

KIM FOSTER, CITY MANAGER
JAMES SMITH, ATTORNEY



KATHY RAY, MAYOR
VICKEY ROBERTS, VICE MAYOR
JOHN ETHERIDGE, COMMISSIONER
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**CITY HALL COURTROOM
May 4, 2023
5:00 P.M.**

Public Hearing

- 1.) Ordinance to Amend 5-1506. A., 5-1506. B., 5-1506. D., and 5-1506. E. regarding Mobile Food Service Vehicle Permits in the Paris Municipal Code (Second Reading)**

Regular Meeting

Call to Order: Kathy Ray, Mayor

Roll Call: Traci Shannon, Finance Director

Pledge of Allegiance and Prayer

Approval of the Minutes of Previous Meetings: Regular Meeting – April 6, 2023

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

Service Resolutions and Proclamations: None

OLD BUSINESS

- 1.) **Ordinance to Amend 5-1506. A., 5-1506. B., 5-1506. D., and 5-1506. E. regarding Mobile Food Service Vehicle Permits in the Paris Municipal Code (Second Reading):**
Kim Foster, City Manager

NEW BUSINESS

- 1.) **Financial Update:** Traci Shannon, Finance Director
- 2.) **Appointments to Boards:** Kathy Ray, City Mayor
- 3.) **Ordinance to Amend the Fiscal Year 2023 Budget (First Reading):** Kim Foster, City Manager
- 4.) **Ordinance to Amend Title 8 Chapter 8-801 and to delete 8-802. A., 8-802. B., 8-803. A., and 8-803. E. #4 regarding Junk, Weeds, Miscellaneous Nuisances in the Paris Municipal Code (First Reading):** Kim Foster, City Manager
- 5.) **Ordinance to Enact Title 8 Chapter 10 regarding High Weeds and Grass in the Paris Municipal Code (First Reading):** Kim Foster, City Manager
- 6.) **Resolution to Amend the COP Personnel Rules and Regulations by Adding Appendix M Harassment / Workplace Violence Policy:** Kim Foster, City Manager
- 7.) **Resolution to Amend the COP Personnel Rules and Regulations by Amending 1. Introduction A. Statement of Purpose and Policies. and IV. Compensation and Benefits I. Payroll Deductions.:** Kim Foster, City Manager
- 8.) **Request for Rezoning of 813 & 815 Depot Street:** Jennifer Morris, Community Development Director
- 9.) **Ordinance to Amend 8-111 A. & B. Regarding Disposal Fees at the P-HC Landfill and Transfer Station (First Reading):** Kim Foster, City Manager

Status of Various Projects

Notes from the City Manager

Adjournment

**OLD BUSINESS
AGENDA ITEM NO. 1**

Ordinance to Amend 5-1506. A., 5-1506. B., 5-1506. D., and 5-1506. E. regarding Mobile Food Service Vehicle Permits in the Paris Municipal Code

This ordinance reflects a change by adding a temporary permit to our Mobile Food Service Vehicle Permits in the Paris Municipal Code. Staff feels the provisions of a temporary permit will be beneficial to help be more in line with the rules and regulations with the State Health Department and their requirements. This ordinance was passed on First Reading in April.

ORDINANCE NO. 1288

AN ORDINANCE to Amend 5-1506. A., 5-1506 B., 5-1506. D., and 5-1506. E. of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, Title 5, Chapter 1506 of the Paris Municipal Code shall be amended as follows:

A. That 5-1506. A. of the Paris Municipal Code be amended by inserting the phrase “or Temporary Mobile Food Service permit” after the word “Permit” in the first sentence:

A. **Permit Required.** No Mobile Food Service Vehicle may operate within the City without a Mobile Food Service Permit **or Temporary Mobile Food Service Permit** issued by the City. The Mobile Food Service Permit must be prominently displayed when the Mobile Food Service Vehicle is in operation. (Ord. # 1287, 05/04/2023).

B. That 5-1506. B. of the Paris Municipal Code be amended by deleting in its entirety and substituting the following thereof:

B. **Application.**

1. A Mobile Food Service Vehicle operator shall apply for a Mobile Food Service Permit by payment of a \$50.00 application fee and submitting a completed application form which shall include the following information:

- a) The name and address of the owner of the vehicle.
- b) The name and address of the operator of the vehicle.
- c) Three (3) color photographs of the exterior (front, side, and back) of the vehicle together with color photographs of the interior food service portion of the vehicle in its final condition. Said pictures shall show all markings under which the vehicle shall operate. 5-15-5
- d) A copy of the vehicle license and registration form containing the vehicle identification number (VIN) of the Mobile Food Service Vehicle.
- e) A copy of the applicable state and/or county health department license.
- f) A copy of the Fire Marshall’s inspection report.
- g) A copy of the operator’s Tennessee Business License issued by the City of Paris and Henry County or operator’s home base county.
- h) A copy of the insurance policy required by 5-1505. O.

2. A Mobile Food Service Vehicle operator shall apply for a Temporary Mobile Food Service Permit by payment of a \$75.00 application fee and submitting a completed application form 14 days prior to the event of which shall include the following information as listed in 5-1506. B. 1. (Ord. # 1287, 05/04/2023).

C. That 5-1506. D. of the Paris Municipal Code be amended by deleting in its entirety and substituting the following thereof:

D. **Expiration.**

1. A Mobile Food Service Permit shall be issued for the calendar year from January 1st to December 31st and may be renewed annually provided all City requirements are met and the license has not been suspended or revoked.

2. A Temporary Mobile Food Service Permit shall be issued for more than one (1) day and not more than fourteen (14) consecutive days provided all City requirements are met and the license has not been suspended or revoked. (Ord. # 1287, 05/04/2023).

