

CARLTON GERRELL, MAYOR
KIM FOSTER, CITY MANAGER
JAMES SMITH, CITY ATTORNEY



JACKIE JONES, VICE MAYOR
GAYLE GRIFFITH, COMMISSIONER
SAM THARPE, COMMISSIONER
JOHN ETHERIDGE, COMMISSIONER

**BOARD OF COMMISSIONERS MEETING MINUTES
CITY OF PARIS, TENNESSEE
October 6, 2022
5:00 P.M.**

Public Hearing

**Ordinance to Enact 11-821 in the Paris Municipal Code Zoning Ordinance Table of Uses
to allow Micro-Breweries**

Discussion: No comments from citizens. The public hearing was duly closed.

Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 5:00 p.m. on Thursday, October 6, 2022, in the Paris City Hall Courtroom.

The meeting was called to order by Vice-Mayor Jackie Jones with the following roll call:

- Present:** Vice Mayor Jackie Jones, presiding
Commissioner Gayle Griffith
Commissioner John Etheridge
Commissioner Sam Tharpe
- Also Present:** City Manager Kim Foster
Community Development Director Jennifer Morris
Finance Director Traci Shannon
City Attorney James Smith
- Absent:** Carlton Gerrell
- Media:** Ken Walker, Paris Post Intelligencer
Shannon McFarlin, NWTN Radio

Jackie Jones led the meeting with the Pledge of Allegiance followed by a prayer led by Sam Tharpe.

APPROVAL OF MINUTES: Regular Meeting – August 4, 2022

DISCUSSION: None

ACTION: Sam Tharpe made a motion, seconded by Gayle Griffith to approve the minutes as presented.

VOTE: Unanimous

COMMENTS FROM CITIZENS: None

COMMENTS FROM THE COMMISSION: None

SERVICE RESOLUTIONS AND PROCLAMATIONS: None

OLD BUSINESS:

OLD BUSINESS

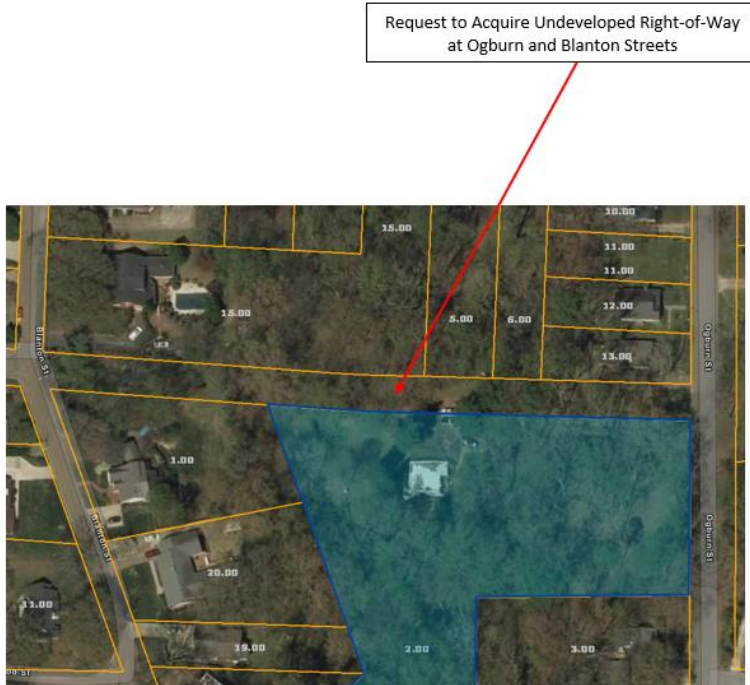
AGENDA ITEM NO. 1

Request to Divest of the Undeveloped Alley off of Ogburn Street

DISCUSSION: Vice Mayor Jones presented this item of business stating that this had been previously reviewed by the board and asked for any further discussion. There was no further discussion.

ACTION: Commissioner Tharpe made a motion, seconded by Commissioner Etheridge to approve the request to divest of the undeveloped alley off of Ogburn Street with Keenan Amendments attached.

VOTE: Unanimous



OLD BUSINESS

AGENDA ITEM NO. 2

Ordinance to Enact 11-821 in the Paris Municipal Code Zoning Ordinance Table of Uses to allow Micro-Breweries (First Reading)

DISCUSSION: Vice Mayor Jones presented this item adding that it had previously appeared before the Commission for first reading and discussion. She questioned the Commission as to whether they needed more discussion and there was none.

