

CARLTON GERRELL, MAYOR  
KIM FOSTER, CITY MANAGER  
FRED MCLEAN, ATTORNEY



TERRY FULLER, COMMISSIONER  
JACKIE JONES, VICE MAYOR  
GAYLE GRIFFITH, COMMISSIONER  
SAM THARPE, COMMISSIONER

**BOARD OF COMMISSIONERS MEETING MINUTES  
CITY OF PARIS, TENNESSEE  
November 5, 2020  
5:00 P.M.**

The Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 5 p.m. on Thursday, November 5, 2020 in the Paris City Hall Courtroom.

The Meeting was called to order by Mayor Gerrell with the following roll call:

**Present:** Mayor Carlton Gerrell  
Vice Mayor Jackie Jones  
Commissioner Gayle Griffith  
Commissioner Sam Tharpe  
Commissioner Terry Fuller

**Also Present:** City Attorney Fred McLean  
Finance Director Traci Shannon  
Administrative Assistant M.J. Stancook

Building Inspector Lowell Schrader  
Police Chief Chuck Elizondo

**Media:** Ken Walker, Paris Post Intelligencer  
Shannon McFarlin, Radio NWTN

**Absent:** City Manager Kim Foster  
Community Development Director Jennifer Morris

Vice Mayor Jones led the meeting with the Pledge of Allegiance followed by a prayer led by Commissioner Fuller.

**APPROVAL OF MINUTES:** Regular Meeting Minutes – September 3, 2020 and October 1, 2020

**DISCUSSION:** None

**ACTION:** Motion made by Commissioner Tharpe, seconded by Vice Mayor Jones to approve minutes for September and October meetings.

**VOTE:** Unanimous

**COMMENTS FROM CITIZENS:** There were no comments from citizens.

**COMMENTS FROM THE COMMISSION:** Each member of the board thanked Commissioner Fuller for his service on the board. Commissioner Fuller did not seek re-election, the November meeting was his final meeting on the Board of Commissioners.

**SERVICE RESOLUTIONS AND PROCLAMATIONS:** Commissioner Fuller was recognized for his 12 years of service to the City of Paris. Mayor Gerrell presented Commissioner Fuller with the following Resolution as well as an award as a token of their appreciation.

Commissioner Fuller spoke a few words stating that it has been an honor and a privilege to serve the people of Paris, Tennessee.

**RESOLUTION 1648**

**WHEREAS**, **Terry L. Fuller** was elected to the Board of Commissioners of the City of Paris, Tennessee on March 6, 2007 and served a four year term; and,

**WHEREAS**, **Terry L. Fuller** was re- elected to the Board of Commissioners of the City of Paris, Tennessee on November 6, 2012 and served two additional four year terms; and,

**WHEREAS**, the City of Paris has benefited immeasurably by the dedication of **Terry L. Fuller** as Commissioner of the City of Paris; and,

**WHEREAS**, the City of Paris desires to express its respect and appreciation for the years of faithful service rendered to the citizens of Paris, Tennessee, and to wish the best to **Terry L. Fuller** in his future endeavors.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Paris, Tennessee, go on record as expressing its appreciation and gratitude to

**Terry L. Fuller** for his twelve years of unselfish and untiring efforts in promoting the health, safety, prosperity, and general welfare of the City of Paris; that this Resolution become a part of and be spread upon the minutes of this meeting of the City Commission; and that a copy hereof be presented to the news media and to **Terry L. Fuller** so that he might have a token of high honor, regard, affection, and esteem in which he was and is held by the citizens of the City of Paris and the Board of Commissioners.

Unanimously adopted, this the 5<sup>th</sup> day of November, 2020

\_\_\_\_\_  
/Carlton Gerrell  
**Mayor**



**OLD BUSINESS AGENDA ITEM NO. 1: Ordinance to Amend Provisions of the Temporary Beer Permit (Second Reading)**

**DISCUSSION:** The proposed amendments in the following ordinance were adopted on first reading at the October regular meeting. The proposed changes were also presented to the Alcoholic Beverage Control Board at their regular September meeting and they were in favor of the proposed amendments. The first change, the 45 day requirement for applying for the temporary permit seems unnecessary and a shorter time frame was proposed. Second, the current code prohibits beer from being served on any city owned property. Staff felt it too prohibitive and proposed a change to that restriction as well.