D. That 5-1506. E. of the Paris Municipal Code be amended by deleting in its entirety and substituting the following thereof:

E. **Permit Renewal.** In addition to the application fee provided in B. above, a Permit Fee of \$50.00 shall be charged upon issuance of the Permit as provided in C. above. A Renewal Fee of \$50.00 shall be charged annually when a Renewal Permit is issued. This Permit Fee shall not be prorated. (Ord. # 1287, 05/04/2023).

SECTION 2. All Ordinances and parts of Ordinance in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This Ordinance shall take effect on and after the final passage and adoption.

Passed and adopted April 6, 2023.

Passed and adopted May 4, 2023.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO.1
Financial Update**

Narrative to the March 2023 Operating Statement

Our retail sales tax revenues continue to be strong. It was up 8.96% in the month of February compared to last February. Fiscal year-to-date we have an increase of 6.88%.

General Fund Revenues were considerably above expenditures for the month of March and also for the fiscal year-to-date. There were only a couple of larger out of the ordinary expenses during the month which included \$99K for salt spreaders and \$36K for a pole barn and brine building for Public Works.

Property tax collections were up to 94% compared to our average of 91%. That number includes the 1% processing fee per our agreement with the Henry County Trustee's Office. In terms of dollars, we netted an additional \$42K compared to last year.

Other Business:

New Employees (5): One full-time (Patrolman), One part-time (Animal Shelter), Three seasonal part-time (Parks)
Resignations (1): One full-time (Firefighter)

We issued eighteen business licenses in March:

New business (10): DAY College of Cosmetology, Elite Therapeutic Massage, Dempsey's Barbershop, Hargett's Lawn Care, GeriHab Physical Therapy, Creative6, Johnson's Pool Service, Mr EZ Air, La Ingrata Bar & Grill, Eden (Online Sales)
Booth Rentals (2): Lavender Kisses Farm, Rustic Ranch Boutique
Food Truck (1): Yvette's Kountry Kooking
New Owner (1): Dairy Queen
Ownership Type Change (1): Sheds 365 Sales
Minimal License (1): One Stop Shop
Minimal License Renewal (2): Clean Queens, Sois Belle by M&P

**CITY OF PARIS, TENNESSEE
RETAIL SALES TAX REVENUE**

	FY2019	FY2020	FY2021	FY2022	FY2023	% Incr(Decr)
JULY	\$787,901	\$802,267	\$898,979	\$951,793	\$1,046,570	9.96%
AUGUST	\$790,533	\$799,378	\$843,541	\$895,516	\$931,433	4.01%
SEPTEMBER	\$774,425	\$797,992	\$888,921	\$965,256	\$1,067,740	10.62%
OCTOBER	\$761,812	\$761,453	\$873,733	\$974,047	\$1,036,880	6.45%
NOVEMBER	\$809,116	\$807,105	\$874,641	\$988,199	\$1,059,818	7.25%
DECEMBER	\$960,027	\$957,286	\$1,097,412	\$1,210,615	\$1,218,473	0.65%
JANUARY	\$665,013	\$713,906	\$844,826	\$839,389	\$915,685	9.09%
FEBRUARY	\$704,313	\$727,380	\$719,938	\$859,647	\$936,706	8.96%
MARCH	\$877,659	\$840,175	\$1,101,592	\$1,102,651		
APRIL	\$849,875	\$865,360	\$1,040,359	\$1,060,677		
MAY	\$863,697	\$949,140	\$1,005,346	\$1,105,515		
JUNE	\$873,145	\$966,861	\$1,013,926	\$1,125,455		
TOTAL	\$9,717,515	\$9,988,303	\$11,203,215	\$12,078,759	\$8,213,305	
Previous YTD % Increase/Decrease	1.24%	2.79%	12.16%	7.82%	6.88%	

**Monthly Operating Statement
March 2023**

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,727,000	678,715	1,585,895	91.83%
Local Option Sales Tax	6,086,700	451,701	4,682,569	76.93%
Wholesale Liquor / Beer	875,000	63,540	695,340	79.47%
Business Tax	400,000	17,142	82,931	20.73%
Fees & Licenses	168,500	3,486	127,130	75.45%
In Lieu Payments	904,250	52,411	626,973	69.34%
Grants	1,036,430	10,350	648,659	62.59%
State Shared taxes	1,791,800	244,699	1,386,694	77.39%
All Other	1,615,948	208,460	2,036,614	126.03%
Federal ARPA Grant	1,491,875	0	1,491,875	100.00%
ARPA/TDEC-WII	500,000	0	0	0.00%
Total General Fund Revenue	16,597,503	1,730,505	13,364,681	80.52%
Solid Waste Collection - BPU	1,250,000	222,103	964,937	77.19%
Solid Waste Disposal - Transfer	400,000	45,503	352,797	88.20%
Other Revenue	25,400	8	25,315	99.67%
Total Sanitation	1,675,400	267,614	1,343,049	80.16%
Gate Receipts - Brush & Debris	140,000	11,581	97,713	69.79%
County Share Operating Exp	30,000	0	38,917	129.72%
Gate Receipts - Tires	10,000	1,049	12,483	124.83%
Other Revenue	91,450	126	36,403	39.81%
Total Landfill	271,450	12,757	185,516	68.34%
Total Drug Fund	42,050	17,033	73,296	174.31%
TOTAL REVENUES	18,586,403	2,027,908	14,966,542	80.52%