ACTION: Commissioner John Etheridge made a motion, seconded by Commissioner Sam Tharpe to approve the ordinance to enact 11-821 in the Paris Municipal Code Zoning Ordinance Table of Uses, amending the zoning ordinance to allow Micro-Breweries and Micro-Distilleries on second and final reading.

VOTE: Unanimous

ORDINANCE NO. 1286

**AN ORDINANCE
to enact 11-821 of the Paris Municipal Code**

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that 11-300, Table 1 be amended, 11-502C, 11-503C, 1-504C, 11-505C, 11-506C, 11-602B, 11-603B and 11-604B be amended; and the following be enacted as Title 11, Chapter 821 of the Paris Municipal Code:

- (1) That 11-300, Table 1 be amended to allow Micro-Breweries and Micro-Distilleries as a use by right in the M-1, M-2 and P-M Districts, and allowed as a special permit use in the B-1, B-2, B-3, P-B and SC-1 Districts;
- (2) That 11-502C, 11-503C, 1-504C, 11-505C, and 11-506C be amended to allow Micro-Breweries and Micro-Distilleries as a special permit use.

(3) That 11-602B, 11-603B, and 11-604B be amended to allow Micro-Breweries and Micro-Distilleries as a use by right.

(4) That the Following be enacted as Title 11, Chapter 821:

11-821. Development Standards for Micro-Breweries and Micro-Distilleries. The Board of Zoning Appeals may authorize the issuance of a special use permit for Micro-Breweries and Micro-Distilleries as indicated on Table 1 after first holding a public hearing as provided in this section and subject to the following additional standards.

B. Development Standards for Micro-Breweries and Micro-Distilleries:

1. Zoning Districts – Micro-Breweries and Micro-Distilleries shall be allowed as a use by right in the M-1, M-2 and P-M Districts and as a conditional use in the B-1, B-2, B-3, P-B and SC-1 Districts.
2. Parking – Where no on-street parking is provided, the following parking requirements shall apply:

One (1) space per one thousand (1,000) square feet of gross floor
3. Development shall not generate traffic, parking, noise, vibrations, glare, fumes, odors or electrical interference beyond what normally occurs in the applicable zoning district.
4. The outside appearance shall maintain conformance with the general character of the district in which it is located.
5. No outdoor storage shall be permitted.
6. By-products or waste from the production of malt or distilled liquor shall be properly disposed of off the property.
7. All malt, or distilled liquor production shall be within completely enclosed structures.
8. If such facility includes distribution, it shall only be for small scale, regional distribution to limit the number of commercial trucks that come to and from the facility. Such facility must maintain property loading facilities.

C. Submission of a Site Plan

If required by the zoning district, a site plan meeting the requirements of 11-1101 et.seq. and any requirements applicable to the specific zoning district must be submitted to the appropriate governing body including but not limited to structures, parking, signage, drainage, landscaping and screening.

D. Final Approval and Certificate of Occupancy. The following information must be submitted to the city manager or city manager’s designee before final approval can be obtained and a certificate of occupancy can be issued:

1. Certification by a registered engineer or surveyor as to the accuracy of the survey and placement of monuments where required.
2. Certification by the Paris Board of Public Utilities that all public utilities and sewage disposal shall be available to the site, shall be capable of servicing the proposed use and that all required utilities have been provided in compliance with all local county and state standards and regulations.
3. Certification that all buildings, structures, and other improvements to the land have been constructed and installed according to the site plan in compliance with all specifications of this section and the building codes.
4. Certification that all applicable federal, state and municipal codes, including municipal fire, building and electrical codes are in compliance.
5. Certification that all applicable federal, state and municipal codes for the sale or distribution of alcoholic beverages have been met. (Ord. #1286, 10/6/ 2022).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its final passage and adoption.

Passed and adopted September 8, 2022.

Passed and adopted October 6, 2022.

w/Carlton Gerrell
Mayor

s/Traci Shannon
Finance Director

NEW BUSINESS:

NEW BUSINESS

AGENDA ITEM NO.1

Financial Update

Finance Director Traci Shannon presented the financial update. According to Ms. Shannon, we started off the fiscal year with another increase in retail sales tax revenue. The month of July was up 9.96% compared to July of last year. Just as a reminder, last July we were up 5.87% compared to the previous year.

