

KIM FOSTER, CITY MANAGER
JAMES SMITH, ATTORNEY



KATHY RAY, MAYOR
VICKEY ROBERTS, VICE MAYOR
JOHN ETHERIDGE, COMMISSIONER
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**CITY HALL COURTROOM
July 11, 2024
4:00 P.M.**

Regular Meeting

Call to Order: Kathy Ray, Mayor

Roll Call: Tammie Hopper, Finance Director

Pledge of Allegiance and Prayer

Approval of the Minutes of Previous Meetings: June 24, 2024 – Special Called Meeting

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

Service Resolutions and Proclamations: None

OLD BUSINESS

1.) None

NEW BUSINESS

- 1.) **Financial Update:** Tammie Hopper, Finance Director
- 2.) **Appointments to Boards:** Kathy Ray, City Mayor
- 3.) **Resolution (No. 1696) to Amend the COP Personnel Rules and Regulations by Creating Job Description – Community Engagement Director:** Kim Foster, City Manager
- 4.) **Resolution (No. 1697) to Apply for Federal Assistance:** Kim Foster, City Manager
- 5.) **Discussion of Increase in Sanitation Rates:** Kim Foster, City Manager
- 6.) **Rezoning Request for Property across from 115 Mockingbird Lane:** Jennifer Morris, Community Development Director

**Status of Various Projects
Notes from the City Manager**

Adjournment

**NEW BUSINESS
AGENDA ITEM #1
Financial Update**

Narrative to May 2024 Operating Statement

General Fund revenues continue to exceed expenditure. Retail sales tax revenue was down less than one percent for the month of April, which reflected a .71% decrease compared to last April. Overall fiscal year-to-date collections are up by 5.26%.

May expenditures included the debt service Energy Conservation Bond payment of \$161K.

The City issued 4 new minimal (under \$100K) business licenses to: The Wild Orchid Spa, One Mom Stop Shop, Paris Precision and Spectrum TV Essentials. We had 4 minimal and 1 standard business license renewals.

Our former Building Inspector Mike Brown began his employment in May. The Parks and Recreation Department hired several part-time lifeguards and concession workers for the season.

CITY OF PARIS, TENNESSEE						
RETAIL SALES TAX REVENUE						
	FY2020	FY2021	FY2022	FY2023	FY2024	% Incr(Decr)
JULY	\$802,267	\$898,979	\$951,793	\$1,046,570	\$1,054,946	0.80%
AUGUST	\$799,378	\$843,541	\$895,516	\$931,433	\$943,347	1.28%
SEPTEMBER	\$797,992	\$888,921	\$965,256	\$1,067,740	\$947,948	-11.22%
OCTOBER	\$761,453	\$873,733	\$974,047	\$1,036,880	\$1,049,601	1.23%
NOVEMBER	\$807,105	\$874,641	\$988,199	\$1,059,818	\$1,088,505	2.71%
DECEMBER	\$957,286	\$1,097,412	\$1,210,615	\$1,218,473	\$1,554,254	27.56%
JANUARY	\$713,906	\$844,826	\$839,389	\$915,685	\$984,017	7.46%
FEBRUARY	\$727,380	\$719,938	\$859,647	\$936,706	\$980,140	4.64%
MARCH	\$840,175	\$1,101,592	\$1,102,651	\$1,106,574	\$1,270,965	14.86%
APRIL	\$865,360	\$1,040,359	\$1,060,677	\$1,069,082	\$1,061,509	-0.71%
MAY	\$949,140	\$1,005,346	\$1,105,515	\$1,122,824		
JUNE	\$966,861	\$1,013,926	\$1,125,455	\$1,177,018		
TOTAL	\$9,988,303	\$11,203,215	\$12,078,759	\$12,688,803	\$10,935,233	
Previous YTD % Increase/Decrease	2.79%	12.16%	7.82%	5.05%	5.26%	