EXPENDITURES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	229,961	5,000	215,220	93.59%
General Administration	423,856	40,303	305,821	72.15%
Economic Development	178,474	13,650	130,138	72.92%
Elections	4,500	0	0	0.00%
Financial Administration	331,384	20,398	247,320	74.63%
City Hall Building	104,397	7,923	85,646	82.04%
Police Department	2,369,010	191,670	1,859,217	78.48%
Emergency Communications	748,932	64,578	577,959	77.17%
Fire Department	1,923,446	136,231	1,400,408	72.81%
Building Inspection	178,037	11,906	120,713	67.80%
Street Maintenance	1,772,747	125,776	1,372,209	77.41%
State Street Aid	1,683,000	527	1,518,443	90.22%
Storm Water Management	72,140	2,764	36,398	50.46%
Street Lighting	116,000	7,493	105,297	90.77%
City Garage	310,298	22,956	223,635	72.07%
Cemetery Maintenance	73,324	5,448	41,606	56.74%
Health & Animal Control	199,228	13,419	141,138	70.84%
Civic Center	692,100	69,862	516,398	74.61%
Parks & Recreation	1,111,601	87,289	919,902	82.75%
Library	183,430	30,572	152,858	83.33%
Community Development	1,376,700	12,909	791,552	57.50%
ARPA-SLFRF	1,000,000	152,603	708,815	70.88%
ARPA/TDEC-WII	500,000	0	39,554	7.91%
Debt Service	683,917	3,368	166,353	24.32%
General Fund Expenditures	16,266,482	1,026,645	11,676,601	71.78%
Sanitation Collection	1,566,797	76,572	1,201,422	76.68%
Contractual Services	661,500	67,050	556,790	84.17%
Total Sanitation	2,228,297	143,621	1,758,212	78.90%
Total Landfill	215,404	13,665	163,817	76.05%
Total Drug Fund	75,300	1,535	42,210	56.06%
TOTAL EXPENDITURES	18,785,483	1,185,466	13,640,839	72.61%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	703,860	1,688,080
Sanitation	123,992	(415,163)
Landfill	(908)	21,699
Drug Fund	15,498	31,086

**NEW BUSINESS
AGENDA ITEM NO.2
Appointments to Boards**

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Parks and Recreation Commission 5 Year Term (Mayoral Appointment)	George Bass	Sara Luffman	May 1, 2023	May 1, 2028

**NEW BUSINESS
AGENDA ITEM NO.3
Ordinance to Amend the Fiscal Year 2023 Budget (First Reading)**

In keeping with the wishes of the Office of State and Local Finance, proposed adjustments to the FY 2023 budget are contained in the following ordinance. As in years past there are several adjustments that relate to the timing of grant projects. Some non-typical yet significant adjustments are due to the economy such as an excessive increase in interest income and higher than expected material costs. Also included are the amounts approved in February to be used to pay off some bonded debt.

Our original General Fund budget reflected revenues to exceed expenditures by \$331,021. After this adjustment our budgeted revenues will only exceed expenditures by \$315,221, a difference of \$15,800.

ORDINANCE NO. 1289

AN ORDINANCE TO AMEND THE CITY OF PARIS FISCAL YEAR
2022– 2023 BUDGET

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality amend the annual budget ordinance to insure compliance with the relating lawful expenditures,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

Section 1. The FY 2022 – 2023 Budget Ordinance, Section 2 shall be amended by deleting Section 2 in its entirety:

Fund	General			Sanitation		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues						
Local Taxes	\$9,213,874	\$8,912,200	\$10,022,950			
State of TN	1,750,182	1,512,000	1,776,800			
Federal Government	116,089	949,000	871,480			
Other Sources	2,228,819	3,144,450	3,926,273	1,652,142	1,575,400	1,675,400
Total Revenues	\$13,308,964	\$14,517,650	\$16,597,503	\$1,652,142	\$1,575,400	\$1,675,400
Expenditures						
Salaries	\$5,227,131	\$5,557,258	\$6,069,326	\$455,210	\$469,722	\$507,940
Other	7,219,804	9,298,166	10,197,156	1,048,175	1,516,984	1,720,357
Total Expenditures	\$12,446,935	\$14,855,424	\$16,266,482	\$1,503,386	\$1,986,705	\$2,228,298
Beginning Fund Balance	\$4,811,149	\$5,673,178	\$5,335,404	\$3,360,753	\$3,509,510	\$3,098,205
Ending Fund Balance	\$5,673,178	\$5,335,404	\$5,666,425	\$3,509,510	\$3,098,205	\$2,545,307
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	225,987	200,500	271,450
Total Revenues	\$225,987	\$200,500	\$271,450
Expenditures			
Salaries	\$45,608	\$48,616	\$52,490
Other	648,034	152,462	162,915
Total Expenditures	\$693,642	\$201,078	\$215,405
Beginning Fund Balance	\$717,625	\$249,970	\$249,392
Ending Fund Balance	\$249,970	\$249,392	\$305,437
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
Total Revenues	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
Expenditures						
Salaries						
Other	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000
Total Expenditures	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000
Beginning Fund Balance	\$147,591	\$172,350	\$139,900	\$351,271	\$352,733	\$345,733
Ending Fund Balance	\$172,350	\$139,900	\$106,650	\$352,733	\$345,733	\$336,433
No. of FTE Employees	0	0	0	0	0	0

Section 2. The City of Paris City Commission does hereby amend the following estimate of revenues, estimated unencumbered fund balances, and expenditures as follows:

General Fund Revenues shall be amended as follows:

BPU In Lieu of Taxes shall decrease by \$80,000
 ARPA / TDEC WII shall decrease by \$500,000
 HOME Grant shall decrease by \$200,000
 2018 TA Grant - Sidewalks shall increase by \$75,000
 BRZ – Rison St. Bridge shall decrease by \$100,000
 State Excise Tax shall increase by \$35,000
 KPAC Ticket Sales shall increase by \$15,000
 Interest Income shall increase by \$250,000
 TRC Building Rent shall decrease by \$77,000
 Sale of Assets shall increase by \$500,000
 Insurance Proceeds shall increase by \$55,000

General Fund Expenditures are amended as follows:

Finance Department:
 Tax Refunds shall increase by \$8,000
 Police Department:
 General Purpose Equipment shall increase by \$60,000
 Fire Department:
 O/T Salaries shall increase by \$20,000
 Repair & Maintenance – Buildings shall increase by \$55,000
 Street Maintenance:
 Salt shall increase by \$20,000

State Street Aid:

General Purpose Equipment shall increase by \$77,000

Street Lighting Department:

Traffic Light Maintenance shall increase by \$10,000

Civic Center Department:

Repair & Maintenance - Pool shall increase by \$15,000

KPAC Ticket Sales shall increase by \$15,000

In the area of Community Development, the following amendments will be made:

HOME Grant shall decrease by \$200,000

BRZ – Rison St. Bridge shall decrease by \$140,000

TRC Rent – County Share shall decrease by \$35,000

ARPA – TDEC WII shall decrease by \$450,000

Debt Service:

Principal on Bond – Fire Truck shall increase by \$98,800

Principal on Bond – 2015 Multipurpose shall increase by 435,000

Sanitation Fund Revenues shall be amended as follows:

Proceeds from County for Track Loader shall increase by \$29,900

Sanitation Fund Expenses shall be amended as follows:

Disposal Cost shall increase by \$50,000

General Purpose Equipment shall decrease by \$77,000

Landfill Fund Revenues shall be amended as follows:

Proceeds from County for Track Loader shall decrease by \$29,900

So that Section 2 shall read as follows:

Fund	General			Sanitation		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues						
Local Taxes	\$9,213,874	\$8,912,200	\$9,942,950			
State of TN	1,750,182	1,512,000	1,811,800			
Federal Government	116,089	949,000	146,480			
Other Sources	2,228,819	3,144,450	4,669,273	1,652,142	1,575,400	1,705,300
Total Revenues	\$13,308,964	\$14,517,650	\$16,570,503	\$1,652,142	\$1,575,400	\$1,705,300
Expenditures						
Salaries	\$5,227,131	\$5,557,258	\$6,089,326	\$455,210	\$469,722	\$507,940
Other	7,219,804	9,298,166	10,165,956	1,048,175	1,516,984	1,693,357
Total Expenditures	\$12,446,935	\$14,855,424	\$16,255,282	\$1,503,386	\$1,986,705	\$2,201,298
Beginning Fund Balance	\$4,811,149	\$5,673,178	\$5,335,404	\$3,360,753	\$3,509,510	\$3,098,205
Ending Fund Balance	\$5,673,178	\$5,335,404	\$5,650,625	\$3,509,510	\$3,098,205	\$2,602,207
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	225,987	200,500	241,550
Total Revenues	\$225,987	\$200,500	\$241,550
Expenditures			
Salaries	\$45,608	\$48,616	\$52,490
Other	648,034	152,462	162,915
Total Expenditures	\$693,642	\$201,078	\$215,405
Beginning Fund Balance	\$717,625	\$249,970	\$249,392
Ending Fund Balance	\$249,970	\$249,392	\$275,537
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed	FY 2021 Audited	FY 2022 Budget	FY 2023 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
Total Revenues	\$58,046	\$60,050	\$42,050	\$1,462	\$1,000	\$700
Expenditures						
Salaries						
Other	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000
Total Expenditures	\$33,287	\$92,500	\$75,300	\$0	\$8,000	\$10,000
Beginning Fund Balance	\$147,591	\$172,350	\$139,900	\$351,271	\$352,733	\$345,733
Ending Fund Balance	\$172,350	\$139,900	\$106,650	\$352,733	\$345,733	\$336,433
No. of FTE Employees	0	0	0	0	0	0

Section 3. The current Section 3 shall be deleted in its entirety:

General Fund	\$21,932,907
Sanitation	4,773,605
Landfill	520,842
Drug Fund	181,950
Cemetery Fund	346,433
Total All Funds	\$27,755,737

Section 3 is amended as follows:

General Fund	\$21,905,907
Sanitation	4,803,505
Landfill	490,942
Drug Fund	181,950
Cemetery Fund	346,433
Total All Funds	\$27,728,737

SECTION 4. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 5. This ordinance shall take effect _____ the public welfare requiring it.

Passed and adopted _____.

Passed and adopted _____.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO.4**

Ordinance to Amend Title 8 Chapter 8-801 and to delete 8-802. A., 8-802. B., 8-803. A., and 8-803. E. #4 regarding Junk, Weeds, Miscellaneous Nuisances in the Paris Municipal Code (First Reading)

In the past couple of years, it has come to our attention that there are property owners who are taking advantage of our high grass mowing policy. They have found that paying our bill for mowing their high grass is a cheaper option than taking care of their property themselves. As we researched how other communities handle this scenario, we realized that many have a tiered system for fines. The following two ordinances contain staff recommendations for changes to our municipal code as it relates to high

grass and weeds. The first ordinance removes all references to high grass and weeds from Title 8, Chapter 8. The second ordinance establishes a new chapter (chapter 10) in our municipal code dedicated entirely to this nuisance. Most everything as it relates to what qualifies as a high grass or weed nuisance is the same, the biggest difference is the addition of a tiered and escalating fine structure. Staff recommends a first-time unresolved offense requiring our contractor to mow a property be accompanied by a \$60 fine. The second offense within the calendar year will be subject to a \$90 fine. The third and any subsequent offenses within the calendar year will be fined \$120 each.

