

CARLTON GERRELL, MAYOR  
KIM FOSTER, CITY MANAGER  
FRED MCLEAN, ATTORNEY



JACKIE JONES, VICE MAYOR  
GAYLE GRIFFITH, COMMISSIONER  
SAM THARPE, COMMISSIONER  
JOHN ETHERIDGE, COMMISSIONER

**BOARD OF COMMISSIONERS MEETING MINUTES  
CITY OF PARIS, TENNESSEE  
June 29, 2022  
11:00 A.M.**

**\*\*SPECIAL CALLED MEETING\*\***

**Public Hearing**

**1) FY 2022-2023 Property Tax Rate Ordinance (Second Reading)**

**Discussion:** No comments from citizens. The Public Hearing was duly closed.

**2) FY 2022-2023 Budget Ordinance (Second Reading)**

**Discussion:** No comments from citizens. The Public Hearing was duly closed.

**3) Ordinance to Amend Paris Municipal Code 11-1309 and 11-1804 – Sign Permit and Planning Commission Fees (Second Reading)**

**Discussion:** No comments from citizens. The Public Hearing was duly closed.

Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 11:00 a.m. on Wednesday, June 29, 2022, in the Paris City Hall Courtroom.

The meeting was called to order by Mayor Carlton Gerrell with the following roll call:

- Present:** Mayor Carlton Gerrell  
Vice Mayor Jackie Jones  
Commissioner Gayle Griffith  
Commissioner Sam Tharpe  
Commissioner John Etheridge
- Also Present:** City Attorney Fred McLean  
City Manager Kim Foster  
Community Development Director Jennifer Morris  
Administrative Assistant Jessica Crouch  
Finance Director Traci Shannon
- Absent:** Ken Walker, Paris Post Intelligencer
- Media:** Shannon McFarlin, WENK/WTPR

Vice Mayor Jackie Jones led the meeting with the Pledge of Allegiance followed by a prayer led by Commissioner Sam Tharpe.

**COMMENTS FROM CITIZENS:** None

**COMMENTS FROM THE COMMISSION:** None

**SERVICE RESOLUTIONS AND PROCLAMATIONS:** None

**OLD BUSINESS:**

**OLD BUSINESS**

**AGENDA ITEM NO.1**

**2022-2023 Property Tax Rate Ordinance (Second Reading)**

**DISCUSSION:** None

**ACTION:** Commissioner Sam Tharpe made a motion, seconded by Commissioner John Etheridge to approve the ordinance of the FY 2022-2023 Property Tax Rate Ordinance.

**VOTE:** Unanimous

Ordinance No. 1283

AN ORDINANCE Fixing the Property Tax Rate  
and Providing for the Date and Condition of  
Payment for the Year 2022.

BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following shall be the property tax rate and conditions by which they may be paid for the year 2022.

SECTION 1. A tax of \$0.80 per hundred dollars (\$100) of assessed valuation on all taxable property, real and personal, within the corporate limits of the City of Paris, be and hereby is levied for the use of the City of Paris, Tennessee, for the taxable year of 2022.

SECTION 2. All taxes on property, both real and personal, shall be due and payable upon the effective date of this ordinance and shall become delinquent on the first (1<sup>st</sup>) day of March, 2023. In the event that payment is not made before March 1, 2023, the amount of said tax will become delinquent and a penalty of one and one-half percent (1.5%) for each month thereafter for twelve months upon all taxes remaining shall be imposed by the City and paid into the City Treasury.

SECTION 3. All ordinance and parts of ordinances or resolutions in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect on the first day of October 2022.

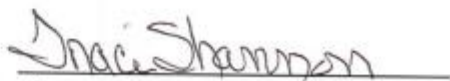
Passed and adopted June 2, 2022.

Passed and adopted June 29, 2022.

Mayor



Finance Director



**OLD BUSINESS**

**AGENDA ITEM NO. 2**

**FY 2022-2023 Proposed Budget Ordinance (Second Reading)**

**DISCUSSION:** The following proposed FY 2023 Budget Ordinance was submitted to the Commissioners for approval. Items of interest include:

- An 8% COLA for all employees.
- A 10% increase in the cost of healthcare premiums.
- An increase of \$500,000 to the paving budget to bring it to \$1,200,000.
- The receipt of the second half of the Federally funded ARPA - State & Local Fiscal Recovery Fund in the amount of \$1,491,875.
- Two new full-time positions, a second Codes Enforcement Officer and another Equipment Operator II.
- Seven different grant projects including the completion of sidewalks along Wilson & Patriot Streets, new signalization in downtown (2 grants), replacement of the Rison Street bridge, a home repair/replace program, downtown building improvements, and a signalization & sidewalk project along Tyson/Mineral Wells. Total matching dollars for these grants are \$145,000.