Monthly Operating Statement May 2024

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,985,000	39,936	1,885,500	94.99%
Local Option Sales Tax	6,600,000	625,637	5,996,725	90.86%
Wholesale Liquor / Beer	900,000	76,109	839,023	93.22%
Business Tax	450,000	199,027	366,753	81.50%
Fees & Licenses	166,250	50,517	274,998	165.41%
In Lieu Payments	852,250	71,855	736,014	86.36%
Grants	2,854,250	92,854	542,328	19.00%
State Shared taxes	1,895,000	173,297	1,730,109	91.30%
All Other	1,815,550	203,004	2,109,104	116.17%
Federal ARPA Grant	0	0	0	0.00%
ARPA/TDEC-WII	950,000	0	70,791	7.45%
Total General Fund Revenue	18,468,300	1,532,235	14,551,346	78.79%
Solid Waste Collection - BPU	1,285,000	102,749	1,152,521	89.69%
Solid Waste Disposal - Transfer	470,000	46,865	469,377	99.87%
Other Revenue	30,300	186	31,162	102.84%
Total Sanitation	1,785,300	149,800	1,653,060	92.59%
Gate Receipts - Brush & Debris	175,000	12,591	159,134	90.93%
County Share Operating Exp	35,000	0	29,327	83.79%
Gate Receipts - Tires	10,000	604	6,513	65.13%
Other Revenue	41,550	572	42,229	101.63%
Total Landfill	261,550	13,767	237,202	90.69%
Total Drug Fund	43,550	7,215	58,525	134.39%
TOTAL REVENUES	20,558,700	1,703,017	16,500,133	80.26%

EXPENDITURES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	189,505	0	187,928	99.17%
General Administration	515,851	53,479	485,431	94.10%
Economic Development	178,877	21,310	173,149	96.80%
Elections	0	0	0	0.00%
Financial Administration	344,685	28,416	322,997	93.71%
City Hall Building	111,969	8,700	103,079	92.06%
Police Department	2,705,709	263,698	2,566,066	94.84%
Emergency Communications	831,273	80,739	738,061	88.79%
Fire Department	2,068,517	221,602	1,958,074	94.66%
Building Inspection	242,763	20,039	204,485	84.23%
Street Maintenance	1,963,762	173,415	1,625,637	82.78%
State Street Aid	1,696,500	18,449	1,564,354	92.21%
Storm Water Management	158,757	8,873	120,505	75.91%
Street Lighting	131,000	11,731	121,465	92.72%
City Garage	350,263	23,505	296,495	84.65%
Cemetery Maintenance	78,892	17,372	76,597	97.09%
Health & Animal Control	289,290	26,370	268,564	92.84%
Civic Center	740,931	61,317	625,919	84.48%
Parks & Recreation	1,240,489	129,120	1,211,418	97.66%
Library	196,096	32,683	196,096	100.00%
Community Development	3,082,500	46,650	826,065	26.80%
ARPA-SLFRF	1,000,000	0	17,753	1.78%
ARPA/TDEC-WII	950,000	0	20,350	2.14%
Debt Service	259,000	161,381	281,116	108.54%
General Fund Expenditures	19,326,629	1,408,848	13,991,602	72.40%
Sanitation Collection	1,217,528	114,572	1,062,450	87.26%
Contractual Services	800,000	73,106	740,041	92.51%
Total Sanitation	2,017,528	187,678	1,802,492	89.34%
Total Landfill	234,677	15,888	204,747	87.25%
Total Drug Fund	49,500	1,426	22,868	46.20%
TOTAL EXPENDITURES	21,628,334	1,613,840	16,021,708	74.08%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	123,387	559,744
Sanitation	(37,878)	(149,432)
Landfill	(2,120)	32,455
Drug Fund	5,789	35,657