General Fund revenues were ahead of expenditures for the month of August, but they are behind fiscal year-to-date. Some of the larger expenses during the month included \$43K for the Johnson Park project and \$21K for Eiffel Tower Park sunshades. Street Dept expenses included \$61K for a mini-excavator and \$55K for a new crew cab truck. We also spent \$155K on the Wilson Street project.

We will see revenue steadily come in during September for the ESN 122 Fire Fees which were mailed August 31st. Those payments are due September 30th.

As a reminder, property taxes for the City of Paris will no longer be paid in our office. They will be paid at the Henry County Trustee's office. There will be one bill which will include the City and the County taxes that are payable. The 2022 tax notices should be mailed out around October 1st and due by the last day of February, 2023.

Commissioner Sam Tharpe commended staff on receiving the Comptroller's Commendation of Excellence. He thanked the Finance Director and her department for their handling and care of the city's finances. He also inquired as to the status of the city's debt service. City Manager Kim Foster stated that the 2012 TML Bond falls off next year in 2023 which will provide the city some relief and the opportunity, depending on the economy, to possibly look at some building projects. She informed the Commission that the facilities study in process by TLM should be completed prior to that time. The City Manager also pointed out that the city had received the Comptroller's award every year since Finance Director Traci Shannon had been over the Finance Department.

No motion was required for this item of business.

Other Financial Business:

Personnel changes in August:

New Employees (3): Full-Time Dispatcher, Full-Time Firefighter, and Full-time Building Inspector

Resignations (1): Patrolman

We issued five business licenses in August:

New Business (3): GG's Picnic Basket, Ballard Custom Automotive, Lauren O'Neal Art

Ownership Name Change (1): Kilpatrick's Childcare

Business Name/Location Change (1): Jack's Java Urban Café

CITY OF PARIS, TENNESSEE							
RETAIL SALES TAX REVENUE							
	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	% Incr(Decr)
JULY	\$791,918	\$787,901	\$802,267	\$898,979	\$951,793	\$1,046,570	9.96%
AUGUST	\$775,581	\$790,533	\$799,378	\$843,541	\$895,516		
SEPTEMBER	\$812,873	\$774,425	\$797,992	\$888,921	\$965,256		
OCTOBER	\$777,777	\$761,812	\$761,453	\$873,733	\$974,047		
NOVEMBER	\$821,637	\$809,116	\$807,105	\$874,641	\$988,199		
DECEMBER	\$927,868	\$960,027	\$957,286	\$1,097,412	\$1,210,615		
JANUARY	\$689,391	\$665,013	\$713,906	\$844,826	\$839,389		
FEBRUARY	\$697,202	\$704,313	\$727,380	\$719,938	\$859,647		
MARCH	\$840,412	\$877,659	\$840,175	\$1,101,592	\$1,102,651		
APRIL	\$774,320	\$849,875	\$865,360	\$1,040,359	\$1,060,677		
MAY	\$840,600	\$863,697	\$949,140	\$1,005,346	\$1,105,515		
JUNE	\$849,365	\$873,145	\$966,861	\$1,013,926	\$1,125,455		
TOTAL	\$9,598,946	\$9,717,515	\$9,988,303	\$11,203,215	\$12,078,759	\$1,046,570	
Previous YTD % Increase/Decrease	1.66%	1.24%	2.79%	12.16%	7.82%	9.96%	

MONTHLY OPERATING STATEMENT
August 2022

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,727,000	3,360	4,041	0.23%
Local Option Sales Tax	6,086,700	554,217	1,100,788	18.09%
Wholesale Liquor / Beer	875,000	84,264	179,018	20.46%
Business Tax	400,000	2,872	9,161	2.29%
Fees & Licenses	168,500	34,834	36,603	21.72%
In Lieu Payments	904,250	91,553	154,737	17.11%
Grants	1,036,430	81,426	81,426	7.86%
State Shared taxes	1,791,800	146,984	293,523	16.38%
All Other	1,615,948	636,846	853,371	52.81%
Federal ARPA Grant	1,491,875	0	0	0.00%
ARPA/TDEC-WII	500,000	0	0	0.00%
Total General Fund Revenue	16,597,503	1,636,355	2,712,666	16.34%
Solid Waste Collection - BPU	1,250,000	105,870	218,808	17.50%
Solid Waste Disposal - Transfer	400,000	42,424	82,394	20.60%
Other Revenue	25,400	24	25,275	99.51%
Total Sanitation	1,675,400	148,318	326,477	19.49%
Gate Receipts - Brush & Debris	140,000	9,744	25,547	18.25%
County Share Operating Exp	30,000	0	0	0.00%
Gate Receipts - Tires	10,000	4,685	5,590	55.90%
Other Revenue	91,450	398	35,611	38.94%
Total Landfill	271,450	14,827	66,748	24.59%
Total Drug Fund	42,050	4,983	14,070	33.46%
TOTAL REVENUES	18,586,403	1,804,483	3,119,960	16.79%

