



**PARIS MUNICIPAL REGIONAL PLANNING COMMISSION MEETING MINUTES  
CITY OF PARIS, TENNESSEE  
July 8, 2021  
6:00 PM**

**PUBLIC HEARING**

**1.) Amendment to Subdivision Regulations to Require As Built Drawings for Completed Subdivisions**

**Discussion:** No comments from citizens. The public hearing was duly closed.

The Paris Municipal Regional Planning Commission met in regular session at 6:00 p.m. Thursday, July 8, 2021 in the courtroom of City Hall to consider the following business:

Present: Chairman Rachel Terrell  
Vice Chairman Richard Edwards  
Commissioner Gayle Griffith  
Commissioner Vickey Roberts  
Commissioner John Etheridge  
Commissioner Tara Wilson

Also Present: Kim Foster, City Manager  
City Attorney, Fred McLean  
Jennifer Morris, Community Development Director  
Jessica Crouch, Administrative Assistant

Absent: Commissioner Lynda Searcy  
Lowell Schrader, Building Inspector

Media: Ken Walker, Paris PI

Chairman Rachel Terrell led the meeting with the Pledge of Allegiance followed by a prayer led by Vice Chairman Richard Edwards.

**APPROVAL OF MINUTES:** Regular Meeting Minutes – June 10, 2021

**DISCUSSION:** None

**ACTION:** Motion made by Commissioner John Etheridge, seconded by Commissioner Tara Wilson to approve the minutes as presented.

**VOTE:** Unanimous

**OLD BUSINESS:**

- 1.) **Amendment to Subdivision Regulations and Zoning Ordinance: Requirement for As Built Inspections**

**NEW BUSINESS:**

- 1.) **Site Plan – T & C Taxes, 102 Fairview Street**

**OLD BUSINESS**

**AGENDA ITEM NO. 1: Amendment to Subdivision Regulations and Zoning Ordinance: Requirement for As Built Inspections**

**DISCUSSION:** The Planning Commission at the June meeting voted to move forward with amendments to the Subdivision Regulations to add a requirement to the subdivision process to require the developer to provide an as-built approval from the designing engineer that would certify any drainage, grading or drainage features. Any costs related to this process would be the responsibility of the developer.

Jennifer Morris, Community Development Director presented to the Planning Commission to add Section F to Article 5 of the Subdivision Regulations:

Section F. Final Plat Approval "After construction is complete, all improvements have been made, installed, and approved by the designing engineer, an As Built Subdivision Plat with regard to drainage and grading must be presented to the City Manager or the City Manager's Designee for review prior to Final Plat Approval by the Paris Municipal Regional Planning Commission."

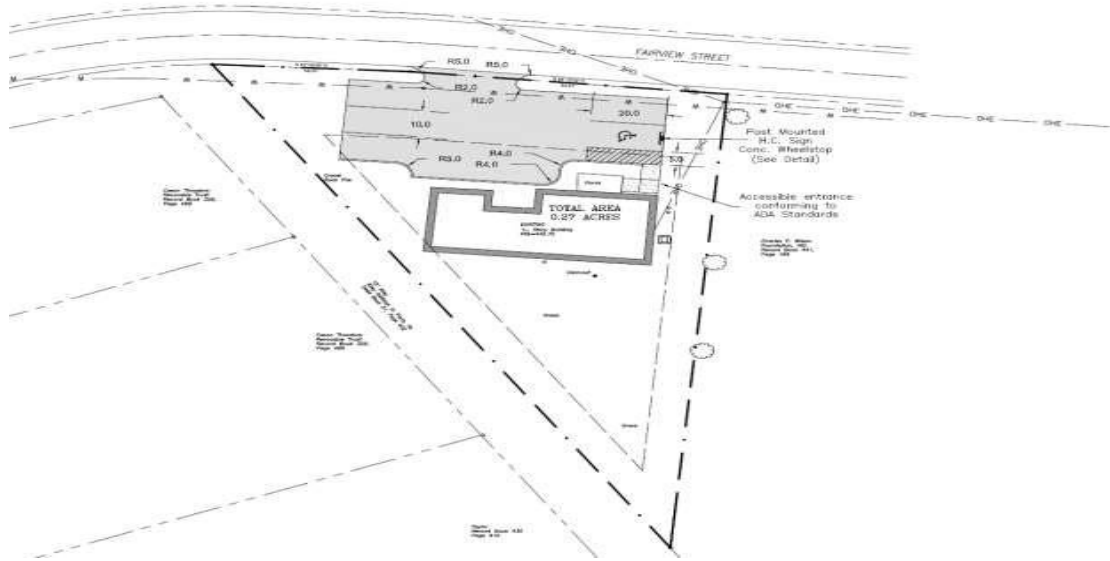
**ACTION:** Motion made by Commissioner Vickey Roberts, seconded by Vice Chairman Richard Edwards to add Section F. Final Plat Approval to Article 5 of the Subdivision Regulations.

**VOTE:** Unanimous

**NEW BUSINESS**

**AGENDA ITEM NO. 1: Site Plan – T & C Taxes, 102 Fairview Street**

**DISCUSSION:** T & C Taxes located at 102 Fairview Street requested and received a rezoning for their property some time ago. In opening their office at this location they made no major changes to the property. However, prior to any paving or further development of the property they are required to submit a site plan. Staff has received a site plan for this location. Because there is disturbance of less than an acre it did not require review by an engineer. The Building Inspector has looked at this plat and determined that the drainage as presented is adequate.



**ACTION:** Motion made by Commissioner Vickey Roberts, seconded by Commissioner John Etheridge to approve the Site Plan as presented.

**VOTE:** Unanimous

Upon a motion by Vice Chairman Richard Edwards, seconded by Commissioner Tara Wilson, the meeting was duly adjourned at 6:07 p.m.

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Secretary