

CARLTON GERRELL, MAYOR
KIM FOSTER, CITY MANAGER
FRED MCLEAN, ATTORNEY



JACKIE JONES, VICE MAYOR
GAYLE GRIFFITH, COMMISSIONER
SAM THARPE, COMMISSIONER
JOHN ETHERIDGE, COMMISSIONER

**BOARD OF COMMISSIONERS MEETING MINUTES
CITY OF PARIS, TENNESSEE
August 12, 2021
5:00 P.M.**

Public Hearing

1.) Ordinance to Amend Ch. 11, Conditional Uses, of the Paris Municipal Code as it Relates to the Sale, Storage or Recapping of Tires

Discussion: No comments from citizens. The public hearing was duly closed.

2.) Ordinance to Amend Title 11 of the Paris Municipal Code Relating to As-Built Site Plan Requirements

Discussion: No comments from citizens. The public hearing was duly closed.

3.) Ordinance to Prohibit the Use of Tobacco / Vapor Products in City Owned Public Parks

Discussion: No comments from citizens. The public hearing was duly closed.

The Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 5:00 p.m. on Thursday, August 12, 2021 in the Paris City Hall Courtroom.

The Meeting was called to order by Mayor Carlton Gerrell with the following roll call:

Present: Mayor Carlton Gerrell
Vice Mayor Jackie Jones
Commissioner Gayle Griffith
Commissioner Sam Tharpe
Commissioner John Etheridge (Virtually)

Also Present: City Attorney Fred McLean
City Manager Kim Foster
Administrative Assistant Jessica Crouch
Building Inspector / Codes Lowell Schrader

Absent: Finance Director Traci Shannon
Community Development Director Jennifer Morris

Media: Ken Walker, Paris Post Intelligencer

Vice Mayor Jackie Jones led the meeting with the Pledge of Allegiance followed by a prayer led by Mayoral Appointment of Reverend Otto W. Duncan, Jr.

APPROVAL OF MINUTES: July 1, 2021 Regular Meeting Minutes

DISCUSSION: None

ACTION: Commissioner Sam Tharpe made a motion, seconded by Vice Mayor Jackie Jones to approve the minutes as presented.

VOTE: Unanimous

COMMENTS FROM CITIZENS:

First Comment from Citizen: First comment was from Steve Nelson who currently lives at 206 Ellis Street regarding code violations. Mr. Nelson voiced his concern at the previous City Commission meeting held on July 1, 2021. The property next door to his (204 Fairgrounds Road) has been vacant and in disrepair for over a year. Mr. Nelson has complained before to Rebecca Renkel, Codes Enforcement Officer, and Lowell Schrader, Building Inspector regarding code violations. The yard has since been mowed and the City of Paris is taking the proper legal measures to complete mowing again per Lowell Schrader, Building Inspector. Mr. Nelson was persistent in answers regarding this situation.

COMMENTS FROM THE COMMISSION: Commissioner John Etheridge spoke in regards to City Mayor doing well managing comments from Citizens and intaking the information.

SERVICE RESOLUTIONS AND PROCLAMATIONS: None

OLD BUSINESS:

OLD BUSINESS

AGENDA ITEM NO. 1

Ordinance to Amend Ch. 11, Conditional Uses, of the Paris Municipal Code as it Relates to the Sale, Storage or Recapping of Tires (Second Reading)

DISCUSSION: Kim Foster, City Manager added additional information regarding her conversation with JR Hayes earlier this week regarding his concerns with this ordinance. JR Hayes is pleased with the request being adjusted for recognizing the difference between the sale of tires and temporary storage of tires.

ACTION: Motion made by Commissioner Sam Tharpe, seconded by Vice Mayor Jackie Jones to approve the Ordinance to Amend Ch. 11, Conditional Uses, of the Paris Municipal Code as it Relates to the Sale, Storage or Recapping of Tires.

VOTE: Unanimous

Ordinance No. 1273

AN ORDINANCE

to Amend 11-105 Table 1, 11-502. C., 11-602. B., 11-603. B., 11-604. B. and 11-907 of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee as follows:

- A. That 11-105 Table 1 be amended by deleting the Uses Permitted categories “tire recapping” and “tire recapping or retreading” in **REPAIR SERVICES** section of Table 1 and creating the Uses Permitted category “Sale, Storage, or Recapping of Tires” in the **BUSINESS SERVICES** section of Table 1. (Ord. # 1273, 08 / 12 / 21).
- B. That 11-105 Table 1 be amended by allowing “Sale, Storage, or Recapping of Tires” as a Conditional Use in B-1 and as a Use Permitted by Right in M-1, M-2, and P-M. (Ord. # 1273, 08 / 12 / 21).
- C. That 11-502. C. be amended by adding “Sale, Storage, or Recapping of Tires” as a Conditional Use in B-1 Zones. (Ord. # 1273, 08 / 12 / 21).
- D. That 11-602. B., 11-603. B. and 11-604. B. be amended by allowing “Sale, Storage, or Recapping of Tires” as a Use Permitted by Right in M-1, M-2, and P-M Industrial Districts (Ord. # 1273, 08 / 12 / 21).
- E. That 11-907 of the Paris Municipal Code be deleted in its entirety and the following substituted therefore:

11-907. Sale, Storage, or Recapping of Tires.

- A. The sale or storage of new or used tires or the sale, storage, or recapping of tires should be compatible with other uses on the adjacent or surrounding properties.
- B. All applicable State and Federal Standards must be met.
- C. All operations shall be conducted entirely within an enclosed building.
- D. No more than ten (10) tires, at a time, new or used, shall be displayed for sale outside the building.
- E. Outside storage of any scrap rubber or waste materials shall not be permitted.
- F. Temporary storage of used tires that are held for disposal in the ordinary course of business is allowed so long as such storage is in the rear of the business premises in an area not visible to the public.

(Ord. # 1273, 08 / 12 / 21).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted June 10, 2021.

Passed and adopted August 12, 2021.

/s Carlton Gerrell
Mayor

/s Traci Shannon
Finance Director

OLD BUSINESS

AGENDA ITEM NO. 2

Ordinance to Amend Title 11 of the Paris Municipal Code Relating to As-Built Site Plan Requirements

DISCUSSION: None

ACTION: Motion made by Commissioner John Etheridge, seconded by Commissioner Sam Tharpe to approve the Ordinance to Amend Title 11 of the Paris Municipal Code Relating to As-Built Site Plan Requirements

VOTE: Unanimous

Ordinance No. 1274

AN ORDINANCE
to Enact 11-1105 of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that the following be enacted as 11-1105 of the Paris Municipal Code:

11-1105.1. As Built Site Plans.

- A. **Intent.** In order to ensure that Site Plans are followed in accordance with City Regulations and in compliance with the approved Site Plan, As Built Drawings containing the following information are required for all Site Plans approved pursuant to 11-1101 *et seq.*
- B. **Contents of As Built Site Plan.** The As Built Site Plan shall show the following storm drainage features:
1. Manholes/Catch Basins – Locations, types, sizes and rim/invert elevations.
 2. Storm Lines – Locations, lengths, slopes, sizes and materials (abandoned lines should also be shown).
 3. Public & Private Utility Easements – Locations and widths.
 4. Water Quality Facilities – (swale length/slope, infiltration galleries, etc.).
 5. Low Impact Development Facilities – (pervious pavement locations, rain garden details, etc.).
 6. Topographic information pertinent to the on-site drainage system, such as ditches, swales, lakes, canals, etc. that are deemed necessary by the City to verify the functional performance of the storm water system shall be noted.
 7. Retention/Detention Systems – Volume of storage provided, Storage elevation, Overflow elevation and location, Discharge control orifice size, Roof drain connections, Bypass area (Emergency overflow), etc.
 8. Stabilization/erosion control.
 9. All storm drainage retention/detention systems shall include the following statement: “The storm drainage retention/detention system has been constructed in conformance with the approved plans and is functioning as designed.”
- C. **Construction Record Drawing Requirements.**
1. **Intent.** The following Construction Record Drawing requirements are intended to provide a minimum guide to the surveyor, engineer of record, and construction supervisors and should be used along with good engineering practices as the type of project and situation warrants. These requirements should complement, but do not supersede any other City construction/plan requirements. The City of Paris requires construction record documentation before project closeout and acceptance. Developers, engineers and contractors need to be aware of these requirements in order to satisfy this documentation requirement.

Good on-site records must be maintained to ensure accuracy. Upon completion of the project, the Site Plans approved by the City of Paris are to be corrected to accurately reflect all as-built conditions and shall be submitted by the developer or the Tennessee Registered Professional Engineer that prepared them to: City of Paris, 100 North Caldwell, Paris, TN 38242.
 2. **As Built Site Plan Format.** The As Built Site Plan will be both in the form of a 22 inch by 34 inch (22”x 34”) printed copy and electronic clean set of plans, upon which the Contractor shall note any additions and deletions of work. The Contractor shall use red colored pencil to mark all work not shown on the original Site Plans and green colored pencil for deleting any work from the original Site Plans.