**ACTION:** Motion made by Vice Mayor Jones, seconded by Commissioner Tharpe to adopt the ordinance to amend provisions of the temporary beer permit on second reading.

**VOTE:** Unanimous

AN ORDINANCE  
to Amend 2-217 (a) and (c) of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that 2-217. **Temporary Permits**  
(a) and (c) be amended as follows:

(A) That the phrase “Forty-five (45) days” be deleted from 2-217 (a) and the following substituted therefore,  
“Seven (7) days before the regular Board Meeting”. (Ord. # 1261, 11/5/2020.)

(B) That the second sentence of 2-217 (c) be deleted in its entirety and the following substituted therefore:

Provided, however, no temporary permit shall be issued for property or premises owned or controlled by any governmental entity unless the affected governmental entity gives written permission for the issuance of such permit.

(Ord. # 1261. 11/5/2020)

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted 10/1/2020.

Passed and adopted 11/5/2020.

/s Carlton Gerrell  
Mayor

/s Traci Shannon  
Finance Director

**NEW BUSINESS AGENDA ITEM NO.1: Financial Update**

**Narrative to September 2020 Operating Statement**

Our retail sales tax revenue was up for the fifth consecutive month. It was ahead 5.52% for the month of August compared to last August and it is also up 8.80% fiscal year-to-date.

The first quarter of FY2021 reflected a deficit in our General Fund. We are below budget on expenditures and revenues. However, we did have a few large expenses during the month of September that included \$509K for paving, \$26K for the building/property insurance, and \$172K for splash pad construction.

A total of 3,636 ESN122 Fire Fee notices were mailed and due payable by September 30<sup>th</sup>. We collected 50% of the amount billed, which is the average we typically receive each September. We usually collect an additional 10-15% by the end of the fiscal year.

We normally would have the property tax billing out October 1<sup>st</sup>, but there was a delay from the State due to the reassessment year. The State of TN will be mailing out the property tax notices this year for the City of Paris. This is a very cumbersome process which has been done in the past by our finance department. We have found that the fee for the State to process it is very comparable to our expense and will save much needed time.

Other Business:

We had no new employees, however we did lose a full-time parks maintenance employee due to the passing of Tommy Gallimore.

We issued six business licenses in September:

**New Business (5):** A&T Bar & Grill, I Know A Guy Home Improvement, Bloom Boutique, One More Pass Outfitters, West TN Sharpshooters Elite Youth Wrestling Club

**New Name/New Owner (1):** Smartstyle Salon (In Walmart)

**CITY OF PARIS, TENNESSEE  
RETAIL SALES TAX REVENUE**

	FY2017	FY2018	FY2019	FY2020	FY2021	% Incr(Decr)
JULY	\$748,999	\$791,918	\$787,901	\$802,267	\$898,979	12.05%
AUGUST	\$738,171	\$775,581	\$790,533	\$799,378	\$843,541	5.52%
SEPTEMBER	\$791,866	\$812,873	\$774,425	\$797,992		
OCTOBER	\$732,345	\$777,777	\$761,812	\$761,453		
NOVEMBER	\$770,351	\$821,637	\$809,116	\$807,105		
DECEMBER	\$999,663	\$927,868	\$960,027	\$957,286		
JANUARY	\$674,764	\$689,391	\$665,013	\$713,906		
FEBRUARY	\$684,426	\$697,202	\$704,313	\$727,380		
MARCH	\$840,859	\$840,412	\$877,659	\$840,175		
APRIL	\$792,642	\$774,320	\$849,875	\$865,360		
MAY	\$796,500	\$840,600	\$863,697	\$949,140		
JUNE	\$871,656	\$849,365	\$873,145	\$966,861		
<b>TOTAL</b>	<b>\$9,442,243</b>	<b>\$9,598,946</b>	<b>\$9,717,515</b>	<b>\$9,988,303</b>	<b>\$1,742,520</b>	

