

CARLTON GERRELL, MAYOR
KIM FOSTER, CITY MANAGER
FRED MCLEAN, ATTORNEY



JACKIE JONES, VICE MAYOR
TERRY FULLER, COMMISSIONER
GAYLE GRIFFITH, COMMISSIONER
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**CITY HALL COURTROOM
June 4, 2020
5:00 P.M.**

PUBLIC HEARING

1.) Ordinance to Amend the Fiscal Year 2020 Budget

REGULAR MEETING

Call to Order: Carlton, Gerrell, City Mayor

Roll Call: Traci Shannon, Finance Director

Pledge of Allegiance and Prayer

Approval of the Minutes of Previous Meetings: Regular Meeting – May 7, 2020, Special Called Meeting – May 14, 2020

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

Service Resolutions and Proclamations:

OLD BUSINESS

- 1.) Ordinance to Amend the Fiscal Year 2020 Budget**

NEW BUSINESS

- 1.) Financial Update:** Traci Shannon, Finance Director
- 2.) Appointments to Boards:** Carlton Gerrell, Mayor
- 3.) Ordinance to Amend 4-101 et. Seq, 4-201, 4-203, 7-201 and 7-205 with regard to Codes Revision:** Kim Foster, City Manager
- 4.) Ordinance to delete Appendix C-G of the Paris Municipal Code:** Kim Foster, City Manager
- 5.) Rezoning Request for Hwy 69A from M1 to R2:** Jennifer Morris, Community Development Director
- 6.) 2020 Property Tax Rate Ordinance:** Kim Foster, City Manager
- 7.) FY 2021 Proposed Budget Ordinance:** Kim Foster, City Manager

Various Projects Updates: Kim Foster, City Manager

Adjournment

OLD BUSINESS
AGENDA ITEM NO. 1
Ordinance to Amend the Fiscal Year 2020 Budget (Second Reading)

In keeping with the wishes of the Office of State and Local Finance, proposed adjustments to the FY 2020 budget are contained in the following ordinance. As usual, most adjustments relate to unplanned expenses and the timing of grant related projects. The overall impact to the budget is a significant decrease in both revenues and expenditures. Expenditures will decrease more than revenues potentially leaving us in an even better position than originally planned. Due to the current state of affairs and the unknown impact to the economy, sales tax numbers have not been adjusted. This ordinance passed last month on first reading.

ORDINANCE NO. 1253

AN ORDINANCE TO AMEND THE CITY OF PARIS FISCAL YEAR
2019– 2020 BUDGET

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality amend the annual budget ordinance to insure compliance with the relating lawful expenditures,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

Section 1. The FY 2019 – 2020 Budget Ordinance, Section 2 shall be amended by deleting Section 2 in its entirety:

Fund	General			Sanitation		
	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed
Revenues						
Local Taxes	\$8,083,167	\$8,243,250	\$8,317,750			
State of TN	1,661,639	1,636,400	1,955,000			
Federal Government	161,358	1,371,500	656,500			
Other Sources	2,420,170	1,608,283	2,826,793	1,465,233	1,436,500	1,510,400
Total Revenues	\$12,326,335	\$12,859,433	\$13,756,043	\$1,465,233	\$1,436,500	\$1,510,400

Expenditures						
Salaries	\$1,996,754	\$5,057,273	\$5,178,638	\$345,927	\$396,154	\$440,131
Other	6,598,039	7,789,518	8,570,118	796,360	1,115,943	1,102,260
Total Expenditures	\$11,594,793	\$12,846,791	\$13,748,757	\$1,142,287	\$1,512,097	\$1,542,391
Beginning Fund Balance	\$2,526,613	\$3,258,155	\$3,270,797	\$2,659,924	\$2,982,870	\$2,907,274
Ending Fund Balance	\$3,258,155	\$3,270,797	\$3,278,083	\$2,982,870	\$2,907,274	\$2,875,282
No. of FTE Employees	108	109	109	8	9	10

Fund	Landfill		
	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	215,264	177,025	226,950
Total Revenues	\$215,264	\$177,025	\$226,950
Expenditures			
Salaries	\$75,679	\$42,685	\$45,649
Other	182,481	158,389	172,230
Total Expenditures	\$258,159	\$201,074	\$217,879
Beginning Fund Balance			
Ending Fund Balance			
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$87,365	\$58,000	\$63,075	\$685	\$600	\$700
Total Revenues	\$87,365	\$58,000	\$63,075	\$685	\$600	\$700
Expenditures						
Salaries						
Other	\$75,279	\$82,062	\$94,600	\$0	\$0	&17,000