ORDINANCE NO. 1290

AN ORDINANCE Amend Title 8 Chapter 8 8-801 and to delete 8-802. A., 8-802. B., 8-803. A., and 8-802. E. #4, of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, Title 8, Chapter 8 of the Paris Municipal Code shall be amended as follows:

A. That 8-801. of the Paris Municipal Code be amended by deleting “grass, weeds” in the first sentence:

Intent. It is the intent of this chapter to prohibit the accumulation of ~~grass, weeds~~, motor vehicles, dead trees, abandoned or inoperable appliances, pools of water, trash, debris or other scrap or salvage material which shall threaten or endanger the public health, safety or welfare so as to constitute a nuisance. The owner, occupant, tenant, or agent or designee of any owner or occupant of said premises where the violations occur shall be jointly and severally liable for any violations of said chapter and shall jointly and severally be liable for the penalty provisions provided under the terms and conditions of 8-806, 8-807, and 8-808 (Ord. #812, 11/05/92; Ord. #1290, ___/___/23).

B. That 8-802. A. of the Paris Municipal Code be amended by deleting 8-802. A. in its entirety. (Ord. # 1290, ___/___/23).

C. That 8-802. B. of the Paris Municipal Code be amended by deleting 8-802. B. in its entirety. (Ord. # 1290, ___/___/23).

D. That 8-803. A. of the Paris Municipal Code be amended by deleting 8-803. A. in its entirety. (Ord. # 1290, ___/___/23).

E. That 8-803. E. #4 of the Paris Municipal Code be amended by deleting 8-803. E. #4 in its entirety. (Ord. # 1290, ___/___/23).

SECTION 2. All Ordinances and parts of Ordinance in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This Ordinance shall take effect on and after the final passage and adoption.

Passed and adopted _____.

Passed and adopted _____.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM NO.5
Ordinance to Enact Title 8 Chapter 10 regarding High Weeds and Grass in the Paris
Municipal Code (First Reading)

See narrative for Agenda Item No. 4.

ORDINANCE NO. 1291

AN ORDINANCE to Enact Title 8 Chapter 10 of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, Title 8, Chapter 10 of the Paris Municipal Code shall be enacted as follows:

CHAPTER 10

HIGH WEEDS AND GRASS

8-1000.	Intent
8-1001.	Definitions
8-1002.	Prohibited Acts
8-1003.	Enforcement
8-1004.	Notice To Correct Violations
8-1005.	Action In The Event Of Noncompliance
8-1006.	Collection Of Unpaid Costs
8-1007.	Violations – Misdemeanors – Penalties

8-1000. Intent. It is the intent of this chapter to prohibit the accumulation of grass and weeds which shall threaten or endanger the public health, safety or welfare so as to constitute a nuisance. The owner, occupant, tenant, or agent or designee of any owner or occupant of said premises where the violations occur shall be jointly and severally liable for any violations of said chapter and shall jointly and severally be liable for the penalty provisions provided under the terms and conditions of 8-1005, 8-1006, and 8-1007.

8-1001. Definitions.

- A. Grass: Any of numerous plants of the family graminea.
- B. Weeds: Any of a various commonly or abundantly growing plants.

8-1002. Prohibited Acts. The following acts shall be prohibited:

- A. Grass and Weeds. No owner of any lot, place, or area within the City, or the agent of such owner, shall permit any developed lot, place or area, or any undeveloped lot, place or area, within one hundred fifty (150) feet of any street, residential, or commercial property, the growth of any Grass or Weeds of height in excess of twelve (12) inches measured from the base of the Grass or Weeds at ground surface level.
- B. Acts of Nuisance. Acts of nuisance shall include, but are not expressly restricted to:
 - (1) The owner, occupant, or agent of any owner or occupant, of any lot, parcel or area within the City permitting or allowing any offensive or unsafe matter to grow, accumulate, or otherwise occupy and remain upon such lot, parcel or area.

(2) The owner, occupant, or agent of any owner or occupant, of any lot, parcel or area in a residential area within the City allowing Grass or Weeds as defined in 8-1001 to accumulate and remain upon the premises as a possible harborage for rats, snakes, or other vermin.

(3) The owner, tenant, or occupier of any real property located within the corporate limits of the City of Paris or any agent, servant, or employee of such owner, tenant, or occupier placing, throwing, depositing or discharging any soil, sand, mud, gravel, dirt, grass clippings, weeds, leaves, limbs, or any other such mineral or vegetation waste from said real property onto any of the streets, gutters, or storm drains within the corporate limits of the City of Paris.

8-1003. Enforcement. The Building Inspector and/or Health Officer is hereby authorized and empowered to investigate and order the correction of any violations of the terms and conditions of this ordinance,

8-1004. Notice to correct violations. If any owner, occupant, tenant, agent, or designee is determined by the Building Inspector and/or Health Officer to be in violation of 8-1002 it shall be the duty of the Building Inspector and/or Health Officer to serve a Notice by one or more of the following methods: (1) Certified mail to the last known address of any person or persons having ownership, possession, or control over the offending property; (2) Personal service of the Notice to the owner, possessor, or occupant; or (3) Posting the Notice in a conspicuous place on the property at which the violation exists. The Notice shall set forth the following: (1) the text of 8-1002; (2) the corrective requirements necessary to bring the offending property into a state and/or condition which is not in violation of 8-1002; and (3) that said corrective action shall be taken within seven (7) days from the receipt of said notice or posting.

8-1005. Action in the event of noncompliance.

A. Upon the failure of any owner, possessor, or occupant, of real property which is in violation of this ordinance to correct said violation(s) within seven (7) days from receipt or posting of the Notice, the Building Inspector and/or Health Officer is authorized and directed to correct such violation(s). A statement of the costs for such correction shall be prepared and filed by the City Recorder for collection. The cost to said owner, possessor, or occupant, shall be billed at a designated hourly rate to be determined by the City Manager based upon the hourly cost of personnel and equipment used in said removal, or any actual cost for such private services which were contracted for by the City, but in no case shall said charge be less than Sixty Dollars (\$60.00) for the first offense, Ninety dollars (\$90.00) for the second offense, and One-Hundred Twenty dollars (\$120.00) for the third and each additional offense thereafter within a calendar year. Administrative costs shall be billed in addition to hourly costs. The costs and expenses incurred by the City under the provisions of this section shall be billed to the owner of said property. If said charges have not been paid by such owner within thirty (30) days after the date of billing, then the provisions of 8-1006 shall apply.