Previous YTD % Increase/Decrease	2.52%	1.66%	1.24%	2.79%	8.80%
----------------------------------	-------	-------	-------	-------	-------

**MONTHLY OPERATING STATEMENT  
September 2020**

<b>REVENUES</b>	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,469,000	3,138	28,521	1.94%
Local Option Sales Tax	4,550,000	439,988	1,377,740	30.28%
Wholesale Liquor / Beer	790,000	75,603	255,695	32.37%
Business Tax	360,000	4,107	68,446	19.01%
Fees & Licenses	162,500	2,071	37,325	22.97%
In Lieu Payments	876,250	59,626	151,102	17.24%
Grants	1,779,475	1,675	422,622	23.75%
State Shared taxes	1,366,000	109,750	418,736	30.65%
All Other	4,898,664	211,780	576,439	11.77%
<b>Total General Fund Revenue</b>	<b>16,251,889</b>	<b>907,740</b>	<b>3,336,627</b>	<b>20.53%</b>
Solid Waste Collection - BPU	1,225,000	103,189	311,590	25.44%
Solid Waste Disposal - Transfer	350,000	38,373	105,150	30.04%
Other Revenue	400	7	137	34.26%
<b>Total Sanitation</b>	<b>1,575,400</b>	<b>141,570</b>	<b>416,877</b>	<b>26.46%</b>
Gate Receipts - Brush & Debris	120,000	12,425	33,899	28.25%
County Share Operating Exp	35,000	0	0	0.00%
Gate Receipts - Tires	12,000	87	366	3.05%
Other Revenue	30,450	173	30,420	99.90%
<b>Total Landfill</b>	<b>197,450</b>	<b>12,685</b>	<b>64,684</b>	<b>32.76%</b>
<b>Total Drug Fund</b>	<b>68,050</b>	<b>10,418</b>	<b>21,463</b>	<b>31.54%</b>
<b>TOTAL REVENUES</b>	<b>18,092,789</b>	<b>1,072,412</b>	<b>3,839,651</b>	<b>21.22%</b>

<b>EXPENDITURES</b>	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	273,990	6,892	18,675	6.82%
General Administration	371,814	28,096	88,940	23.92%
Economic Development	124,264	9,496	29,008	23.34%
Elections	4,500	0	0	0.00%
Financial Administration	301,825	23,291	76,320	25.29%
City Hall Building	94,689	11,292	26,994	28.51%
Police Department	2,331,078	140,182	518,220	22.23%
Emergency Communications	709,474	51,559	149,254	21.04%
Fire Department	1,671,837	118,522	413,975	24.76%
Building Inspection	91,502	6,184	25,629	28.01%
Street Maintenance	1,598,399	103,653	400,836	25.08%
State Street Aid	500,000	414,462	415,237	83.05%
Storm Water Management	71,587	5,259	13,801	19.28%
Street Lighting	102,000	10,216	20,067	19.67%
City Garage	278,963	17,834	78,822	28.26%
Cemetery Maintenance	61,124	7,548	26,144	42.77%
Health & Animal Control	165,976	12,089	44,142	26.60%
Civic Center	544,297	34,495	113,429	20.84%
Parks & Recreation	997,395	64,857	235,631	23.62%
Library	166,487	27,748	55,496	33.33%
Community Development	5,385,400	322,319	792,396	14.71%
Debt Service	823,546	18,692	142,248	17.27%
<b>General Fund Expenditures</b>	<b>16,670,147</b>	<b>1,434,685</b>	<b>3,685,265</b>	<b>22.11%</b>
Sanitation Collection	873,671	74,215	244,839	28.02%
Contractual Services	630,000	53,666	161,815	25.68%
<b>Total Sanitation</b>	<b>1,503,671</b>	<b>127,881</b>	<b>406,654</b>	<b>27.04%</b>
<b>Total Landfill</b>	<b>175,284</b>	<b>14,297</b>	<b>44,085</b>	<b>25.15%</b>
<b>Total Drug Fund</b>	<b>100,900</b>	<b>5,307</b>	<b>13,900</b>	<b>13.78%</b>
<b>TOTAL EXPENDITURES</b>	<b>18,450,002</b>	<b>1,582,171</b>	<b>4,149,904</b>	<b>22.49%</b>