The Contractor shall also indicate all deviations in location and elevation of improvements as shown on the Site Plans. As Built Site Plans will be reviewed for accuracy and completeness by the reviewing engineer. If the as-built information is found deficient, it shall be corrected by the Contractor and resubmitted to the City for review and approval.

D. As Built Site Plans required for all Site Plans. As Built Site Plans are required for all projects for which a Site Plan is approved pursuant to this chapter even if there are no deviations from the original approved Site Plan. (Ord. # 1274, 08 / 12 / 21).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted July 1, 2021.

Passed and adopted August 12, 2021.

/s Carlton Gerrell
Mayor

/s Traci Shannon
Finance Director

OLD BUSINESS

AGENDA ITEM NO. 3

Ordinance to Prohibit the Use of Tobacco / Vapor Products

DISCUSSION: None

ACTION: Motion made by Vice Mayor Jackie Jones, seconded by Commissioner Sam Tharpe to approve the Ordinance to Prohibit the Use of Tobacco / Vapor Products.

VOTE: Unanimous

Ordinance No. 1275

AN ORDINANCE
to Enact 10-201 of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that 10-201 of the Paris Municipal Code be enacted as follows:

10-201. **Prohibition of Use of Tobacco/Vapor Products.** Pursuant to the provisions of T.C.A. 39-17-1551 (e) the use of tobacco products or vapor products, or both, is prohibited on the grounds of any public park, public playground, public greenway, or any public property that is accessible to use by youth that is owned or controlled by the City of Paris. The City of Paris adopts, and incorporates by reference, the applicable provisions of T.C.A. 39-17-1551 (e) for the purposes of interpretation and enforcement of the provisions of this section. (Ord. # 1275, 08 / 12 / 21).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted July 1, 2021.

Passed and adopted August 12, 2021.

/s Carlton Gerrell
Mayor

/s Traci Shannon
Finance Director

NEW BUSINESS:

**NEW BUSINESS
AGENDA ITEM NO.1
Financial Update**

Narrative to June 2021 Operating Statement

Our retail sales tax revenue reflected an increase of 5.9% for the month of May compared to May last year. Fiscal year-to-date we are up 12.9%.

General Fund revenues were ahead of expenditures for the month of June and for the fiscal year-to-date. We finished our fiscal year on a high note with FY21 expenditures below revenues and below budget. This has provided us with more to cushion our fund balance for the upcoming unpredictable sales tax year.

Sanitation and Landfill also ended ahead of FY2021.

Please remember the fiscal year-end numbers are unaudited and will change when our audit has been completed.

Other Business:

New Employees (1): One full-time (Dispatcher)

Resignation: None

We issued fifteen business licenses in May:

New Business (5): Eagle Creek Gunworks, Styles on Broadway Paris, Kehl Media Networks & Paris Production Studios, Gary Simmons of Paris, O'Maiden Home Care Cleaning Service

Add'l Location (1): Precision Erection Company

New Owner (1): X9 Nail & Spa

Ownership Type (1): Car Trends LLC

CITY OF PARIS, TENNESSEE						
RETAIL SALES TAX REVENUE						
	FY2017	FY2018	FY2019	FY2020	FY2021	% Incr(Decr)
JULY	\$748,999	\$791,918	\$787,901	\$802,267	\$898,979	12.05%
AUGUST	\$738,171	\$775,581	\$790,533	\$799,378	\$843,541	5.52%
SEPTEMBER	\$791,866	\$812,873	\$774,425	\$797,992	\$888,921	11.39%
OCTOBER	\$732,345	\$777,777	\$761,812	\$761,453	\$873,733	14.75%
NOVEMBER	\$770,351	\$821,637	\$809,116	\$807,105	\$874,641	8.37%
DECEMBER	\$999,663	\$927,868	\$960,027	\$957,286	\$1,097,412	14.64%
JANUARY	\$674,764	\$689,391	\$665,013	\$713,906	\$844,826	18.34%
FEBRUARY	\$684,426	\$697,202	\$704,313	\$727,380	\$719,938	-1.02%
MARCH	\$840,859	\$840,412	\$877,659	\$840,175	\$1,101,592	31.11%
APRIL	\$792,642	\$774,320	\$849,875	\$865,360	\$1,040,359	20.22%
MAY	\$796,500	\$840,600	\$863,697	\$949,140	\$1,005,346	5.92%
JUNE	\$871,656	\$849,365	\$873,145	\$966,861		
TOTAL	\$9,442,243	\$9,598,946	\$9,717,515	\$9,988,303	\$10,189,289	
Previous YTD % Increase/Decrease	2.52%	1.66%	1.24%	2.79%	12.95%	