NEW BUSINESS

AGENDA ITEM #2
Appointments to Boards

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Planning Commission / Board of Zoning Appeals 3 Year Term Mayoral Appointment / Exception: Commission appoints one Commissioner	Gayle Griffith	Dickie Mobley	August 8, 2024	August 8, 2027
Planning Commission / Board of Zoning Appeals 3 Year Term Mayoral Appointment / Exception: Commission appoints one Commissioner	Rachel Terrell	Rachel Terrell	August 8, 2024	August 8, 2027
Planning Commission / Board of Zoning Appeals 3 Year Term Mayoral Appointment / Exception: Commission appoints one Commissioner	Tara Wilson	Tara Wilson	August 6, 2024	August 8, 2027
Planning Commission / Board of Zoning Appeals 3 Year Term Mayoral Appointment / Exception: Commission appoints one Commissioner	Jackie Jones	Jackie Jones	August 6, 2024	August 8, 2027
Housing Board of Adjustment and Appeals 3 Year Term City Commission Appointment	Bob Safin	Bob Safin	August 14, 2024	August 14, 2027

<p>Housing Board of Adjustment and Appeals</p> <p>3 Year Term</p> <p>City Commission Appointment</p>	<p>Tommy Crane</p>	<p>Tommy Crane</p>	<p>August 14, 2024</p>	<p>August 14, 2027</p>
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**NEW BUSINESS
AGENDA ITEM #3**

Resolution (No. 1696) to Amend the COP Personnel Rules and Regulations by Creating Job Description – Community Engagement Director

The following Resolution, presented for your consideration, reflects a new job description for the position of Community Engagement Director.

RESOLUTION NO. 1696

WHEREAS, The City of Paris, Tennessee, has adopted Personnel Rules and Regulations effective April 6, 1994; and,

WHEREAS, Paris Municipal Code 1-503 specifies that amendments to said Personnel Rules and Regulations shall be adopted by the Board of Commissioners of the City of Paris, Tennessee by Resolution before they shall have force and effect; and,

WHEREAS, The City Manager of the City of Paris, Tennessee has recommended to the Board of Commissioners of the City of Paris, Tennessee that said Personnel Rules and Regulations be amended as follows:

- A. By enacting the following the job description for Community Engagement Director in Appendix B.:

COMMUNITY ENGAGEMENT DIRECTOR

Nature of Work

Employees in this class are under the administrative direction of the City Manager. Work is performed in public relations, marketing, and community engagement projects. Responsibilities require a high degree of emotional intelligence in day-to-day work, decision making, and problem solving.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title; this is not an exhaustive list of all responsibilities, duties, and skills required; and subject to change, as approved by the City Manager.

Illustrative Examples of Work

- Maintains City social media communications and accounts in conjunction with individual City departments and ensures that the electronic content for the city is continuously relevant and up to date.

- Manages and creates City website content including the posting of articles, pages, photographs, videos, events, media, and related materials, develops articles and edits content for newspapers, journals, and digital media platforms.
- Prepares and writes applicable news releases; produces videos (films, directs and edits) promoting the City; fields and directs responses to media related inquiries.
- Responds to non-personnel related public information requests in a timely and consistent manner with State of Tennessee and City policies and procedures.
- Serves as liaison to various civic organizations; serves as City's representative when requested to do so at civic functions and special events.
- Serves as liaison to the media and a city spokesperson for routine city issues and services.
- Implements community engagement programs and special projects as directed by the City Manager; coordinates special City events; provides suggestions, advice, and support to City Manager and department heads; performs related work as required.
- Prepares City Commission meeting agenda & minutes. Attends City Commission meetings.
- Engages with external stakeholders to develop better understanding of how organizations and businesses contribute to the City's image and culture.
- Coordinates with the Community Development Director for commercial constituent services such as business relations and economic development.
- Performs routine administrative support tasks as directed by the City Manager.