EXPENDITURES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	229,961	7,217	34,608	15.05%
General Administration	423,856	32,351	66,623	15.72%
Economic Development	178,474	13,618	27,680	15.51%
Elections	4,500	0	0	0.00%
Financial Administration	331,384	19,736	63,320	19.11%
City Hall Building	104,397	8,726	18,837	18.04%
Police Department	2,369,010	162,817	449,214	18.96%
Emergency Communications	748,932	55,213	112,911	15.08%
Fire Department	1,923,446	138,539	318,903	16.58%
Building Inspection	178,037	10,724	30,738	17.27%
Street Maintenance	1,772,747	270,331	473,527	26.71%
State Street Aid	1,683,000	3,728	3,728	0.22%
Storm Water Management	72,140	1,859	8,980	12.45%
Street Lighting	116,000	10,446	16,620	14.33%
City Garage	310,298	29,480	61,062	19.68%
Cemetery Maintenance	73,324	9,248	18,496	25.23%
Health & Animal Control	199,228	13,557	33,542	16.84%
Civic Center	692,100	54,469	126,272	18.24%
Parks & Recreation	1,111,601	165,245	314,901	28.33%
Library	183,430	0	30,572	16.67%
Community Development	1,376,700	208,781	283,623	20.60%
ARPA-SLFRF	1,000,000	37,562	136,162	13.62%
ARPA/TDEC-WII	500,000	3,996	7,950	1.59%
Debt Service	683,917	13,777	127,322	18.62%
General Fund Expenditures	16,266,482	1,271,420	2,765,589	17.00%
Sanitation Collection	1,566,797	69,489	383,058	24.45%
Contractual Services	661,500	76,412	138,212	20.89%
Total Sanitation	2,228,297	145,901	521,270	23.39%
Total Landfill	215,404	20,416	66,835	31.03%
Total Drug Fund	75,300	784	834	1.11%
TOTAL EXPENDITURES	18,785,483	1,438,521	3,354,528	17.86%

REVENUES OVER / (UNDER) EXPENDITURES	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	364,935	(52,924)
Sanitation	2,417	(194,793)
Landfill	(5,589)	(87)
Drug Fund	4,199	13,236

NEW BUSINESS
AGENDA ITEM NO. 2
Appointments to Boards

DISCUSSION: None

ACTION: Commissioner Sam Tharpe made a motion, seconded by Commissioner Gayle Griffith to approve the appointments to boards as presented.

VOTE: Unanimous

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Alcoholic Beverage Control Board 3 Year Term (Mayor w/Commission Approval)	James Smith	Tas Smith	June 4, 2024	June 4, 2024

NEW BUSINESS
AGENDA ITEM NO. 3

Ordinance to Enact 11-822 Standards for Residential Occupancy in Commercial Districts of the Paris Municipal Code (First Reading)

DISCUSSION: City Manager Kim Foster pointed out that this type of use, mixed residential in commercial/industrial districts had been researched at length and found very little comparisons to other jurisdictions. This proposed ordinance would require this use as a special use permit. A great deal of thought went into the preparation of this ordinance.

Commissioner John Etheridge, a Planning Commission member, elaborated on the recommendation from the Planning Commission to say that there was much discussion and consideration in making this recommendation. He specifically noted the percentage allowed was discussed at length and the Planning Commission finally came to an agreement at 30% of the total square footage of the facility to be used as residential. Staff explained that this would be placed on the Planning Commission agenda again for their October meeting in the event that they had additional considerations following their review. Commissioner Etheridge further stated that aside from the original request from a local industry, another had shown an interest in this proposed use.

ACTION: Commissioner Tharpe made a motion, seconded by Commissioner Etheridge, to approve the Standards for Residential Occupancy in Commercial Districts of the Paris Municipal Code on first reading.