Total Expenditures	\$75,279	\$82,062	\$96,600	\$0	\$0	\$17,000
Beginning Fund Balance	\$147,279	\$159,364	\$135,302	\$356,546	\$357,231	\$357,831
Ending Fund Balance	\$159,364	\$135,302	\$103,777	\$357,231	\$357,831	\$341,531
No. of FTE Employees	0	0	0	0	0	0

Section 2. The City of Paris City Commission does hereby amend the following estimate of revenues, estimated unencumbered fund balances, and expenditures as follows:

General Fund Revenues shall be amended as follows:

Property Tax - Current shall decrease by \$20,000
 Dog Park Grant shall increase by \$25,000
 2018 STBG - Signalization shall decrease by \$45,000
 HOME Grant shall increase by \$50,000
 Façade Improvement grant shall increase by \$30,000
 CLG Grant – Heritage Center shall decrease by \$11,400
 2018 TA Grant – Sidewalks shall decrease by \$416,500
 TDTD Tourism Enhancement Grant shall decrease by \$20,950
 2017 STBG – ADA Transition shall increase by \$75,776
 Paris-HC Industrial Comm. Reimbursement shall decrease by \$73,500

General Fund Expenditures are amended as follows:

Grants & Donations:

Historical Society will increase by \$5,000
 County Genealogy Room will increase by \$4,000

Economic Development:

Salaries will decrease by \$64,500
 Federal Withholding (OASI) will decrease by \$5,000
 Health and Life Insurance will decrease by \$2,000
 Retirement will decrease by \$2,000

General Administration:

Travel & Entertainment will decrease by \$8,000
 Sundry Contractual will decrease by \$10,000

Street Lighting & Maintenance will increase by \$20,000

In the area of Community Development, the following amendments will be made:

CLG Grant – Heritage Center will decrease by \$11,400
 HOME Grant will increase by \$50,000
 Dog Park Grant will increase by \$25,000
 TDTD Tourism Enhancement Grant will decrease by \$30,000
 2018 STBG Signal Replacement will decrease by \$55,000
 2018 TA Grant – Sidewalks shall decrease by \$530,000
 Façade Improvement Grant will increase by \$30,000
 County-Wide Radio Project will decrease by \$18,000

So that Section 2 shall read as follows:

Fund	General			Sanitation		
	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed
Revenues						
Local Taxes	\$8,083,167	\$8,243,250	\$8,297,750			
State of TN	1,661,639	1,636,400	1,934,050			
Federal Government	161,358	1,371,500	339,376			
Other Sources	2,420,170	1,608,283	2,778,293	1,465,233	1,436,500	1,510,400
Total Revenues	\$12,326,335	\$12,859,433	\$13,349,469	\$1,465,233	\$1,436,500	\$1,510,400
Expenditures						
Salaries	\$1,996,754	\$5,057,273	\$5,105,138	\$345,927	\$396,154	\$440,131
Other	6,598,039	7,789,518	8,041,718	796,360	1,115,943	1,102,260
Total Expenditures	\$11,594,793	\$12,846,791	\$13,146,856	\$1,142,287	\$1,512,097	\$1,542,391
Beginning Fund Balance	\$2,526,613	\$3,258,155	\$3,270,797	\$2,659,924	\$2,982,870	\$2,907,274
Ending Fund Balance	\$3,258,155	\$3,270,797	\$3,473,410	\$2,982,870	\$2,907,274	\$2,875,282
No. of FTE Employees	108	109	109	8	9	10

Fund	Landfill		
	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	215,264	177,025	226,950
Total Revenues	\$215,264	\$177,025	\$226,950
Expenditures			
Salaries	\$75,679	\$42,685	\$45,649
Other	182,481	158,389	172,230
Total Expenditures	\$258,159	\$201,074	\$217,879
Beginning Fund Balance			
Ending Fund Balance			
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed	FY 2018 Audited	FY 2019 Budget	FY 2020 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$87,365	\$58,000	\$63,075	\$685	\$600	\$700
Total Revenues	\$87,365	\$58,000	\$63,075	\$685	\$600	\$700
Expenditures						
Salaries	\$75,279	\$82,062	\$94,600	\$0	\$0	\$17,000
Other	\$75,279	\$82,062	\$96,600	\$0	\$0	\$17,000
Total Expenditures						
	\$147,279	\$159,364	\$135,302	\$356,546	\$357,231	\$357,831
Beginning Fund Balance	\$159,364	\$135,302	\$103,777	\$357,231	\$357,831	\$341,531
Ending Fund Balance	0	0	0	0	0	0
No. of FTE Employees						