MONTHLY OPERATING STATEMENT
June 2021

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,469,000	3,916	1,516,422	103.23%
Local Option Sales Tax	5,375,000	509,184	5,432,660	101.07%
Wholesale Liquor / Beer	790,000	78,091	929,404	117.65%
Business Tax	360,000	117,145	460,914	128.03%
Fees & Licenses	162,500	815	164,237	101.07%
In Lieu Payments	876,250	89,817	811,091	92.56%
Grants	709,175	5,794	677,466	95.53%
State Shared taxes	1,516,000	152,021	1,672,274	110.31%
All Other	1,682,664	185,257	1,698,674	100.95%
Total General Fund Revenue	12,940,589	1,142,041	13,363,140	103.27%
Solid Waste Collection - BPU	1,225,000	105,096	1,254,588	102.42%
Solid Waste Disposal - Transfer	350,000	41,983	405,355	115.82%
Other Revenue	400	15	662	165.39%
Total Sanitation	1,575,400	147,094	1,660,605	105.41%
Gate Receipts - Brush & Debris	130,000	10,268	140,237	107.87%
County Share Operating Exp	35,000	0	6,198	17.71%
Gate Receipts - Tires	12,000	1,508	6,096	50.80%
Other Revenue	48,250	222	49,550	102.69%
Total Landfill	225,250	11,998	202,081	89.71%
Total Drug Fund	68,050	1,136	58,234	85.57%
TOTAL REVENUES	14,809,289	1,302,269	15,284,060	103.21%

EXPENDITURES		<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations		273,990	7,602	291,611	106.43%
General Administration		371,814	41,720	365,340	98.26%
Economic Development		124,265	15,816	129,384	104.12%
Elections		4,500	0	0	0.00%
Financial Administration		301,825	25,873	288,067	95.44%
City Hall Building		94,689	3,758	94,075	99.35%
Police Department		2,331,078	237,007	2,237,437	95.98%
Emergency Communications		709,475	80,281	667,993	94.15%
Fire Department		1,973,837	168,303	1,991,250	100.88%
Building Inspection		91,503	11,523	85,147	93.05%
Street Maintenance		1,598,399	130,896	1,483,384	92.80%
State Street Aid		600,000	7,123	606,446	101.07%
Storm Water Management		71,587	6,615	53,648	74.94%
Street Lighting		102,000	9,068	90,676	88.90%
City Garage		278,963	24,932	268,339	96.19%
Cemetery Maintenance		61,124	8,622	68,020	111.28%
Health & Animal Control		165,976	16,666	158,578	95.54%
Civic Center		544,296	57,362	475,432	87.35%
Parks & Recreation		997,394	144,260	959,843	96.24%
Library		166,487	0	166,487	100.00%
Community Development		1,203,100	36,674	1,187,488	98.70%
Debt Service		823,546	13,533	778,291	94.50%
General Fund Expenditures		12,889,848	1,047,633	12,446,935	96.56%
Sanitation Collection		873,671	80,312	843,403	96.54%
Contractual Services		630,000	59,602	617,306	97.99%
Total Sanitation		1,503,671	139,914	1,460,709	97.14%
Total Landfill		229,283	51,079	199,076	86.83%
Total Drug Fund		100,900	439	33,287	32.99%
TOTAL EXPENDITURES		14,723,702	1,239,066	14,140,008	96.04%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	94,408	916,205
Sanitation	7,180	199,896
Landfill	(39,082)	3,005
Drug Fund	697	24,946

NEW BUSINESS
AGENDA ITEM NO. 2
Appointments to Boards

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Planning Commission / Board of Zoning Appeals 3 Year Term (Mayoral Appointment / Exception: Commission appoints one Commissioner)	Rachel Terrell	Rachel Terrell	August 6, 2021	August 6, 2024

Paris Housing Authority 5 Year Term (Mayoral Appointment)	Jack Veazey	Jack Veazey	July 7, 2021	July 7, 2026
Planning Commission / Board of Zoning Appeals 3 Year Term (Mayoral Appointment / Exception: Commission appoints one Commissioner)	Tara Wilson	Tara Wilson	August 6, 2021	August 6, 2024
Planning Commission / Board of Zoning Appeals 3 Year Term (Mayoral Appointment / Exception: Commission appoints one Commissioner)	Vickey Roberts	Vickey Roberts	August 6, 2021	August 6, 2024
Historic Zoning Board 5 Year Term (Mayor w/ Commission Approval)	George Todd	George Todd	August 8, 2021	August 8, 2026
Housing Board of Adjustments and Appeals 3 Year Term (City Commission Appointment)	OPEN	Tommy Crane	August 14, 2021	August 14, 2024
Housing Board of Adjustments and Appeals 3 Year Term (City Commission Appointment)	Bob Safin	Bob Safin	August 14, 2021	August 14, 2024

DISCUSSION: None

ACTION: Motion made by Commissioner Sam Tharpe, seconded by Vice Mayor Jackie Jones to approve the appointment to boards as presented.