Desirable Knowledge, Ability, Skill

- Knowledge of media operation and public relations functions.
- Knowledge of writing and editing skills necessary to prepare public relations materials.
- Knowledge of Microsoft Office Suite, web analytics and various social media applications.
- Knowledge of publishing/design software and pertinent specialty software (such as Canva).
- Knowledge of professional applications of research and writing skills.
- Knowledge of social media platforms and management.
- Ability to gain thorough knowledge of City services and departmental programs.
- Ability to present information clearly and concisely to various audiences.
- Ability to communicate effectively both orally and in writing.
- Ability to establish and maintain an effective working relationship with the public and co-workers and present a positive public image for the city and its departments.
- Ability to manage highly confidential information with appropriate discretion.
- Demonstrated leadership skills: ability to interact with city personnel; ability to remain calm and professional under stress; organized with the ability to multitask and meet deadlines.

Essential Job Requirements

General Physical Requirements:

- This position includes sedentary as well as non-sedentary functions. Tasks include those associated with the use of office-related tools, such as computers and peripherals. Attending functions outside of standard business hours; and preparing/providing public speaking engagements to a variety of groups and organizations, including City Council.

Physical Activities:

- Kneeling, Crouching, Reaching, Standing, Walking, Lifting, Grasping, Feeling, Talking, Hearing, and Repetitive Motions. Frequently communication via telephone, email, and other electronic/digital devices and platforms.

Visual Acuity:

- The worker is required to have close visual acuity to perform an activity such as: preparing emails, agendas, and other electronic/ digital material.

- The worker is required to have visual acuity to determine the accuracy, neatness, thoroughness of work assigned.
- The worker is required to have visual acuity to operate motor vehicles and a valid driver's license.

Working Conditions:

- The worker may be required to navigate locations, both indoor and outdoor and possibly in inclement weather to produce work material, may be exposed to adverse environmental conditions, such as working outdoors in rain, heat and/or cold.

Desirable Training and Experience

Bachelor's degree from an accredited college or university with a major in public relations, communications, journalism, marketing, or related field desired; 2-3 years of experience in public affairs/ relations, or communications preferred; or a combination of education and experience equivalent to the required knowledge and abilities.

Required Certification/Licenses: Must possess a valid Class D driver license issued by the State of Tennessee. Must pass a drug screen and physical examination based on the essential functions of the job given by the city's designated physician.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Paris, Tennessee go on record as approving the amendments to the Personnel Rules and Regulations as follows:

- A. By enacting the following the job description for Community Development Director in Appendix B.:

COMMUNITY ENGAGEMENT DIRECTOR

Nature of Work

Employees in this class are under the administrative direction of the City Manager. Work is performed in public relations, marketing, and community engagement projects. Responsibilities require a high degree of emotional intelligence in day-to-day work, decision making, and problem solving.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title: this is not an exhaustive list of all responsibilities, duties, and skills required: and subject to change, as approved by the City Manager.

Illustrative Examples of Work

- Maintains City social media communications and accounts in conjunction with individual City departments and ensures that the electronic content for the city is continuously relevant and up to date.
- Manages and creates City website content including the posting of articles, pages, photographs, videos, events, media, and related materials, develops articles and edits content for newspapers, journals, and digital media platforms.
- Prepares and writes applicable news releases; produces videos (films, directs and edits) promoting the City; fields and directs responses to media related inquiries.
- Responds to non-personnel related public information requests in a timely and consistent manner with State of Tennessee and City policies and procedures.

- Serves as liaison to various civic organizations; serves as City's representative when requested to do so at civic functions and special events.
- Serves as liaison to the media and a city spokesperson for routine city issues and services.
- Implements community engagement programs and special projects as directed by the City Manager; coordinates special City events; provides suggestions, advice, and support to City Manager and department heads; performs related work as required.
- Prepares City Commission meeting agenda & minutes. Attends City Commission meetings.
- Engages with external stakeholders to develop better understanding of how organizations and businesses contribute to the City's image and culture.
- Coordinates with the Community Development Director for commercial constituent services such as business relations and economic development.
- Performs routine administrative support tasks as directed by the City Manager.