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	(526,946)	(348,639)
Sanitation	13,688	10,223
Landfill	(1,612)	20,599
Drug Fund	5,111	7,563

**NEW BUSINESS AGENDA ITEM NO. 2: Appointments to Boards:**

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Historic Zoning Board 5 year term (Mayor w/Commission Approval)	Randy Scholes	Mark Atkins	April 1, 2020	April 1, 2025
Paris Henry County Volunteer Center Board (3 year term) (Mayor w/Commission Approval)	Doris Whitfield	Kathy Ray	July 1, 2020	July 1, 2023

**DISCUSSION:** Mayor Gerrell announced the two new proposed members for the above referenced boards. Mr. Mark Atkins was proposed to replace Mr. Randy Scholes on the Historic Zoning Board. Ms. Kathy Ray was the new proposed member to replace Ms. Doris Whitfield on the Paris Henry County Volunteer Center Board.

**ACTION:** Motion made by Commissioner Tharpe, seconded by Commissioner Griffith to approve the appointments to boards as proposed.

**VOTE:** Unanimous

**NEW BUSINESS AGENDA ITEM NO. 3: Request for Additional Support for the Restoration of the 1927 American LaFrance Fire Engine**

**DISCUSSION:** David Webb, President of the Henry County Historical Society made a brief presentation and gave an explanation as to why the HC Historical Society is in need of additional funds to complete the restoration of the antique fire truck once owned by the Paris Fire Department.

Mr. Webb explained that the total restoration cost would be \$20,000 over the original budget. Mr. Webb stated that \$5,000 was cut from the project by deleting \$4,000 for a flatbed trailer and \$1,000 for a casket bier for funerals. Mr. Webb stated that they pledge to raise an additional \$5,000. The Henry County Board of Commissioners voted to donate \$7,500 but leaves them short another \$7,500.

**ACTION:** Motion made by Commissioner Tharpe, seconded by Commissioner Griffith to approve the request for additional support in the amount of \$7,500 with the understanding this will be the final donation for this project.

**VOTE:** Unanimous

**NEW BUSINESS AGENDA ITEM NO. 4: Resolution to Participate in the PEP Property Conservation Grant**

**DISCUSSION:** Public Entity Partners (PEP) has created a new grant geared toward helping their member cities protect their assets. This grant is known as a property conservation grant and is awarded for projects such as security fencing, security lighting, surveillance cameras, etc. The grant is a 50/50 grant with a value of up to \$2,500. The Parks Department would like to submit an application to offset the cost of a surveillance system and security lighting at the new Eiffel Tower Splash Park. Staff requested the following resolution be passed allowing the submission of an application and pledging the matching funds required if awarded the grant.

**ACTION:** Motion made by Commissioner Fuller, seconded by Commissioner Griffith to approve the resolution.

**VOTE:** Unanimous

RESOLUTION NO. 1647

A RESOLUTION AUTHORIZING THE CITY OF PARIS,  
TENNESSEE TO PARTICIPATE IN PUBLIC ENTITY PARTNER'S  
"PROPERTY CONSERVATION"  
MATCHING GRANT PROGRAM

WHEREAS, the citizens of the City of Paris have entrusted this administration with the care and custody of city-owned property;  
and

WHEREAS, all efforts shall be made to protect city-owned property from various perils that may arise for the City of Paris; and

WHEREAS, Public Entity Partners seeks to encourage members with property coverage to develop and implement a property conservation program by offering the **PROPERTY CONSERVATION MATCHING GRANT PROGRAM**; and

WHEREAS, the City of Paris now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF PARIS, TENNESSEE, the following:

SECTION 1. That the City of Paris is hereby authorized to submit application for the **PROPERTY CONSERVATION MATCHING GRANT PROGRAM** through the Loss Control Department of Public Entity Partners.