VOTE: Unanimous

NEW BUSINESS

AGENDA ITEM NO. 3

Ordinance to Enact 8-803 E (4) Regarding Grass Clippings (First Reading)

DISCUSSION: In the past, as sort of a public service announcement, the City has requested on our social media that residents not blow grass onto the city streets. It is unsightly but more important it is extremely dangerous for motorcycles if they encounter this situation. Putting this out into the public has caused quite a stir and there has been a lot of conversation about the topic. The City Attorney has prepared an ordinance for your review that would add language in Title 8, Chapter 8, "Junk, Weeds, Misc. Nuisances", of the Municipal Code. The ordinance would prohibit the discharge of any soil, sand, mud, gravel, dirt, grass clippings, weeds, leaves, limbs, or any other such mineral or vegetation waste.

Kim Foster, City Manager added that the City is hoping to become more visible to the community and enforce this ordinance for code violations with our additional employee in the codes department.

Vice Mayor, Jackie Jones questioned the additional information being put in place regarding this ordinance such as soil, sand, mud, gravel, etc. Kim Foster, City Manager answered that City Attorney, Fred McClean researched other cities regarding this ordinance. These ordinances not only included grass clippings but also to prohibit any soil, sand, mud, gravel, dirt, weeds, limbs, leaves, or any other such mineral or vegetation waste.

ACTION: Motion made by Commissioner Sam Tharpe, seconded by Vice Mayor Jackie Jones to approve the Ordinance to Enact 8-803 E (4) Regarding Grass Clippings on first reading. This Ordinance will require a Public Hearing and second reading at the next City Commission meeting on September 9, 2021.

VOTE: Unanimous

Ordinance No. 1276

AN ORDINANCE
to Enact 8-803 E (4) of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that 8-803 of the Paris Municipal Code be amended by enacting the following as 8-803 E (4):

8-803 E (4): No owner, tenant, or occupier of any real property located within the corporate limits of the City of Paris nor any agent, servant, or employee of such owner, tenant, or occupier shall place, throw, deposit, or discharge any soil, sand, mud, gravel, dirt, grass clippings, weeds, leaves, limbs, or any other such mineral or vegetation waste from said real property onto any of the streets, gutters, or storm drains within the corporate limits of the City of Paris. (Ord. # 1276, _____ / _____ / 21).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted August 12, 2021.

Passed and adopted _____.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM NO. 4
Request for Driveway Access Easement Approval

DISCUSSION: Attorney William Looney's office, on behalf of their client, has submitted a request to the City for a driveway access easement for property located off the Greenwood Cemetery Road. Currently there is a property owned by William N. Reagor that is landlocked and accessed by a driveway on Greenwood Cemetery Road. The City of Paris owns the property where the driveway meets the street.

This request is for an easement for ingress and egress across an existing 20-foot-wide gravel driveway leaving from Greenwood Cemetery Drive southward across the property of the City of Paris. They are also obtaining an easement from Jeffrey and Samantha Barker where most of the driveway exists.

Commissioner John Etheridge questioned how long the driveway has been in this location. Fire Chief, Michael Williams stated that this driveway has been in place since purchasing the property of the American Legion in 1989. Chief Williams added that once the property is purchased, that all funds would be going to the Class of 2022 Scholarship fund.

Carlton Gerrell, City Mayor questioned the use of property once purchased. Jeffrey Barker states that it is to be determined with nothing set in stone at this point. Mr. Barker stated that he will be granting an easement to the current property owner for access.

Commissioner Sam Tharpe made a comment regarding the background and history of Greenwood Cemetery.



ACTION: Motion made by Vice Mayor Jackie Jones, seconded by Commissioner John Etheridge to approve the City Mayor, Carlton Gerrell, to sign the legal document granting the Request for Driveway Access Easement.