Desirable Knowledge, Ability, Skill

- Knowledge of media operation and public relations functions.
- Knowledge of writing and editing skills necessary to prepare public relations materials.
- Knowledge of Microsoft Office Suite, web analytics and various social media applications.
- Knowledge of publishing/design software and pertinent specialty software (such as Canva).
- Knowledge of professional applications of research and writing skills.
- Knowledge of social media platforms and management.
- Ability to gain thorough knowledge of City services and departmental programs.
- Ability to present information clearly and concisely to various audiences.
- Ability to communicate effectively both orally and in writing.
- Ability to establish and maintain an effective working relationship with the public and co-workers and present a positive public image for the city and its departments.
- Ability to manage highly confidential information with appropriate discretion.
- Demonstrated leadership skills: ability to interact with city personnel; ability to remain calm and professional under stress; organized with the ability to multitask and meet deadlines.

Essential Job Requirements

General Physical Requirements:

- This position includes sedentary as well as non-sedentary functions. Tasks include those associated with the use of office-related tools, such as computers and peripherals. Attending functions outside of standard business hours; and preparing/providing public speaking engagements to a variety of groups and organizations, including City Council.

Physical Activities:

- Kneeling, Crouching, Reaching, Standing, Walking, Lifting, Grasping, Feeling, Talking, Hearing, and Repetitive Motions. Frequently communication via telephone, email, and other electronic/digital devices and platforms.

Visual Acuity:

- The worker is required to have close visual acuity to perform an activity such as: preparing emails, agendas, and other electronic/ digital material.
- The worker is required to have visual acuity to determine the accuracy, neatness, thoroughness of work assigned.
- The worker is required to have visual acuity to operate motor vehicles and a valid driver's license.

Working Conditions:

- The worker may be required to navigate locations, both indoor and outdoor and possibly in inclement weather to produce work material, may be exposed to adverse environmental conditions, such as working

outdoors in rain, heat and/or cold.

Desirable Training and Experience

Bachelor’s degree from an accredited college or university with a major in public relations, communications, journalism, marketing, or related field desired; 2-3 years of experience in public affairs/ relations, or communications preferred; or a combination of education and experience equivalent to the required knowledge and abilities.

Required Certification/Licenses: Must possess a valid Class D driver license issued by the State of Tennessee. Must pass a drug screen and physical examination based on the essential functions of the job given by the city’s designated physician.

Unanimously adopted, this the 11th day of July, 2024.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM #4
Resolution (No. 1697) to Apply for Federal Assistance

In June of 2023 we passed a resolution which made known the City's desire to apply for federal assistance, administered by USDA RD, to build a new municipal facility. The resolution passed in 2023 was tied to new municipal buildings on our downtown property at 100 N. Caldwell. Since that time we have determined that we do not have adequate room at our existing location on which to build a new municipal building as well as a new fire station. We are now in the process of acquiring property on Tyson Ave. on which to build a new fire station. The following resolution presented for your consideration is to make known the City's desire to apply for additional federal assistance for the construction of a new fire station on Tyson Ave.

RESOLUTION NO. 1697
TO APPLY FOR FEDERAL ASSISTANCE

WHEREAS, the Board of Commissioners of the City of Paris intends to apply for and accept a Community Facility Loan and/or Grant to be administered by the United States Department of Agriculture Rural Development (USDA RD) herein called the Government in an amount not to exceed \$10 million dollars under

the terms offered by the Government. The purpose of said funds is to assist in the construction of a new municipal fire station. Furthermore, the City of Paris Board of Commissioners is hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such financial assistance; and to operate the facilities under the terms offered by the government.

BE IT FURTHER RESOLVED THAT, the City of Paris Board of Commissioners will issue a General Obligation Bond in the amount of the loan as collateral for the project.