VOTE: Unanimous

ORDINANCE NO. 1287

AN ORDINANCE to Enact 11-821. of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, Title 11, Chapter 821 be enacted as follows:

- A. That 11-821. of the Paris Municipal Code be enacted by adding “Standards for Residential Occupancy in Commercial Districts” as a Special Permit Use in M-1, M-2, or P-M Districts:
- C. Standards for Residential Occupancy of M-1, M-2, or P-M Districts as a Special Permit Use. The owner of manager of a business in the M-1, M-2, or P-M District shall be permitted to reside on the business premise under the following conditions: (Ord. #1287, ___/___/2022)
 - 1. Approval is non-transferable. In the case of a lease, permission runs the duration of the lease. The business will need to be in operation for individuals to reside in building.

2. Space may not be leased or utilized by anyone other than being directly employed by the industry or institution for which approval was given and immediate family.
3. Residential occupancy of part or all of an existing non-residential building shall be permitted subject to all federal, state and local requirements including local fire and building codes.
4. No more than 30% may be used as residential.
5. The exterior of the premises shall retain its commercial or institutional appearance and no accessory buildings or activities normally associated with residential occupancy such as: playground equipment, swimming pools, outdoor grills, outdoor lawn furniture, or other such appurtenances shall be allowed.
6. Additional parking is not required provided that the existing or proposed parking meets the parking requirements for the specific use found in Title 11, Chapter 10 of the Paris Zoning Ordinance.
7. The proposed use of the property conforms with the permitted uses, area, and bulk regulations for the district where the property is located, as indicated in Table 1 and Table 2.
8. To safeguard the health and safety of the occupants of this accessory use, inspections by the City Manager or City Manager's designee shall be made as necessary to determine the condition of such facilities. The City Manager or the City Manager's designee shall also have the power to enter at reasonable times upon any private or public property for the purpose of inspecting and investigating conditions relating to the enforcement of this section.
9. If such facilities are present or proposed in or upon an existing business or industry, there shall be provided along the entire side lot lines and rear lot lines a wall or fence as provided in 11-1201 to protect any abutting residential property.
10. All public utilities and sewage disposal shall be available to the site and shall be approved by the Paris Board of Public Utilities.
11. The Board of Zoning Appeals may also attach other conditions on the use of the structure or site which will be necessary to carry out the intent of the Zoning Ordinance.
12. Parking spaces will need to be addressed for industries/businesses who have different shifts to maintain adequate parking for the ones who live on the premises.

(Ord. #1287, _____ / _____ / 2022).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted October 6, 2022.

Passed and adopted _____.

Mayor

Finance Director

NEW BUSINESS

AGENDA ITEM NO. 4

Resolution to Authorize the City of Paris to Participate in Public Entity Partners "Driver Training" Matching Grant Program

DISCUSSION: City Manager Kim Foster reminded the Commission that this is an opportunity offered by the City of Paris insurance provider, PEP, each year. Approving this request would allow staff to apply for the grant and pledge the required match of \$4,000 for the Paris Fire Department.

ACTION: Commissioner Tharpe made a motion, seconded by Commissioner Etheridge, to approve the request to apply for and match the grant in the amount of \$4,000, for the Public Entity Partner's Driver Training grant program for the Fire Department.

VOTE: Unanimous

Resolution No. 1670
A Resolution Authorizing The City Of Paris, Tennessee
To Participate In Public Entity Partner's
"Driver Training"
Matching Grant Program

WHEREAS, the safety and well-being of the employees of the City of Paris is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of Paris employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a "Driver Training" Matching Grant Program; and

WHEREAS, the City of Paris now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Paris, Tennessee the following:

SECTION 1. That the City of Paris is hereby authorized to submit application for a “Driver Training” Matching Grant Program through Public Entity Partners.

SECTION 2. That the City of Paris is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 6th day of October in the year 2022.

s/Carlton Gerrell
Mayor

s/Traci Shannon
Finance Director

NEW BUSINESS

AGENDA ITEM NO. 5

Resolution to Authorize the City of Paris to Participate in Public Entity Partners “Safety Partners” Matching Grant Program

DISCUSSION: City Manager Kim Foster also presented a PEP grant to the Commission for the Paris Police Department. They submitted an application this year and was approved on September 9th. Staff requests the following resolution be adopted allowing the City to participate in this program and pledge the required match of \$3,000.