Section 3. The current Section 3 shall be deleted in its entirety:

General Fund	\$17,026,840
Sanitation	4,417,674
Landfill	879,999
Drug Fund	198,377
Cemetery Fund	358,531
Total All Funds	\$22,881,421

Section 3 is amended as follows:

General Fund	\$16,620,266
Sanitation	4,417,674
Landfill	879,999
Drug Fund	198,377
Cemetery Fund	358,531
Total All Funds	\$22,474,847

SECTION 4. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 5. This ordinance shall take effect _____ the public welfare requiring it.

Passed and adopted _____.

Passed and adopted _____.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM NO.1
Financial Update

Narrative to April 2020 Operating Statement

There was a decrease of 4.27% in the retail sales tax revenue for the month of March compared to March of last year. However, it was the same as FY17 and FY18. Last March was just an extraordinarily good month. We are still ahead of last fiscal year-to-date by 1.07%.

Revenues were behind expenditures in the General Fund for the month of April. However, fiscal year-to-date we are still ahead. There were no out of the ordinary expenses in April and our expenses are still below budget. The month of May will reflect differently though due to principal payments on bonded debt. We typically receive the majority of business tax payments from the State during the month of May and June. However, due to COVID-19, the State has extended the due date for those payments, so we are unsure when we will receive them.

Other Business:

No changes in employees

We issued two business licenses in April:

New Business: Sweet Jordan's Laundry Company

Add'l Location: T & L Painting LLC (Contractor from Milan, TN)

**CITY OF PARIS, TENNESSEE
RETAIL SALES TAX REVENUE**

	FY2016	FY2017	FY2018	FY2019	FY2020	% Incr(Decr)
JULY	\$754,841	\$748,999	\$791,918	\$787,901	\$802,267	1.82%
AUGUST	\$725,865	\$738,171	\$775,581	\$790,533	\$799,378	1.12%
SEPTEMBER	\$779,709	\$791,866	\$812,873	\$774,425	\$797,992	3.04%
OCTOBER	\$740,683	\$732,345	\$777,777	\$761,812	\$761,453	-0.05%
NOVEMBER	\$731,887	\$770,351	\$821,637	\$809,116	\$807,105	-0.25%
DECEMBER	\$940,460	\$999,663	\$927,868	\$960,027	\$957,286	-0.29%
JANUARY	\$626,709	\$674,764	\$689,391	\$665,013	\$713,906	7.35%
FEBRUARY	\$708,129	\$684,426	\$697,202	\$704,313	\$727,380	3.28%
MARCH	\$830,289	\$840,859	\$840,412	\$877,659	\$840,175	-4.27%
APRIL	\$768,632	\$792,642	\$774,320	\$849,875		
MAY	\$762,746	\$796,500	\$840,600	\$863,697		
JUNE	\$839,825	\$871,656	\$849,365	\$873,145		
TOTAL	\$9,209,776	\$9,442,243	\$9,598,946	\$9,717,515	\$7,206,942	

**Previous YTD %
Increase/Decrease**

2.52% 1.66% 1.24% 1.07%

**MONTHLY OPERATING STATEMENT
APRIL 2020**

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,490,000	13,860	1,429,118	95.91%
Local Option Sales Tax	4,800,000	356,003	3,966,159	82.63%
Wholesale Liquor / Beer	760,000	74,637	684,066	90.01%
Business Tax	370,000	22,659	98,571	26.64%
Fees & Licenses	162,500	1,288	125,558	77.27%
In Lieu Payments	882,750	91,215	671,134	76.03%
Grants	1,191,125	13,022	642,530	53.94%
State Shared taxes	1,450,000	107,373	1,319,363	90.99%
All Other	2,649,668	121,981	2,229,156	84.13%
Total General Fund Revenue	13,756,043	802,037	11,165,655	81.17%
Solid Waste Collection - BPU	1,230,000	105,316	1,021,617	83.06%
Solid Waste Disposal - Transfer	280,000	37,267	310,626	110.94%
Other Revenue	400	187	3,741	935.31%
Total Sanitation	1,510,400	142,770	1,335,984	88.45%
Gate Receipts - Brush & Debris	150,000	10,309	95,574	63.72%
County Share Operating Exp	38,500	0	17,328	45.01%
Gate Receipts - Tires	8,000	168	3,428	42.85%
Other Revenue	30,450	0	31,445	103.27%
Total Landfill	226,950	10,477	147,775	65.11%
Total Drug Fund	63,075	3,842	41,805	66.28%
TOTAL REVENUES	15,556,468	959,126	12,691,219	81.58%