B. In addition to the enforcement provisions provided in A. above, the Building Inspector and/or Health Officer may cite the owner, possessor, or occupant into City Court as provided in 8-1007 for action by the City Judge to require alleviation of the violations of this Chapter as determined by the building inspector and/or health officer.

8-1006. Collection of unpaid costs. Where the full amount due the City pursuant to 8-1005 is not paid by the offending property's owner within thirty (30) days after billing for the work required under the provision of this ordinance, then in that case, the Building Inspector shall cause to be recorded in the Register's Office of Henry County, Tennessee, a sworn statement showing the costs and expenses incurred by the City or the costs and expenses incurred on behalf of the City, for the work, the date on which said work was done, and the property on which said work was done. The recordation of such sworn statement shall constitute a lien and privilege on the property, and shall remain in full force and effect for the amount due, plus court costs, attorney's fees, and any other costs of collection, until final payment has been made; said costs and expenses shall be collected in the manner fixed by law for the collection of taxes and, further, shall be subject to a delinquent penalty of eighteen percent (18%) per annum in the event same is not paid in full on or before the

tax bill on said property is due and payable. Sworn statements recorded in accordance with the provisions hereof shall be prima facie with the evidence that all legal formalities and been complied with and that the work has been done properly and satisfactorily, and shall be full notice to every person concerned that the amount of this statement, plus delinquent penalty and other costs and expenses, constitute a charge against the property designated or described in the statement, and that the same is due and collectible as provided by law. When placed in the hands of the City Attorney for collection, thirty-three percent (33%) of the unpaid charges for such costs incurred by the City shall be added to the principal and interest for the attorney's services in making such collections and, upon payment, said thirty-three percent (33%) shall be retained by the City Attorney.

8-1007. Violations – Misdemeanors – Penalties. Any violation of any section of this chapter upon conviction shall be punished by a fine of not less than or more than fifty dollars (\$50.00), and such fine and costs shall not be forgiven, deferred, suspended, or waived by the City Judge. Such assessment of fines and costs shall be deemed to be in addition to the cost and expenditures charged the property owner and assessed against the property in the event of non-payment as provided in 8-1005. After the notice periods provided in 8-1004 and 8-1005 have expired, where applicable, each day such violation is allowed to continue to exist shall be considered an individual violation and shall constitute a separate misdemeanor offense under this section. The City Manager, or his or her designated representative, may, if multiple violations occur pursuant to the provisions of 8-1005, authorize the filing of a separate warrant in City Court for each day such violations are allowed to continue to exist and, upon conviction, any violation of any such section of this chapter shall be punished by a fine for each said violation of not less than nor more than fifty dollars (\$50.00), and such fine, together with the costs of the cause, shall not be forgiven, deferred, suspended, or waived by the City Judge.

(Ord. # _____, ____/____/____)

SECTION 2. All Ordinances and parts of Ordinance in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This Ordinance shall take effect on and after the final passage and adoption.

Passed and adopted _____.

Passed and adopted _____.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO.6**

**Resolution to Amend the COP Personnel Rules and Regulations by Adding Appendix M
Harassment / Workplace Violence Policy**

It recently came to our attention that the City of Paris Personnel Rules and Regulations contain a Sexual Harassment Policy but not a simple Harassment Policy. The following Resolution, presented for your consideration, contains a Harassment Policy staff would like you to approve for inclusion in our official Rules and Regulations. We began with a model policy from MTAS and, with the help of Attorney Smith, have tweaked it to best reflect what we feel appropriate for our needs.

RESOLUTION NO. 1679

WHEREAS, The City of Paris, Tennessee, has adopted Personnel Rules and Regulations effective April 6, 1994; and,

WHEREAS, Paris Municipal Code 1-503 specifies that amendments to said Personnel Rules and Regulations shall be adopted by the Board of Commissioners of the City of Paris, Tennessee by Resolution before they shall have full force and effect; and,

WHEREAS, The City Manager of the City of Paris, Tennessee has recommended to the Board of Commissioners of the City of Paris, Tennessee that said Personnel Rules and Regulations be amended by enacting **APPENDIX M** to incorporate by reference a Harassment / Workplace Violence Policy for all City employees as follows:

APPENDIX M

Harassment / Workplace Violence Policy

PURPOSE

The City of Paris is committed to preventing workplace violence and to maintaining a safe work environment. It is the policy of the City of Paris to promote a productive, safe, and healthy work environment for all employees, customers, vendors, contractors, and members of the general public and to provide for the efficient and effective operation of the City of Paris's activities. Employees and customers are to be always treated with courtesy and respect.

Employees are expected to maintain a productive work environment free from harassing or disruptive activity including threats of physical violence. No form of bullying or harassment will be tolerated, including sexual harassment and harassment based on race, color, religion, gender or gender identity, age, national origin, disability, military status, genetic information, communication with an elected public official, free speech, refusing to participate in or remain silent about illegal activities, exercising a statutory constitutional right or any right under clear public policy, political affiliation, or any other basis protected by law. This policy applies to all City of Paris employees, elected officials, appointed officials, regular part time/temporary employees, and contractors.

The City of Paris will not tolerate bullying, or verbal or physical conduct by an employee which harasses, disrupts, or interferes with another person's work performance or which creates an intimidating, offensive or hostile environment. The City of Paris will take immediate steps to stop such behavior when it occurs.