ACTION: Commissioner Etheridge made a motion, seconded by Commissioner Tharpe, to approve the request to apply for and match the grant in the amount of \$3,000, for the Public Entity Partner’s Driver Training grant program for the Police Department.

VOTE: Unanimous

**Resolution No. 1671
A Resolution Authorizing the City of Paris, Tennessee
To Participate In Public Entity Partner’s
“Safety Partners”
Matching Grant Program**

WHEREAS, the safety and well-being of the employees and citizens of the City of Paris are of the greatest importance; and,

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of Paris employees; and,

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “Safety Partners” Matching Grant Program; and,

WHEREAS, the City of Paris now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the City of Paris, Tennessee the following:

Section 1. That the City of Paris is hereby authorized to submit application for a “Safety Partners” Matching Grant Program, through Public Entity Partners.

Section 2. That the City of Paris is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 6th day of October 2022.

s/Carlton Gerrell
Mayor

s/Traci Shannon
Finance Director

NEW BUSINESS

AGENDA ITEM NO. 6

Resolution to Authorize the City of Paris to Participate in Public Entity Partners “Property Conservation” Matching Grant Program

DISCUSSION: City Manager Kim Foster also presented the Public Entity Partners “Property Conservation” matching grant program for eligible members. This is a 50/50 grant with a value this year of \$2,500. With your approval the Paris Public Works Department will be submitting an application this year. Staff presented a resolution to allow the City to participate in this program and pledge the required match of \$2,500.

ACTION: Commissioner Etheridge made a motion, seconded by Commissioner Tharpe, to approve the request to apply for and match the grant in the amount of \$2,500, for the Public Entity Property Conservation grant for the Public Works Department.

VOTE: Unanimous

**Resolution No. 1672
A Resolution Authorizing the City of Paris, Tennessee
To Participate In Public Entity Partner’s
“Property Conservation”
Matching Grant Program**

WHEREAS, the safety and well-being of the employees and citizens of the City of Paris are of the greatest importance; and,

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of Paris employees; and,

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “Property Conservation” Matching Grant Program; and,

WHEREAS, the City of Paris now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the City of Paris, Tennessee the following:

Section 1. That the City of Paris is hereby authorized to submit application for a “Property Conservation” Matching Grant Program, through Public Entity Partners.

Section 2. That the City of Paris is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 6th day of October 2022.

s/Carlton Gerrell
Mayor

s/Traci Shannon
Finance Director

NEW BUSINESS

AGENDA ITEM NO. 7

TDEC Water Infrastructure Investment Grant

Discussion: The City Manager informed the Commission the deadline for filing the appropriate application to TDEC for receipt of allocated ARPA funds specifically designated for stormwater improvements is November 1. Our consultant, TLM, has informed staff that the application requires clarification by the applicant as to who at the city will have the authority to sign required documents throughout the life of the grant if not the mayor. Since there will be numerous documents, some of which will be time sensitive, staff suggests you consider granting the City Manager and the Community Development Director the authority to sign any necessary documents. The City Manager went on to explain that from time to time many of these documents are time sensitive which makes it difficult if we do not have someone readily available to turn them around, it potentially creates delays in the process.

Additionally, staff requests the mayor be given authority to sign a letter giving TLM Associates the authority to submit the application on our behalf.

Action: Commissioner Etheridge made a motion, seconded by Commissioner Tharpe, to authorize the City Manager and Community Development Director to sign necessary documentation for the TDEC Water Infrastructure Investment Grant and the Mayor to sign a letter giving TLM Associates the authority to submit our application.