Kim Foster, City Manager explained the change from the first budget presented. She explained the addition of \$200,000 to the asphalt line-item budget due to bids coming in even higher than expected. She also explained that to complete the list that the City Commission approved, adding the \$200,000 to that line-item budget would fulfill that request.

**ACTION:** Commissioner Gayle Griffith made a motion, seconded by Vice Mayor Jackie Jones to approve the FY 2022-2023 Proposed Budget Ordinance.

**VOTE:** Unanimous

ORDINANCE NO. 1284

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2023:

	2021 Actual	2022 Budgeted	2023 Proposed
Property Taxes	\$1,505,035	\$1,702,000	\$1,727,000
Sales Tax (State & Local)	\$6,570,781	\$6,125,950	\$7,298,500

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
<b>Revenues</b>						
Local Taxes	\$9,213,874	\$8,912,200	\$10,022,950			
State of TN	1,750,182	1,512,000	1,776,800			
Federal Government	116,089	949,000	871,480			
Other Sources	2,228,819	3,144,450	3,926,273	1,652,142	1,575,400	1,675,400
<b>Total Revenues</b>	<b>\$13,308,964</b>	<b>\$14,517,650</b>	<b>\$16,597,503</b>	<b>\$1,652,142</b>	<b>\$1,575,400</b>	<b>\$1,675,400</b>
<b>Expenditures</b>						
Salaries	\$5,227,131	\$5,557,258	\$6,069,326	\$455,210	\$469,722	\$507,940
Other	7,219,804	9,298,166	10,197,156	1,048,175	1,516,984	1,720,357
<b>Total Expenditures</b>	<b>\$12,446,935</b>	<b>\$14,855,424</b>	<b>\$16,266,482</b>	<b>\$1,503,386</b>	<b>\$1,986,705</b>	<b>\$2,228,298</b>
Beginning Fund Balance	\$4,811,149	\$5,673,178	\$5,335,404	\$3,360,753	\$3,509,510	\$3,098,205
Ending Fund Balance	\$5,673,178	\$5,335,404	\$5,666,425	\$3,509,510	\$3,098,205	\$2,545,307
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
<b>Revenues</b>			
Local Taxes			
State of TN			
Federal Government			
Other Sources	225,987	200,500	271,450
<b>Total Revenues</b>	<b>\$225,987</b>	<b>\$200,500</b>	<b>\$271,450</b>
<b>Expenditures</b>			
Salaries	\$45,608	\$48,616	\$52,490
Other	648,034	152,462	162,915
<b>Total Expenditures</b>	<b>\$693,642</b>	<b>\$201,078</b>	<b>\$215,405</b>
Beginning Fund Balance	\$717,625	\$249,970	\$249,392
Ending Fund Balance	\$249,970	\$249,392	\$305,437
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
<b>Revenues</b>						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
<b>Total Revenues</b>	<b>\$58,046</b>	<b>\$60,050</b>	<b>\$42,050</b>	<b>\$1,462</b>	<b>\$1,000</b>	<b>\$700</b>
<b>Expenditures</b>						
Salaries						
Other	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000
<b>Total Expenditures</b>	<b>\$33,287</b>	<b>\$92,500</b>	<b>\$75,300</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$10,000</b>
Beginning Fund Balance	\$147,591	\$172,350	\$139,900	\$351,271	\$352,733	\$345,733
Ending Fund Balance	\$172,350	\$139,900	\$106,650	\$352,733	\$345,733	\$336,433
No. of FTE Employees	0	0	0	0	0	0

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2023 (July 1, 2022 through June 30, 2023) the following amounts as set forth above:

General Fund	\$21,932,907
Sanitation	4,773,605
Landfill	520,842
Drug Fund	181,950
Cemetery Fund	346,433
<b>Total All Funds</b>	<b>\$27,755,737</b>

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

**CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT  
FISCAL YEAR 2023 DEBT SERVICE PAYMENT**

	Authorized & Unissued	Outstanding	Payment Fund	Principal	Interest	Total Debt Service
<b>LOAN AGREEMENTS</b>						
RDA Loan 2012	0	22,17	Economic	22,917	0	22,917
<b>TOTAL LOANS</b>	<b>\$0</b>	<b>\$22,917</b>		<b>\$22,917</b>	<b>\$0</b>	<b>\$22,917</b>
<b>GO BONDS</b>						
TML Bond Series 2012	\$0	\$208,740	General	\$110,000	\$8,320	\$118,320
TML Bond Series 2015	0	695,000	General	260,000	20,000	\$280,000
Energy Cons Bond 2017	0	2,085,000	General	130,000	10,202	\$140,202
TML Bond Series 2020	0	831,000	General	91,000	15,946	\$106,946
<b>TOTAL BONDS</b>	<b>\$0</b>	<b>\$3,819,740</b>		<b>\$591,000</b>	<b>\$54,468</b>	<b>\$645,468</b>