EXPENDITURES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	237,540	392	217,359	91.50%
General Administration	420,135	25,296	324,997	77.36%
Economic Development	166,912	8,970	62,892	37.68%
Elections	0	0	0	#DIV/0!
Financial Administration	302,132	20,490	242,599	80.30%
City Hall Building	92,840	6,007	74,666	80.42%
Police Department	2,088,967	154,335	1,658,763	79.41%
Downtown Parking	1,000	-49	157	15.66%
Emergency Communications	663,104	61,501	519,492	78.34%
Fire Department	1,710,753	146,548	1,364,086	79.74%
Building Inspection	93,046	6,341	72,449	77.86%
Street Maintenance	1,529,314	70,982	1,075,922	70.35%
State Street Aid	500,000	3,263	493,752	98.75%
Storm Water Management	76,405	13,372	51,904	67.93%
Street Lighting	82,200	5,106	83,689	101.81%
City Garage	343,926	18,721	266,001	77.34%
Cemetery Maintenance	61,124	7,548	33,754	55.22%
Health & Animal Control	164,145	11,020	128,633	78.37%
Civic Center	548,874	22,933	403,900	73.59%
Parks & Recreation	1,024,178	54,757	801,903	78.30%
Library	164,786	0	137,322	83.33%
Community Development	2,605,900	55,006	1,352,967	51.92%
Debt Service	871,882	150,396	466,917	53.55%
General Fund Expenditures	13,749,163	842,934	9,834,122	71.53%
Sanitation Collection	992,391	51,226	817,799	82.41%
Contractual Services	550,000	56,470	528,393	96.07%
Total Sanitation	1,542,391	107,697	1,346,192	87.28%
Total Landfill	217,879	6,764	120,239	55.19%
Total Drug Fund	94,600	338	59,759	63.17%

TOTAL EXPENDITURES

15,604,033

957,733

11,360,312

72.80%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	(40,897)	1,331,533
Sanitation	35,073	(10,209)
Landfill	3,712	27,537
Drug Fund	3,504	(17,954)

**NEW BUSINESS
AGENDA ITEM NO. 2
Appointment to Boards**

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Planning Comm./Board of Zoning Appeals (Mayoral appointment)(3 year term)	Charlie West	Charlie West	August 8, 2020	August 8, 2023
Public Utility Authority (Commission Approval) (4 year term)	Ralph Anderson	Ralph Anderson	July 1, 2020	July 1, 2024
Alcoholic Beverage Control Board (Mayor w/Comm. Approval) (3 year term)	Robert Sleadd	Tara Wilson	July 18, 2020	July 18, 2023
Paris Housing Authority (Mayoral Appt.) (5 year term)	Carl Holder	Carl Holder	July 7, 2020	July 7, 2025
Industrial Development Board (City Comm. Appt.) (6 year term)	Bruce Reed	Bruce Reed	July 2, 2020	July 2, 2026

NEW BUSINESS
AGENDA ITEM NO. 3
Ordinance to Adopt Updated Building and Fire Codes (First Reading)

The State Fire Marshall requires that both Building Inspection and Fire Departments operate under a recognized and acceptable set of codes that govern the construction and maintenance of buildings to insure life safety. We have chosen to adopt the International Building Codes and the NFPA 1 Uniform Fire Code with Life Safety Code 101. The version each department is currently operating under is the 2012 version of each of these codes. We should not be operating under a code older than 7 years. The following ordinance brings us up to date and into compliance by adopting the 2018 versions of each code.

Ordinance No. _____

AN ORDINANCE
to Amend 4-101 *et seq.* 4-201, 4-203, 7-201, and 7-205 of
the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that 4-101 *et seq.*, 4-201, 4-203, 7-201, and 7-205 of the Paris Municipal Code be amended as follows:

- (A) That 4-101 *et seq.* of the Paris Municipal Code be deleted in its entirety and the following substituted therefore:

4-101. Building Code Adopted. Pursuant to authority granted by T.C.A. 6-54-501 *et seq.*, and for the purposes of regulating the construction, alteration, repair, use and occupancy, location, maintenance, removal, and demolition of every building or structure or any appurtenance connected or attached to any building or structure the 2018 International Building Code, 2018 International Residential Code, 2018 International Mechanical Code, 2018 International Property Maintenance Code, and 2018 International Existing Building Code with all current amendments are hereby adopted, incorporated by reference as a part of this code, and are hereafter referred to collectively as the “Building Codes for the City of Paris, Tennessee” (Ord. #205, 1947, modified; Ord. #387, 05/01/67; Ord. #415, 04/11/70; Ord. #420, 11/09/70; Ord. #624, 06/06/85; Ord. #677, 02/04/88, Ord. #738, 08/17/90; Ord. #864, 10/06/94, Ord. #934, 06/02/98, Ord. #1026 12/04/03, Ord. #1063, 9/7/06; Ord. #1082, 2/7/08, Ord. #1135, 04/05/12, Ord. #_____, ____/____/20).