VOTE: Unanimous

STATUS OF VARIOUS PROJECTS
September 2022

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
HOME Grant	Morris/Foster	2023	Bid Opening for interested contractors will be held on Monday, August 29 at 10:00 a.m.
Back Alley Paris	Foster/Morris/ Ray (DPA)	June 2022	The application for the current round of the ABC grant has been completed and submitted. If awarded, Dan Knowles will begin work on a mural commemorating 100 years of Paris-HC history from 1922-2022.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Fall 2022	Sidewalk 95% complete. Lacking tie-in at Lone Oak and small sections throughout project. Base paving complete. Lacking surface paving. Sod is on site to be installed over the next few days.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Fall 2022	Preliminary plans still under review at TDOT. Work continues on preliminary ROW plans.
Rison St Bridge Replacement	Foster/Morris	Summer 2023	Core drilling/geotechnical testing on the bridge took place on July 29. The information gained will be used to complete bridge design and construction plans. We are still awaiting a couple of responses before being able to submit the NEPA documentation.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Fall 2022	NEPA has been approved. Coordination of pole and pedestal placement completed. Work has begun on updating quantities for updated budget. NTP to Design expected in late August or early September. Work on preliminary plans continues.
2021 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Morris	Summer 2024 (if awarded)	Survey has been received. Filed verification will take place last week of August. Work on NEPA phase documentation continues. Desktop reviews have been completed.
2021 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2024 (if awarded)	We are expecting any day to hear whether or not we have been awarded this grant.
TDEC Water Infrastructure Improvement (WII) Grant	Foster/Schrader	Spring 2023	Mapping for our drainage study is 29% complete. Overall drainage basins have been developed with a list of drainage structures for each basin.
Downtown Improvement Grant	Morris/Crouch/Foster	Spring 2024	Seven projects have been completed! One is almost complete, and two are waiting for the contractor who is working on another grant project. We executed two contracts this past week. We have three projects that still need to get their contracts executed.
Municipal Facilities Study	Foster	Spring 2023	Facility evaluations are ongoing.

- The City Manager reported that there was a walk-thru today for the Wilson Street sidewalks. The consultant made extensive notes. There are a lot of little things to fix. She shared several of the minor items but made note that one item replacing a pipe, the repair will affect the high school traffic in an intersection. She requested they do it during fall break next week.

She also shared that the existing sidewalk on Lone Oak Drive between Wilson and the Rhea School entrance is in dire need of repair. Public Works began work this week to replace the sidewalk and should complete the project next week.

Commissioner Ethridge questioned whether we had a warranty on the work for the sidewalk. She said that TDOT took that out of the contract, but the consultant will provide something for the contractor to sign for some stress cracks that will need to be re-inspected within a year. She also pointed out an improvement in the pedestrian crosswalks from the high school to TCAT. There will be a push button and flashing lights, a needed addition that was included in the project.

- As a follow-up from last month regarding bidding trucks... bids were as expected and within budget in some cases! We got one truck UNDER the new state contract price. As a comparison, last year's price of \$40,000 is now \$60,000 this year.

- We are still having difficulty getting materials and parts. Lately, we can't seem to get concrete. Where we were once able to order the concrete the day of or day before it could now be a week or two.
- Last month I reported that Building Inspector Jesse Skidmore had already received 2 of his 6 required B. I. certifications. He now has 3 of them, and he and Caleb Murnane have both been granted Level I Stormwater certification! I feel REALLY GOOD about the direction we are moving in as it relates to our building inspection goals. Jesse has made huge improvements in the efficiency of the Building and Codes Dept. He is extremely motivated and organized. He is also addressing issues with contractors that should have been addressed a long time ago, but also realizes that not everything can be fixed overnight. His thoughtful and cooperative approach seems to be well received by the construction community.
- As for stormwater, I feel REALLY GOOD about the direction we're moving in with it as well. Jennifer took ownership of getting our annual stormwater report completed this year and it has been submitted. As I mentioned, Jesse and Caleb have both gotten their Level I Stormwater certification. We are dividing up the stormwater responsibilities with the majority of them moving to Public Works under Caleb's oversight and he is anxious to put what he has learned into practice. We will continue to tweak our processes and are beginning to meet as a stormwater team. Our GIS project has kicked off and OHM has gotten our Esri account established. We are rocking and rolling! Our Ms4 group will be having monthly meetings to insure that all aspects of the MS4 requirements are being addressed.
- We will have a ribbon cutting at Johnson Park to celebrate the new basketball courts on **Monday, Oct. 10 at 5:00 p.m.** Commissioner Tharpe has agreed to give a short presentation on the history behind Mordecai Johnson, a Paris native and the first African American president of Howard University, for whom the park is named.
- The City Manager stated that we have several grant projects that are still in the NEPA phase.
- Also, another Back Alley Paris project has been approved. The next mural will depict the bicentennial history. When finished there will be four murals.

Motion to Adjourn: Commissioner Tharpe made a motion, seconded by Commissioner Griffith to adjourn at 5:34 p.m.

Mayor

Finance Director