VOTE: Unanimous

EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, JEFFREY BARKER and wife, SERENA BARKER (hereinafter referred to as First Party), are the owners of certain real estate in the First (1st) Civil District of Henry County, Tennessee, described by Deed of record in Record Book _____, page _____, in the Register's Office of Henry County, Tennessee, same being shown on Tax Assessor's Map 96, Parcels 60.00 and 62.00; and,

WHEREAS, THE CITY OF PARIS, TENNESSEE (hereinafter referred to as Second Party) is the owner of certain adjacent real estate located in the First (1st) Civil District of Henry County, Tennessee, described by Deed of record in Deed Book 225, pages 629-632, in the Register's Office of Henry County, Tennessee, same being shown on Tax Assessor's Map 96, Parcel 63.02; and

WHEREAS, WILLIAM N., REAGOR, JR. (hereinafter referred to as Third Party) is the owner of certain adjacent real estate located in the First (1st) Civil District of Henry County, Tennessee, described by Deed of record in Record Book 484, pages 156-158, in the Register's Office of Henry County, Tennessee, same being shown on Tax Assessor's Map 96, Parcel 59.00; and

WHEREAS, First Party and Second Party has agreed to grant an easement for ingress and egress across a portion of the property for access to the adjoining property owned by Third Party and his heirs, assigns, and successors in title.

NOW THEREFORE, in consideration of One Dollar (\$1.00), and other good and valuable consideration, the receipt of which is hereby acknowledged, First Party and Second Party does hereby grant and convey to Third Party, his heirs, assigns, and successors in title, an easement for ingress and egress across an existing 20-foot-wide gravel driveway leaving from Greenwood Cemetery Drive southward across the properties of the First Party and

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ATTORNEY AT LAW
127 N. POPLAR STREET
PARIS, TN 38242
(731) 642-2903

Second Party to the home of the Third Party, said location being more fully shown on the attached Exhibit "A". The Third Party further agrees that this will be the only portion of the properties owned by the First Party and Second Party herein that he will use as an easement for ingress and egress to his adjoining property. All other portions of Tax Map 96, Parcels 60.00, 62.00 and 63.02 are considered off-limits to the Third Party herein.

It is agreed by the parties hereto that no party shall obstruct said easement or interfere with the rights of ingress and egress herein granted. All upkeep and maintenance of said easement shall be the sole responsibility of the Third Party herein.

To have and to hold the easement rights herein granted to the Second Party, his heirs, assigns, and successors in title to the premises herein benefited, forever.

First Party and Second Party covenants that they are lawfully seized and possessed of the premises herein conveyed, that they have a good right to make this conveyance and that the premises are unencumbered. First Party and Second Party further covenants and agrees to bind, themselves, their heirs and assigns, to warrant and defend the easement rights herein granted against the lawful claims of all persons whomsoever.

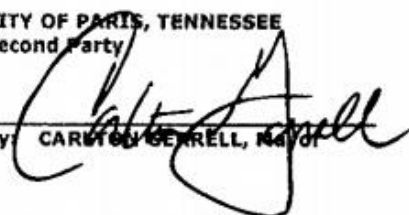
WITNESS our hands this the _____ day of _____, 2021.

JEFFREY BARKER, First Party

SERENA BARKER, First Party

WILLIAM N., REAGOR, JR.,
Third Party

CITY OF PARIS, TENNESSEE
Second Party

By 
CARYN GERRELL, Mayor

WILLIAM T. LOONEY
ATTORNEY AT LAW
127 N. POPLAR STREET
FALLS, TN 38242
(731) 442-2008

**STATE OF TENNESSEE
COUNTY OF HENRY**

Personally appeared before me, the undersigned, a Notary Public in and for said County and State, the within named, **JEFFREY BARKER and wife, SERENA BARKER**, the First Party herein, with whom I am personally acquainted, and acknowledged that they executed the within instrument for the purposes therein contained.

WITNESS our hands this the ____ day of _____, 2021.

NOTARY PUBLIC
My commission expires _____

**STATE OF TENNESSEE
COUNTY OF HENRY**

Personally appeared before me, the undersigned, a Notary Public in and for said County and State, the within named, **WILLIAM N. REAGOR, JR.**, the Third Party herein, with whom I am personally acquainted, and acknowledged that he executed the within instrument for the purposes therein contained.

WITNESS our hands this the ____ day of _____, 2021.

NOTARY PUBLIC
My commission expires _____

**STATE OF TENNESSEE
COUNTY OF HENRY**

Personally appeared before me, the undersigned, a Notary Public in and for said County and State, the within named, **CARLTON GERRELL**, who acknowledged himself to be the **Mayor of THE CITY OF PARIS, TENNESSEE**, the Second Party herein, who being authorized so to do, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence, acknowledged that he executed the within instrument for the purposes therein contained by signing his name as Mayor of **THE CITY OF PARIS, TENNESSEE**.