4-102. Modifications. The following modifications of the Codes adopted in 4-101 are hereby enacted:

A. Whenever the code refers to the “Chief Appointing Authority” or the “Chief Administrator,” it shall be deemed to be a reference to the City Manager of the municipality. When the “Building Official” or “Director of Public Works” is named it shall, shall, for the purpose of the code, mean such person as the City Manager shall have appointed or designated to administer and enforce the provisions of the building code.

B. The provisions of the 2018 International Residential Code requiring automatic fire sprinkler systems for one and two family dwellings shall be deleted and not be enforced.

C. Where the 2018 International Building Codes reference the 2018 International Fire Code, the relevant provisions of the 2018 NFPA Uniform Fire Code shall be substituted. (Ord. #_____, ____/____/20).

4-103. Required Permits, Permit Fees, Inspection Fees. The following permits are required together with a permit and/or inspection fee as set out herein below:

A. A building or sign permit, issued by the Building Inspector, shall be required. Permit fees are as follows:

<u>Project Cost</u>	<u>Permit Fee</u>
0 - \$100.00	No Charge
\$101.00 - \$2,000.00	\$10.00
\$2,001.00 - \$15,000.00	\$20.00
\$15,001.00 - \$50,000.00	\$50.00
\$50,001.00 - \$100,000.00	\$100.00
\$100,001.00 - \$500,000.00	\$200.00
\$500,001.00 - \$1,000,000.00	\$400.00
\$1,000,001.00 - \$2,000,000.00	\$800.00
Add an additional \$200.00 for each million dollar value over \$2,000,000.00	

B. Inspection fees. An inspection fee shall be charged by the Building Inspector for any project for which a permit has been issued as follows:

RESIDENTIAL per project Up to \$1,000,000.00	\$25.00
COMMERCIAL per project Up to \$1,000,000.00	\$50.00
ANY project over \$1,000,000.00	\$100.00

- C. Moving Permit. A permit shall be required for the moving of any building or structure. The permit fee shall be \$100.00.
- D. Demolition Permit. A permit for the demolition of any building or structure shall be required. The permit fee shall be \$100.00.
- E. Grading Permit. A permit for any grading work for a building site shall be required. The permit fee shall be \$100.00.
- F. Where work for which a permit is required by this code is started or proceeded with prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein. (Ord. # 612, 08/02/84; Ord. # 677, 02/04/88; Ord # 1063, 9/7/06; Ord. # _____, ____/____/20).

4-104. Copies of Codes Available. Pursuant to the requirements of T.C.A. 6-54-502, one (1) copy of the Codes listed above with modifications have been placed on file with either the City Recorder or the Building Inspector and shall be kept there for the use and inspection of the public. (Ord. # _____, ____/____/20).

4-105. Violations. It shall be unlawful for any person to violate or fail to comply with any provisions of the building code as herein adopted by reference and modified. (Ord. # _____, ____/____/20).

B. That 4-201 of the Paris Municipal Code be amended by deleting the phrase “2012” from 4-201 and substituting instead the phrase “2018” (Ord. #679, 3/03/88; Ord. #738, 08/17/90; Ord. #864, 10/06/94; Ord. #934, 06/02/98; Ord. #1063, 09/07/06; Ord. #1082, 02/07/08; Ord.#1135, 04/05/12; Ord. # _____, ____/____/20).

C. That 4-203 of the Paris Municipal Code be deleted in its entirety and the following substituted therefore:

4-203. Copies of Codes Available. Pursuant to the requirements of T.C.A. 6-58-502, one (1) copy of the Codes listed above with modifications have been placed on file with either the City Recorder or the Building Inspector and shall be kept there for the use and inspection of the public. (Ord. # _____, ____/____/20).

