, 2022 through June 30, 2023) the following amounts as set forth above:

General Fund	\$21,932,907
Sanitation	4,773,605
Landfill	520,842
Drug Fund	181,950
Cemetery Fund	346,433
Total All Funds	\$27,755,737

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

**CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT
FISCAL YEAR 2023 DEBT SERVICE PAYMENT**

	Authorized Unissued	Outstanding	Payment Fund	Principal	Interest	Total Debt Service
LOAN AGREEMENTS						
RDA Loan 2012	0	22,17	Economic	22,917	0	22,917
TOTAL LOANS	\$0	\$22,917		\$22,917	\$0	\$22,917
GO BONDS						
TML Bond Series 2012	\$0	\$208,740	General	\$110,000	\$8,320	\$118,320
TML Bond Series 2015	0	695,000	General	260,000	20,000	\$280,000
Energy Cons Bond 2017	0	2,085,000	General	130,000	10,202	\$140,202
TML Bond Series 2020	0	831,000	General	91,000	15,946	\$106,946
TOTAL BONDS	\$0	\$3,819,740		\$591,000	\$54,468	\$645,468



SECTION 5. For Fiscal Year 2023, the following capital projects as proposed:

Project	Proposed Appropriation Amount	By Debt
STBG for Signal Replacement	\$31,500	\$0
Rison St. Bridge Replacement	\$167,500	\$0
2018 TA Grant for Sidewalks	\$520,600	\$0
2020 Multimodal Access Grant	\$46,000	\$0
2021 Multimodal Access Grant	\$50,000	\$0

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 8. This ordinance shall take effect July 1, 2022, the public welfare requiring it.

Mayor

Finance Director

OLD BUSINESS
AGENDA ITEM NO. 3
Ordinance to Amend Paris Municipal Code 11-1309 and 11-1804 – Sign Permit and Planning Commission Fees (Second Reading)

Staff recently discovered that the Fee Schedule for sign permits and building inspections were not properly codified in the Zoning Ordinance. The Ordinances implementing these Rate Schedules were properly passed some time ago, they just never made it into the Code Book. This Ordinance cleans up these Fee Schedules and puts them in the Zoning Ordinance for easy reference by staff and the public.

Ordinance No. 1282

AN ORDINANCE
to Enact 11-1309 and 11-1804 of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee as follows:

A. That Title 11 Chapter 13 be amended by enacting the following as 11-1309:

11-1309. Sign Permit Fees. Fees for issuance of a sign permit are as follows:

\$0 - \$100	\$0.00
\$101 - \$2,000	\$10.00
\$2,001 - \$15,000	\$20.00
\$15,001 - \$50,000	\$50.00
\$50,001 - \$100,000	\$100.00
\$100,001 - \$500,000	\$200.00
\$500,001 - \$1,000,000	\$400.00
\$1,000,001 - \$2,000,000	\$800.00

(Ord. # 1282, 06 / 29 / 22).

B. That Title 11 Chapter 18 be amended by enacting the following as 11-1804:

11-1804. Planning Commission Fees. There shall be a fee for submittals presented for review pursuant to Title 11 of the Paris Municipal Code as follows:

Board of Zoning Appeals	\$100.00
Rezoning Requests	\$100.00
Preliminary Subdivision Plats	\$100.00
Minor Subdivision Plats	\$25.00
Final Subdivision Plats	\$50.00
Site Plan Review – Minor	\$50.00
Site Plan Review – Major	\$100.00

(Ord. # 1282, 06 / 29 / 22).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted June 2, 2022.

Passed and adopted June 29, 2022.

Mayor

Finance Director

OLD BUSINESS
AGENDA ITEM NO. 4
Request to Acquire Undeveloped Alley off of Maple Street

The following email was received from Ms. Julia Puckett of 201 Maple St. She is requesting acquisition of the below noted undeveloped ROW. This request was sent to the Planning Commission for their recommendation. The P.C. reviewed this request at their regular meeting held on June 9 and their recommendation is to grant Ms. Puckett's request WITHOUT adding the Keenan Amendments as they are not necessary in this case.

From: J9ulia puckett <grannypuckett65@yahoo.com>
Sent: Monday, May 23, 2022 1:47 PM
To: Jennifer Morris <jmorris@cityofparistn.gov>
Subject: Strip of land on maple street

We are interested in acquiring the 20 foot strip of property adjacent to 201 Maple street at the intersection of Maple and Brown street. We own both sides of this strip and would like to join them. There is a split tree ready to fall possibly towards our house and another dead one plus a bunch of old trash and debris in the ditch. If we owned the property we would clean it up lowering any additional cost to the city. We appreciate your time and consideration on this matter. Thank you and God bless.
Michael and Julia Puckett.