WITNESS our hands this the 12 day of AUGUST, 2021.

Jessica Crouch

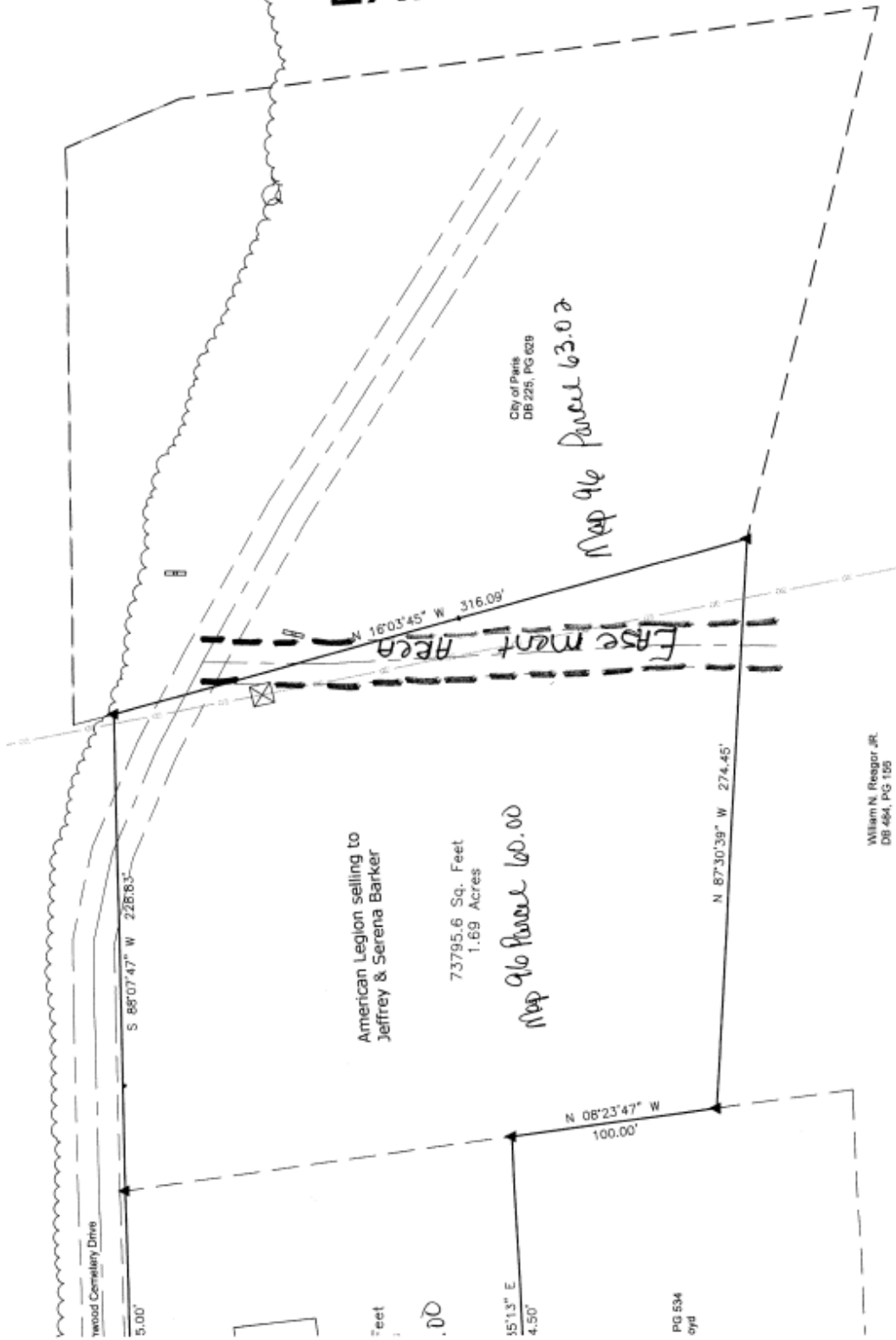
NOTARY PUBLIC
My commission expires 6/24/2025