D. That 7-201 of the Paris Municipal Code be amended by deleting the phrase “2012 NFPA 1 Uniform Fire Code (UFC) with the exception of Section 5000” from 7-201 and substituting instead the phrase: “2018 NFPA 1 Uniform Fire Code with Life Safety Code 101, EXCLUDING Building Code 5000”. Ord. # _____, ____/____/20).

E. That 7-205 of the Paris Municipal Code be amended by deleting the phrase “2012” from 7-205 and substituting instead the phrase, “2018”. (Ord. # _____, ____ / ____ /20).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted June 4, 2020.

Passed and adopted _____.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO. 4**

Ordinance to Repeal Appendices C,D,E,F & G Relating to the BPU (First Reading)

The appendices referenced in the following ordinance all relate to rate structures and regulations associated with the board of Public Utilities. With the formation of the Paris Utility Authority as an independent entity these appendices are no longer needed as part of the City of Paris' Municipal Code. The following ordinance will remove them.

Ordinance No. _____

AN ORDINANCE
to Repeal Appendix C, Appendix D, Appendix E,
Appendix F, and Appendix G of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that the Paris Municipal Code be amended as follows:

- (A) That Appendix C. Board of Public Utilities – Electric Service & Meter Installations, is hereby repealed.
- (B) That Appendix D. Board of Public Utilities Rules and Regulations Governing the Use of Sanitary Sewers and Connection Thereto, is hereby repealed.
- (C) That Appendix E. Board of Public Utilities Rules and Regulations Governing the Use of the Water System and Connections Thereto, is hereby repealed.
- (D) That Appendix F. Board of Public Utilities Sewer Use Rules and Regulations, is hereby repealed.
- (E) That Appendix G. Board of Public Utilities Rules and Regulations for Fats, Oils, and Grease Management, is hereby repealed.

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted _____.

Passed and adopted _____.

Mayor

Finance Director

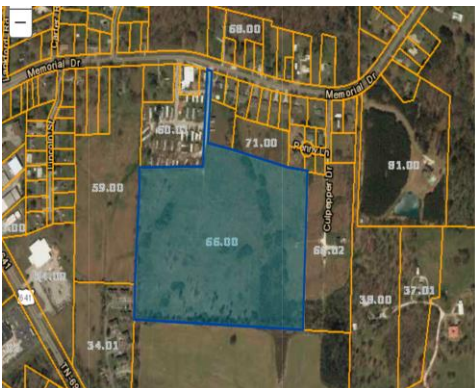
NEW BUSINESS
AGENDA ITEM NO. 5
Rezoning Request for Hwy 69A from M1 to R2

Mr. James Snow is requesting his property located on Memorial Drive (Hwy. 69A) be rezoned from M-1 (Light Industrial) to R-2H (Residential High Density). This property only has access to Memorial Drive/Hwy 69A. However, it is zoned (M-1) in accordance with the adjacent property that is accessed from Highway 641S.

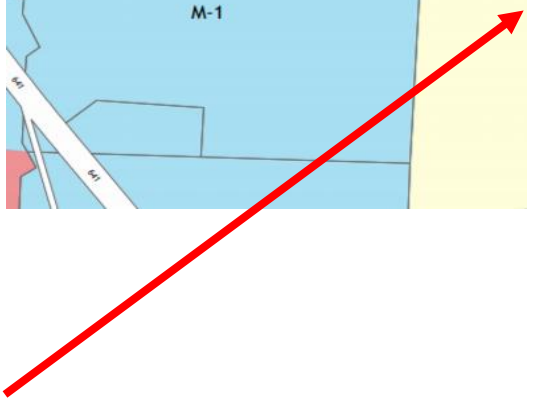
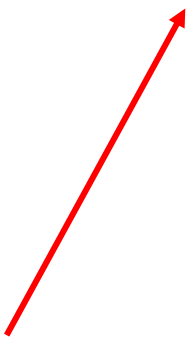
It should again be noted that this property only has access to Memorial Drive. The adjacent property is accessed on Hwy 641 adjacent to the property that is the location of the local UPS hub.

Mr. Snow has purchased the entire 35.5 acre tract and is in the process of dividing the property into 4 tracts, each consisting of approximately 5+ acres. He wishes to utilize these tracts as a residential/agricultural use.

As you know rezoning requests require a recommendation by the Planning Commission.



Area Requested to be
Rezoned from M-1 to R-2



NEW BUSINESS
AGENDA ITEM NO. 6
2020 Property Tax Rate Ordinance

This year is a reappraisal year for our community. That process has been completed but we have yet to receive an equalized rate from the State. The following ordinance reflects our current tax rate of \$0.77 per \$100 dollars of assessed value. Until we receive the equalized rate and are able to determine the difference we feel the best course of action is to present the proposed rate for 2020 with no increase.