1. No employee or non-employee shall be allowed to harass any other employee or non-employee by exhibiting behavior including, but not limited to, the following:

- a. Verbal harassment – Verbal threats toward persons or property; the use of vulgar or profane language directed towards others; disparaging or derogatory comments or slurs; offensive flirtations or propositions; verbal intimidation; exaggerated criticism or name-calling; spreading untrue or malicious gossip about others.
 - b. Physical Harassment – Any physical assault, such as hitting, pushing, kicking, holding, impeding, or blocking the movement of another person.
 - c. Visual Harassment – Displaying derogatory or offensive posters, cartoons, publications, or drawings.
 - d. Bullying – Workplace bullying refers to unwanted aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. The imbalance of power involves the use of physical strength, access to embarrassing information, or popularity to control or harm others. This behavior may be performed by individuals (or a group) directed towards an individual (or a group of individuals).
2. Charges of violence and harassment must be reported to the Human Resources Director. The City of Paris will promptly investigate reports of workplace violence including suspicious individuals or activities. The Human Resources Director is charged with investigating all cases of workplace violence and harassment. Depending on the severity of the charges or whether a crime is committed, the City Manager or Human Resources Director may request that the Police Chief provide assistance to Human Resources Director or assume responsibility for the investigation.
 3. Employees are obligated to report instances of harassment. Employees are also obligated to cooperate in every investigation of harassment. The obligation includes, but is not limited to, coming forward with evidence, both favorable and unfavorable, for a person accused of such conduct; fully and truthfully make written reports or verbally answer questions when required to do so by an investigator. All employees are required to assist in the course of the investigation by providing testimony, statements and evidence, as required. Failure to cooperate may result in disciplinary action.
 4. Copies of the investigative report with recommendations for appropriate action will be turned over to the City Manager as appropriate for further action.
 5. Anyone determined to be responsible for threats of, or actual violence, or other conduct that is in violation of this policy will be subject to prompt disciplinary action up to and including termination.
 6. Employees are encouraged to bring their disputes or differences with other employees to the attention of their supervisors or the Human Resources Director before the situation escalates into potential violence. The City of Paris is eager to assist in the resolution of employee disputes and will not discipline employees for raising such concerns. Employees have the right to file a police report at their own discretion.
 7. Employees are prohibited from interfering or attempting to interfere with any departmental investigation.
 8. False allegations will be dealt with on a case-by-case basis, and depending on the outcome, may include disciplinary action.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Paris, Tennessee go on record as approving the amendments to the Personnel Rules and Regulations for the City of Paris, by adding the above as Appendix M to incorporate by reference a Harassment / Workplace Violence Policy for all City employees.

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted, this 4th day of May, 2023.

Mayor

Finance Director

ATTESTED:

NEW BUSINESS
AGENDA ITEM NO.7
Resolution to Amend the COP Personnel Rules and Regulations by Amending 1.
Introduction A. Statement of Purpose and Policies. and IV. Compensation and Benefits
I. Payroll Deductions.

The following Resolution, presented for your consideration, reflects changes in verbiage in the City of Paris Personnel Rules and Regulations as a simple housekeeping measure. This verbiage change comes from an updated EEOC statement required by our insurance carrier along with updates to Voluntary Deductions as these have changed over time.

RESOLUTION NO. 1680

WHEREAS, The City of Paris, Tennessee, has adopted Personnel Rules and Regulations effective April 6, 1994;
and,

WHEREAS, Paris Municipal Code 1-503 specifies that amendments to said Personnel Rules and Regulations shall be adopted by the Board of Commissioners of the City of Paris, Tennessee by Resolution before they shall have full force and effect; and,

WHEREAS, The City Manager of the City of Paris, Tennessee has recommended to the Board of Commissioners of the City of Paris, Tennessee that said Personnel Rules and Regulations be amended as follows:

- A. By amending **1. INTRODUCTION**, A. STATEMENT OF PURPOSE & POLICIES., #1 to say:
1. The City of Paris is an equal opportunity employe. In accordance with anti-discrimination law, it is the purpose of this policy to effectuate these principles and mandates. The City of Paris prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.
(Res. # 1680, 05/04/2023).
- B. By deleting **I. PAYROLL DEDUCTIONS**, 2. VOLUNTARY DEDUCTIONS, E. to be deleted to its entirety from the Personnel Rules and Regulations. (Res. #1681, 05/04/2023).

- C. By Amending **I. PAYROLL DEDUCTIONS. 2. VOLUNTARY DEDUCTIONS, C.** to say:
Voluntary Supplemental Insurance – Determined by employee authorization. (Res. #1681, 05/04/2023).

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Paris, Tennessee go on record as approving the amendments to the Personnel Rules and Regulations as follows:

- A. By amending **1. INTRODUCTION, A. STATEMENT OF PURPOSE & POLICIES., #1** to say:
2. The City of Paris is an equal opportunity employe. In accordance with anti-discrimination law, it is the purpose of this policy to effectuate these principles and mandates. The City of Paris prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.
(Res. # 1680, 05/04/2023).
- B. By deleting **I. PAYROLL DEDUCTIONS. 2. VOLUNTARY DEDUCTIONS, E.** to be deleted to its entirety from the Personnel Rules and Regulations. (Res. #1681, 05/04/2023).
- C. By Amending **I. PAYROLL DEDUCTIONS. 2. VOLUNTARY DEDUCTIONS, C.** to say:
Voluntary Supplemental Insurance – Determined by employee authorization. (Res. #1681, 05/04/2023).

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted, this the 4th day of May, 2023.

Mayor

Finance Director

ATTESTED:

NEW BUSINESS
AGENDA ITEM NO.8
Request for Rezoning of 813 & 815 Depot Street

A request for rezoning has been submitted for consideration by Royce Stubblefield for his property located at 813 and 815 Depot Street. The property is currently zoned B-1 (General Commercial). Mr. Stubblefield proposes to locate a manufactured home on each parcel for residential rental.