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EXHIBIT A



**STATUS OF VARIOUS PROJECTS
August 2021**

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
HOME Grant	Morris/Foster	2023	The Paris Housing Corp. met during July and approved the ranking of the applicants. Tim Belton is currently putting the top 8 applicants through the environmental process. Once that is complete, he will contact all applicants to let them know where their application ranked.
Back Alley Paris	Foster/Morris/ Ray(DPA)	June 2021	Ms. Kathy Ray has completed and submitted an application for the 2021 round of ABC grant offered through the TN Arts Commission. The next project, if the grant is awarded, is planned to be a mural commemorating our upcoming bicentennial.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Summer 2022	ROW certification package is under review by TDOT. The permit certification package has been submitted to TDOT. Final stamped construction drawings have been returned to TDOT for approval. DBE goal and final estimate are under review at TDOT. Specifications and advertisement have been approved by TDOT.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Spring 2022	We are still waiting to receive final approval for the edited NEPA document resubmitted on 4/1/21. During the coordination process between TLM & TDOT's Wood St. paving project, TDOT construction stated that the corners cannot be made compliant, therefore they are not going to touch them at all. We have requested that TDOT provide us with a letter stating such so that we are not expected to comply with something they have determined they can't do. Meeting held with Signal Designer. Preliminary signal layout to be delivered to TLM by the end of July.
Rison St Bridge Replacement	Foster/Morris	Fall 2022	A2H has contracted with a consultant to complete the Wetlands/Ecology Study now required by TDOT. Once it has been completed it will be submitted to TDOT for their approval. Once it is approved it will be added to the NEPA document and resubmitted to TDOT. This requirement will add at least another 3 months to a process that has already taken over a year.
2019 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Spring 2022	TDOT is still considering an abbreviated NEPA document instead of a full review, beyond this issue, this project is at just about the same point as the STBG portion of the project.
2020 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2023 (if awarded)	Grant application was submitted, award announcements will probably not come until summer of 2021.
Drainage Improvements	Foster/Morris/ Schrader	Ongoing	TLM has submitted an estimate of approximately \$20,750 to complete a small drainage study for the S. Crestwood drainage issue. The details of their estimate can be found on the following pages. My recommendation is that we instead use our ARP funds to commission a city-wide drainage study. Further information will be provided at the meeting.

Status of Various Projects

Ms. Foster discussed the following updates regarding Status of Various Projects:

The first item of discussion was in regard to the TA Grant for Sidewalks along Wilson & Patriot. The City of Paris recently bid out the Concrete Pickleball courts with the bid coming in a great deal higher than expected. Ms. Foster stated her concern that she expects the bid price on the sidewalk project to also well exceed budget. The budget for this project was put together in 2017 and since then the cost of materials have increased tremendously. This would mean that the remaining balance would need to be pulled from the Fund Balance.

Vice Mayor, Jackie Jones asked the realistic time frame for completion of the project. Kim Foster, City Manager stated that Bob Safin, Engineer at TLM Associates, would like to see construction in Fall 2021 and completion of project by Fall 2022.

Commissioner John Etheridge made the comment that this sets a good example of why a strong fund balance is needed.

Updates from the City Manager

Ms. Foster discussed the following updates with the board:

The first item of discussion was in regard to the American Rescue Plan. TML is doing a great job of communicating to the cities with updates that have been given by the Governors appointed committee. The last update was that the money would be received by late October and early November. Kim Foster, City Manager states that this money can be used on Drainage. Ms. Foster recommends that a City-Wide Drainage study be completed with these funds.

The second item of discussion was regarding Police Officer shortages. As of today, we are short 7 patrol officers in our P.D. Two are on light duty, one is on medical leave, one is on an extended National Guard deployment, one is at the Academy, one has been reassigned as a SRO and one submitted their resignation late last week.

The third item of discussion was in regard to paving / roads. Paving is scheduled to begin around the end of September, weather permitting. Commissioner Sam Tharpe asked what the grand total for paving is going to cost. Carlton Gerrell, City Mayor responded with \$654,291.00. Ms. Foster provided a paving/milling spreadsheet with the cost breakdown.

The fourth item of discussion was regarding a call this week about property beside the landfill. The owner of the property owns Waverly Wood and is listing the adjoining parcel in real estate. Since the property is adjacent to the landfill, they wanted to see if the City of Paris was interested in purchasing the property. After speaking with Bobby Swayne, Landfill Superintendent, he stated that the adjoining property would be very useful for topsoil. Mr. Swayne said that the topsoil could run out in the next five to ten years. Ms. Foster stated that this cost and purchasing of property would be split with the county. The Commission agreed that it was worth pursuing and instructed City Manager Foster to continue discussions with the property owner.

Motion to Adjourn: Commissioner Sam Tharpe made a motion, seconded by Commissioner Gayle Griffith to adjourn at 5:44 p.m.

Mayor

Finance Director