Ordinance No.

AN ORDINANCE Fixing the Property Tax Rate and
Providing for the Date and Condition of Payment for the
Year 2020.

BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following shall be the property tax rate and conditions by which they may be paid for the year 2020.

SECTION 1. A tax of \$.77 per hundred dollars (\$100) of assessed valuation on all taxable property, real and personal, within the corporate limits of the City of Paris, be and hereby is levied for the use of the City of Paris, Tennessee, for the taxable year of 2020.

SECTION 2. All taxes on property, both real and personal, shall be due and payable upon the effective date of this ordinance and shall become delinquent on the first (1st) day of March, 2021. In the event that payment is not made before March 1, 2021, the amount of said tax will become delinquent and a penalty of one and one-half percent (1.5%) for each month thereafter for twelve months upon all taxes remaining shall be imposed and collected by the City and paid into the City Treasury.

SECTION 3. All ordinance and parts of ordinances or resolutions in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect on the first day of October, 2020.

Passed and adopted June 4, 2020.

Passed and adopted June __, 2020.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM NO. 7
FY 2021 Proposed Budget Ordinance

The following proposed FY 2021 Budget Ordinance is submitted for your consideration. Items of interest include:

- A .5% COLA for all employees
- An 8.4% increase in the cost of healthcare premiums.
- A 5% decrease in all sales and gas taxes due to anticipated results of the current pandemic.
- \$754,735 in capital purchases city-wide; the most significant purchases being a new tri-axel dump truck in the amount of \$155,000 and 7 new police vehicles in the amount of \$287,000. This will complete our transition to a take home fleet.
- Six different grant projects including the splash pad, sidewalks in the HCHS & Rhea area, new signalization in downtown (2 grants), replacement of the Rison Street Bridge, and tourism enhancement including signage and paving around the Eiffel Tower.
- An additional dispatcher in the Emergency Communications Department. This additional employee will allow for a better balance of supervision and better service in what is now a centralized dispatch center for the entire community.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2021:

	2019 Actual	2020 Budgeted	2021 Proposed
Property Taxes	\$1,373,072	\$1,490,000	\$1,469,000
Sales Tax (State & Local)	\$5,661,993	\$5,700,000	\$5,400,000

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
Revenues						
Local Taxes	\$8,168,589	\$8,317,750	\$8,054,250			
State of TN	1,629,328	1,955,000	1,460,000			
Federal Government	680,875	656,500	323,500			
Other Sources	1,769,352	2,826,793	6,414,139	1,530,896	1,510,400	1,575,400
Total Revenues	\$12,248,145	\$13,756,043	\$16,251,889	\$1,530,896	\$1,510,400	\$1,575,400
Expenditures						
Salaries	\$4,986,341	\$5,178,638	\$5,281,564	\$398,650	\$440,131	\$445,161

Other	6,778,555	8,570,518	11,383,583	908,010	1,102,260	1,058,510
Total Expenditures	\$11,764,897	\$13,749,157	\$16,665,147	\$1,306,660	\$1,542,391	\$1,503,671
Beginning Fund Balance	\$3,258,155	\$3,741,403	\$3,748,289	\$2,982,870	\$3,207,107	\$3,175,115
Ending Fund Balance	\$3,741,403	\$3,748,289	\$3,335,031	\$3,207,107	\$3,175,115	\$3,246,845
No. of FTE Employees	108	109	109	8	9	10

Fund	Landfill		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	223,375	226,950	197,450
Total Revenues	\$223,375	\$226,950	\$197,450
Expenditures			
Salaries	\$45,323	\$45,649	\$46,496
Other	157,706	172,230	128,787
Total Expenditures	\$203,029	\$217,879	\$175,283
Beginning Fund Balance	\$677,098	\$697,444	\$706,515
Ending Fund Balance	\$697,444	\$706,515	\$728,682
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$83,574	\$63,075	\$68,050	\$935	\$700	\$1,000
Total Revenues	\$83,574	\$63,075	\$68,050	\$935	\$700	\$1,000
Expenditures						
Salaries						
Other	\$81,460	\$94,600	\$100,900	\$6,241	\$17,000	\$17,000
Total Expenditures	\$81,460	\$94,600	\$100,900	\$6,241	\$17,000	\$17,000
Beginning Fund Balance	\$159,364	\$161,478	\$129,953	\$357,231	\$351,925	\$335,625
Ending Fund Balance	\$161,478	\$129,953	\$97,103	\$351,925	\$335,625	\$319,625
No. of FTE Employees	0	0	0	0	0	0