SECTION 2. That the City of Paris is further authorized to provide a matching sum for any monies provided by this grant.

Resolved this 5th day of November in the year of 2020.

/s Carlton Gerrell  
Mayor

/s Traci Shannon  
Finance Director

#### **NEW BUSINESS AGENDA ITEM NO. 5: Discussion of Extraordinary Items**

**DISCUSSION:** The first item on the agenda for discussion was with regard to a possible COLA increase or bonus for employees. Mayor Gerrell said that at the beginning of the year it was uncertain as to how revenues would come in. To date, the sales tax revenue for the City of Paris is doing well. Mayor Gerrell reminded the board that at the beginning of the year employees were given .5% increase for employees to help cover the insurance increase but would now like to discuss the possibility of making up what might have been added during budget time. The Finance Department compiled numbers for what it would cost the City. Mayor Gerrell stated the board could agree to a one-time bonus or a cost of living. Vice Mayor Jones asked if this matter needed to be decided on at the present time or could it wait until closer to the beginning of the year. Mayor Gerrell responded this could be now or at a later date. Commissioner Tharpe stated that he would like to see a 2.5% increase. Vice Mayor Jones stated that she would like to table for another month to see what the numbers look like.

The second item on the agenda for discussion was for the consideration for the purchase of a pumper truck for the Fire Department. Chief Williams explained to the board that one of the 1994 engines was replaced approximately four years ago. The cost for maintenance on this truck had become costly. Chief Williams stated they currently have one other 1994 model and a 2001 both of which have recently been in the shop. At one point there were two of the five fire trucks down at the same time. The City Manager stated in the agenda narrative that she feels that it is time to consider replacing the 1994 pumper before we get into a situation where we can't provide the proper level of fire service. A new truck will cost around \$300,000. Lead time to get a truck once an order is placed is usually around 10-12 months. Chief Williams stated that he has been in discussion with the company and if we could lock in within the next three weeks, we could purchase for \$299,500 with discounts included in that total. Chief Williams also informed the board that there would be an increase in the price of the pumper in February 2021. Commissioner Griffith inquired if the rating would change and was informed that it would not. Commissioner Tharpe asked if Chief Williams had a plan on the longevity of his trucks and when he might feel that the purchase of another one would be needed. Chief Williams responded that a truck should be rotated out every 20 years and he was unsure as to why the two 1994 pumper trucks were both purchased at the same time.

**ACTION:** The board decided to table both of the items mentioned above to the December 2020 meeting.

**VOTE:** No vote required.

#### **NEW BUSINESS AGENDA ITEM NO. 6: Manley Avenue Right of First Refusal**

**DISCUSSION:** City Manager Kim Foster stated in the agenda narrative that in 1980 the City sold an alley right-of-way off of Manley Avenue. The Keenan Amendments were included in the sale. These amendments include the right of first refusal on the part of the City if the property is ever sold. Since 1980 there have been several transfers of the main property located at 803 Manley Avenue which includes this alley right of way. However, no one has bothered in the past to get the City to release its right of first refusal. Rob Whitfield is currently working on a title commitment for a loan and would like to clean this issue up. The following RELEASE OF RIGHT OF FIRST REFUSAL document has been prepared for the consideration of the board. The restrictions on building on the right of way, and continuing to reserve the utility easements on the property would remain in place. This document would give up, now and in the future, the City's right of first refusal. Staff recommended the Commission grant the Mayor the authority to sign the following document.

This instrument prepared by:  
Greer, Greer & Whitfield, Attorneys, PLLC  
PO Box 385 | Paris, TN 38242

Direct Party: **City of Paris, Tennessee**  
Reverse Party: **Eugene C. Platt**

**RELEASE OF RIGHT OF FIRST REFUSAL**

The undersigned, **City of Paris, Tennessee**, hereby forever releases the following described right of first refusal set forth in the deed recorded at **Deed Book 202, Page 405**, in the Register's Office of Henry County, Tennessee:

The purchaser(s) covenant(s) and agree(s) to and with the grantor ... that the purchaser(s) will not sell and convey any portion of said property to any other firm, corporation, or individual without first informing the City and giving the City an opportunity to repurchase the above described land at the same price the purchaser(s) paid the City under this conveyance.