The City Commission may pass by caption a rezoning request on first reading. This and any request for rezoning must be referred to the Planning Commission for recommendation.



**Two Parcels Requested to be
Rezoned from B-1 to R-3H**



**NEW BUSINESS
AGENDA ITEM NO.9**

**Ordinance to Amend 8-111 A. & B. Regarding Disposal Fees at the P-HC Landfill and
Transfer Station (First Reading)**

Bobby Swayne, P-HC Landfill Superintendent, has suggested the Commission consider increasing fees for disposal at the Class III/IV Landfill as well as the Transfer Station. His concern is related to inflation and that fees charged are no longer covering costs. In governmental accounting Enterprise Funds, such as the Landfill Fund, must cover their costs with the revenues they take in.

The following ordinance, presented for your consideration, would increase the per-ton disposal fee for residents from 33.00/ton to \$36.00/ton, and for non-residents from \$45.00/ton to \$48.00/ton. This is estimated to generate an additional \$18,000 per year. Additionally, this ordinance proposes that the minimum charge for residents be raised from \$15.00 to \$20.00, and the minimum charge for non-residents be raised from \$25.00 to \$30.00. The last time these amounts were increased was in 2018.

ORDINANCE NO. 1292

AN ORDINANCE to Amend 8-111. A. and 8-111. B. of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that 8-111. A. and 8-111. B. of the Paris Municipal Code be amended as follows:

- A. That 8-111. A. of the Paris Municipal Code be amended by deleting 8-111. A. in its entirety and substituting the following therefore:
 - A. **Resident Disposal Fees.** Residents of Henry County shall pay a disposal fee of thirty nine dollars (\$39.00) per ton or any fraction thereof for disposal at the Transfer Station. A disposal fee of thirty-six dollars (\$36.00) per ton or any fraction thereof shall be charged for disposal in the Class III / IV Landfill. A minimum charge of twenty dollars (\$20.00) will apply for amounts up to five hundred (500) pounds disposed of at the Transfer Station or for amounts up to nine hundred nine (909) pounds disposed of at the Class III / IV Landfill (Ord. #717, 09/07/89; Ord. #734, 08/02/90; Ord. #764, 08/06/91; Ord. #805, 07/23/92; Ord. #830, 06/15/93; Ord. #866, 12/01/94; Ord. #990, 11/01/01; Ord. #1071, 06/07/07; Ord. #1090, 06/26/08; Ord. #1105, 07/07/09; Ord. #1232, 6/7/18; Ord. #1285, 08/04/22; Ord. # 1292, ___/___/23).
- B. That 8-111. B. of the Paris Municipal Code be amended by deleting 8-111. B. in its entirety and substituting the following therefore:
 - B. **Non-Resident Disposal Fee.** Non-residents of Henry County shall pay a disposal fee of forty nine dollars (\$49.00) per ton or any fraction thereof for disposal at the Transfer Station. A disposal fee of forty-eight dollars (\$48.00) per ton or any fraction thereof shall be charged for disposal in

the Class III / IV Landfill. A minimum charge of thirty dollars (\$30.00) will apply for amounts up to five hundred (500) pounds disposed of at the Transfer Station or amounts up to one nine hundred nine (909) pounds disposed of at the Class III / IV Landfill (Ord. #1232, 6/7/18; Ord. #1285, 08/04/22; Ord #1292, ___/___/23).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted _____.

Passed and adopted _____.

Mayor

Finance Director

**STATUS OF VARIOUS PROJECTS
May 2023**

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
HOME Grant	Morris/Foster	2024	House #1 is currently under construction and is more than 60% complete. House #2 has been demolished and construction should begin soon. House #3 is under evaluation; it will be a tear down & rebuild.
Back Alley Paris	Foster/Morris/ Ray (DA)	June 2023	A conceptual painting depicting the second 100 years of our bicentennial is still being perfected. The project is on target for a June unveiling.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Fall 2022	All work is complete and project closeout is underway.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Fall 2024	Received TDOT comments on preliminary Right of way plans. Began addressing TDOT comments for submittal as Final Right of way plans. Still waiting on responses from the following agencies for the in-house re-eval: historic & NAC.
Rison St Bridge Replacement	Foster/Morris	Summer 2024	We finally received an approved environmental document! We have submitted updated ROW plans and a construction field review plan. TDOT is waiting for funds to be obligated to this project before they issue a NTP.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Fall 2024	Work on preliminary ROW completed and submitted to TDOT on 4/28/23.
2021 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Morris	Fall 2025	NEPA phase documentation continues. Waiting on responses from the following agencies TWRA, USACE, USFWS, and NAC. Provided information to TDOT archaeological section to show that phase 1 archaeological survey is unnecessary. Preliminary grading 65% complete.
2021 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2025 (if awarded)	TLM is working on NEPA documents, the Initial studies and the Section 106 LP agency templates to submit to TDOT.
TDEC Water Infrastructure Improvement (WII) Grant	Foster	Spring 2026	Work on hydraulic analysis continues with development of individual drainage basins. Basin development is complete. Hydraulic modeling to begin.
Downtown Improvement Grant	Morris/Crouch/Foster	Fall 2024	Ten projects have now been completed. We have three projects left to complete: Scott building on Ruff St (partially complete), Scott building on Poplar (should begin any day now) & the Iron Place (should finish up any day).
Municipal Facilities Study	Foster	Spring 2023	Received a draft copy of report on 4/28. The next step will be to evaluate our options and prioritize choices.

Notes from the City Manager:

- Reminder: We will be meeting at 9:00 a.m. on Thursday, May 4 to review the proposed FY '23 – '24 budget.