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2021 (July 1, 2020 through June 30, 2021) the following amounts as set forth above:

General Fund	\$20,000,178
Sanitation	4,750,515
Landfill	903,965
Drug Fund	192,030
Cemetery Fund	336,625
Total All Funds	\$26,183,313

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

**CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT
FISCAL YEAR 2021 DEBT SERVICE PAYMENT**

	Authorized & Unissued	Outstanding	Payment Fund	Principal	Interest	Total Debt Service
LOAN AGREEMENTS						
RDA Loan 2012	0	297,917	Economic	137,500	0	137,500
TOTAL LOANS	\$0	\$297,917		\$137,500	\$0	\$137,500
GO BONDS						
TML Bond Series 2012	\$0	\$423,740	General	\$107,000	\$16,920	\$123,920
TML Bond Series 2015	0	1,215,000	General	260,000	30,400	290,400
Energy Cons Bond 2017	0	2,345,000	General	130,000	10,202	140,202
TML Bond Series 2019	1,000,000	1,000,000	General	82,000	34,524	116,524
TOTAL BONDS	\$0	\$4,983,740		\$579,000	\$92,046	\$671,046

SECTION 5. For Fiscal Year 2021, the following capital projects as proposed:

Project	Proposed Appropriation Amount	By Debt
Tourism Enhancement	\$43,000	\$0
Signal Replacement	\$143,000	\$0
Rison St. Bridge Replacement	\$1,301,000	\$0
TA Grant for Sidewalks	\$250,000	\$0
LPRF Grant for Splash Pad	\$93,000	\$0

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 8. This ordinance shall take effect July 1, 2020, the public welfare requiring it.

Mayor

Finance Director

**STATUS OF VARIOUS PROJECTS
JUNE 2020**

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	NOTES
HOME Grant	Morris/Foster	2022 (if awarded)	As previously noted, we have submitted an application for the 2020 round of HOME grants in the amount of \$500,000. The NWTDD will again be the administrator if we are awarded. Award announcements were expected in May.
Back Alley Paris	Foster/Morris/Ray(DPA)	June 2020	Dan Knowles has completed the panels which feature E.W. Grove and his contributions to Paris and Henry County. The panels have been installed in the alley and a ribbon cutting is scheduled for June 10 at 10:00. To keep the crowd small only a few individuals will be on site and the event will be broadcast live on Facebook.
TN ECD Façade Grant	Foster/Morris	Spring 2020	COMPLETE! We got within just a little over \$500 of spending every penny.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Spring 2021	NEPA process is complete and approved! We are waiting on the NTP from TDOT. While we wait on that a few things can be and have been started including utility coordination, title opinions, surveying and development of the SWPP plan.
2018 LPRF Grant for Splash pad	Foster/Lawrence/Morris	May 2020	Weather significantly delayed progress during May. Concrete has not been able to be poured when previously scheduled, but is scheduled to be poured on Tuesday, June 2. Both remaining wet deck areas are planned to be poured that day. The crew will be back on Friday, June 5 to begin installing the features. Work continues on the bathroom building. Nsite is scheduled to be on site next week, June 8, to begin the dry deck, shade sails, fencing, etc.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Undetermined	NEPA process continues. We are still waiting on a response from the Native American Council per a follow-up with TDOT on 5/20. Staff is scheduled to meet with TLM on Tuesday, June 2 to discuss design.
Rison St Bridge Replacement	Foster/Morris	Fall 2021	The NEPA process continues. We are still waiting on NAC approval to complete the initial NEPA steps. TDOT is again touching base with them.
2019 Tourism Enhancement Grant for Eiffel Tower Upgrades	Foster/Morris/Lawrence	Spring 2020	A sign design has been selected. We are working with a local sign company to see if they can create what we have envisioned. Paving will not be done until after the splash pad is complete and we don't have to worry about heavy equipment damaging newly laid pavement.
2019 Multimodal Access Grant	Foster/ Morris	Spring 2022 (if awarded)	TLM has initiated the contract process with TDOT. This grant and the 2018 STBG grant will be combined to cover the entire project. Staff is scheduled to meet with TLM on Tuesday, June 2 to discuss design.
2020 TA Grant for Sidewalk Project along Fairgrounds &	Foster/Morris	Spring 2022 (if awarded)	We were notified that we did not receive funding in this cycle for this project. TDOT said we had a great application but this round was very competitive. We will submit again in the future.