SECTION 5. For Fiscal Year 2023, the following capital projects as proposed:

Project	Proposed Appropriation Amount	By Debt
STBG for Signal Replacement	\$31,500	\$0
Rison St. Bridge Replacement	\$167,500	\$0
2018 TA Grant for Sidewalks	\$520,600	\$0
2020 Multimodal Access Grant	\$46,000	\$0
2021 Multimodal Access Grant	\$50,000	\$0

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 8. This ordinance shall take effect July 1, 2022, the public welfare requiring it.

  
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Mayor

  
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Finance Director

**OLD BUSINESS**

**AGENDA ITEM NO. 3**

**Ordinance to Amend Paris Municipal Code 11-1309 and 11-1804 – Sign Permit and Planning Commission Fees (Second Reading)**

**DISCUSSION:** Kim Foster, City Manager stated that this ordinance is a correction of an ordinance that was properly passed some time ago, but never made it into the Code Book. She stated that this ordinance cleans up the Fee Schedules and puts them in the Zoning Ordinance for easy reference by staff and the public.

**ACTION:** Vice Mayor Jackie Jones made a motion, seconded by Commissioner Gayle Griffith to approve the Ordinance to Amend Paris Municipal Code 11-1309 and 11-1804 – Sign Permit and Planning Commission Fees.

**VOTE:** Unanimous

Ordinance No. 1282

AN ORDINANCE  
to Enact 11-1309 and 11-1804 of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee as follows:

A. That Title 11 Chapter 13 be amended by enacting the following as 11-1309:

11-1309. Sign Permit Fees. Fees for issuance of a sign permit are as follows:

\$0 - \$100	\$0.00
\$101 - \$2,000	\$10.00
\$2,001 - \$15,000	\$20.00
\$15,001 - \$50,000	\$50.00
\$50,001 - \$100,000	\$100.00
\$100,001 - \$500,000	\$200.00
\$500,001 - \$1,000,000	\$400.00
\$1,000,001 - \$2,000,000	\$800.00

(Ord. # 1282, 06 / 29 / 22).

B. That Title 11 Chapter 18 be amended by enacting the following as 11-1804:

11-1804. Planning Commission Fees. There shall be a fee for submittals presented for review pursuant to Title 11 of the Paris Municipal Code as follows:

Board of Zoning Appeals	\$100.00
Rezoning Requests	\$100.00
Preliminary Subdivision Plats	\$100.00
Minor Subdivision Plats	\$25.00
Final Subdivision Plats	\$50.00
Site Plan Review – Minor	\$50.00
Site Plan Review – Major	\$100.00

(Ord. # 1282, 06 / 29 / 22).

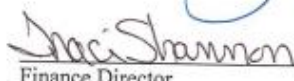
SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted June 2, 2022.

Passed and adopted June 29, 2022.

  
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Mayor

  
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Finance Director

**OLD BUSINESS**

**AGENDA ITEM NO. 4**

**Request to Acquire Undeveloped Alley off of Maple Street**

**DISCUSSION:** Kim Foster, City Manager stated that this request was referred to Planning Commission and reviewed and agreed upon to divest of the undeveloped alley off of Maple Street without adding the Keenan Amendments as they are not necessary in this case.

**ACTION:** Commissioner John Etheridge made a motion, seconded by Commissioner Sam Tharpe to approve the request to acquire undeveloped alley off of Maple Street.

From: J496ulia pucket <[grannypuckett65@yahoo.com](mailto:grannypuckett65@yahoo.com)>  
Sent: Monday, May 23, 2022 1:47 PM  
To: Jennifer Morris <[jmorris@cityofparistn.gov](mailto:jmorris@cityofparistn.gov)>  
Subject: Strip of land on maple street

We are interested in acquiring the 20 foot strip of property adjacent to 201 Maple street at the intersection of Maple and Brown street. We own both sides of this strip and would like to join them. There is a split tree ready to fall possibly towards our house and another dead one plus a bunch of old trash and debris in the ditch. If we owned the property we would clean it up lowering any additional cost to the city. We appreciate your time and consideration on this matter. Thank you and God bless.  
Michael and Julia Puckett.

Request to Acquire Undeveloped Right-of-Way  
at Maple and Brown Streets



**Motion to Adjourn:** Commissioner Sam Tharpe made a motion, seconded by Vice Mayor Jackie Jones to adjourn at 11:05 p.m.

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Mayor

\_\_\_\_\_  
Finance Director