The restrictive covenant that purchaser(s) will not construct any buildings of any kind on the described property and the sewer, electric, gas, and other utility easements reserved by the City of Paris, Tennessee in the above-referenced deed are **NOT** released.

IN WITNESS WHEREOF, the undersigned has hereunto signed this document on this 5th day of November, 2020.

**City of Paris, Tennessee**

BY: \_\_\_\_\_

TITLE: Mayor

STATE OF TENNESSEE  
COUNTY OF HENRY

Before me, of the state and county aforesaid, personally appeared Carlton Gerrell, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged him/herself to be Mayor (or other officer authorized to execute the instrument) of **City of Paris, Tennessee**, the within bargainer, and that he/she as such Mayor, executed the foregoing instrument for the purpose therein contained, by signing the name of the **City of Paris, Tennessee** by him/herself as Mayor.

WITNESS my hand and seal this 5th day of November, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**ACTION:** Motion made by Commissioner Griffith, seconded by Commissioner Tharpe to grant approval for the Mayor to sign the document.

**VOTE:** Unanimous



**STATUS OF VARIOUS PROJECTS  
November 2020**

	<b>PRIMARY STAFF</b>	<b>TARGET COMPLETION DATE(S)</b>	<b>NOTES</b>
HOME Grant	Morris/Foster	2022	We have received our executed contract and have begun the NEPA phase. This phase will take at least six months.
Back Alley Paris	Foster/Morris/ Ray(DPA)	June 2021	The working theme for this project is “what makes our community special” and Dan Knowles is working on a prototype.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Spring 2022	TDOT has reviewed the title opinions and requested revisions which are being addressed by our attorney. Once TDOT has approved title opinions notices will be sent to property owners and a ROW meeting will be held. Final utility coordination has begun.
2018 LPRF Grant for Splash pad	Foster/Lawrence/ Morris	Complete	The park was officially closed as of Oct. 1. Parks employees are finishing up work on the bathroom / concessions building. Great Southern is expected on site the first week of Nov. to help us winterize. NSite will be applying epoxy paint on the wet desks after winterization.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Spring 2022	Final NEPA document was sent to TDOT in August, we are waiting on their approval. Field verification of survey by TLM has been completed and mark ups sent to surveyor. Surveyor has returned revised survey. TLM has begun work on preliminary layout.
Rison St Bridge Replacement	Foster/Morris	Fall 2021	TDOT has requested some revisions to the NEPA document. A2H incorporated the requested changes and resubmitted the document. TDOT will review in the next few weeks. We anticipate receiving a Notice to Proceed by the end of November.
2019 Tourism Enhancement Grant for Eiffel Tower Upgrades	Foster/Morris/ Lawrence	Fall 2020	The pole for the sign has been placed on the east side of the tower. The sign should be attached in the next few weeks.
2019 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Spring 2022	TDOT is not going to accept the NEPA document completed on the STBG project to cover this one, but are looking at just requiring a memo instead of a full review. We have submitted all necessary documents to TDOT and are awaiting their decision.
BCBS Healthy Place Grant	Morris/Lawrence	Summer of 2021 (if awarded)	Application was submitted, award announcements are anticipated by the end of December.
2020 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2023 (if awarded)	Grant application was submitted, award announcements will probably not come until summer of 2021.
Drainage Improvements	Foster/Morris/ Schrader	Ongoing	Worked with KWT Railroad and So. Concrete to resolve a drainage issue next to the Wal-Mart shopping center. In negotiations with Wal-Mart to make improvements to their detention pond to help alleviate drainage issues in the Brooks St. neighborhood. Working with Patrick Smith, P.E., to determine appropriate changes to our development standards & subdivision regs.

**Motion to Adjourn:** Commissioner Tharpe made a motion, seconded by Commissioner Griffith to adjourn at 5:31 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director