IN WITNESS WHEREOF, the Board of Commissioners of the City of Paris has duly adopted this resolution and caused to be executed by the Mayor on this 11th day of July, 2024.

Unanimously adopted, this the 11th day of July, 2024.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM #5
Discussion of Increase in Sanitation Rates

In 2022 our auditors told us that we could no longer account for the landfill and sanitation functions together as one fund, they had to be broken out and independently support themselves financially. At that time we looked at each individual expense in both areas to see where it best fit. We increased some of the landfill pricing at that time as it didn't even come close to covering its operations. On the other hand, our sanitation operations had a strong revenue stream and a healthy fund balance. Since then we have added services (bulk & cardboard pickup) as well as a Sanitation Foreman. Additionally, as with all areas of operations, costs have risen significantly. For the past two years we have operated in a huge deficit (\$230,000 - \$240,000) in the Sanitation Department and are budgeted to do so again this year. Staff feels an increase in sanitation rates, which haven't been increased since 2008, is appropriate at this time.

When considering sanitation rates we need to think of two different categories, commercial/industrial and residential. Residential is easier as it is a flat rate of \$16/month per household. Raising this fee to \$18/month will generate an additional

\$90,864 per year. Raising this fee to \$20/month, the amount that is now charged to County residents by Republic Waste, will generate an additional \$181,728 per year.

Commercial / industrial rates are based on a formula that includes three different components, a container rental fee, a collection fee and a disposal fee. Any of these components can be tweaked but the adjustment that seems to make the most sense is to the disposal fee. Right now, this portion of the calculation is based on a \$35/ton disposal fee. We are currently paying over \$39/ton to our contractor who is managing our transfer station. This is obviously out of balance. If we raise the price per ton to \$50 it will generate an additional \$197,700 per year. At \$50/ton commercial rates will increase approximately 25%. For the majority of our customers that translates to \$22 per month.

It is also thought that the landfill price per ton rates at the gate, and tire disposal fees be increased as they have not kept up with the increase in our disposal rates either.

Based on the study done, a recommendation of an \$18 per month residential rate, an increase to \$50 per ton for disposal for commercial / industrial rates, and an increase at the landfill gate per the table below is presented for your consideration.

Tires							
	Resident				Non-Resident		
	<i>Current</i>	<i>Updated</i>	<i>Rim Fee</i>		<i>Current</i>	<i>Updated</i>	<i>Rim Fee</i>
Car/Light Truck (17"-below)	\$ 3.50	\$ 4.50	\$ 4.00		\$ 3.50	\$ 5.00	\$ 5.00
Light Truck (18"-20")	\$ 6.00	\$ 7.00	\$ 7.00		\$ 5.50	\$ 8.00	\$ 8.00
Heavy Truck (17"-25")	\$ 26.00	\$ 29.00	\$ 29.00		\$ 28.00	\$ 35.00	\$ 30.00
Rear Tractor	\$ 30.00	\$ 50.00	\$ 50.00			\$ 65.00	\$ 35.00
Front Tractor	\$ 25.00	\$ 30.00	\$ 30.00			\$ 45.00	\$ 25.00
Bulk (per ton)	\$145.00	\$160.00			\$145.00	\$165.00	
Class 3							
	Resident				Non-Resident		
	<i>Current</i>	<i>Updated</i>			<i>Current</i>	<i>Updated</i>	
Brush	\$ 36.00	\$ 50.00			\$ 55.00	\$ 70.00	
Debris	\$ 36.00	\$ 50.00			\$ 55.00	\$ 70.00	
Leaves	\$ 36.00	\$ 50.00			\$ 55.00	\$ 70.00	
Metal	\$ 39.00	\$ 50.00			\$ 49.00	\$ 70.00	
Minimum will stay at \$20.00 for resident, \$40.00 for a non-resident							

NEW BUSINESS

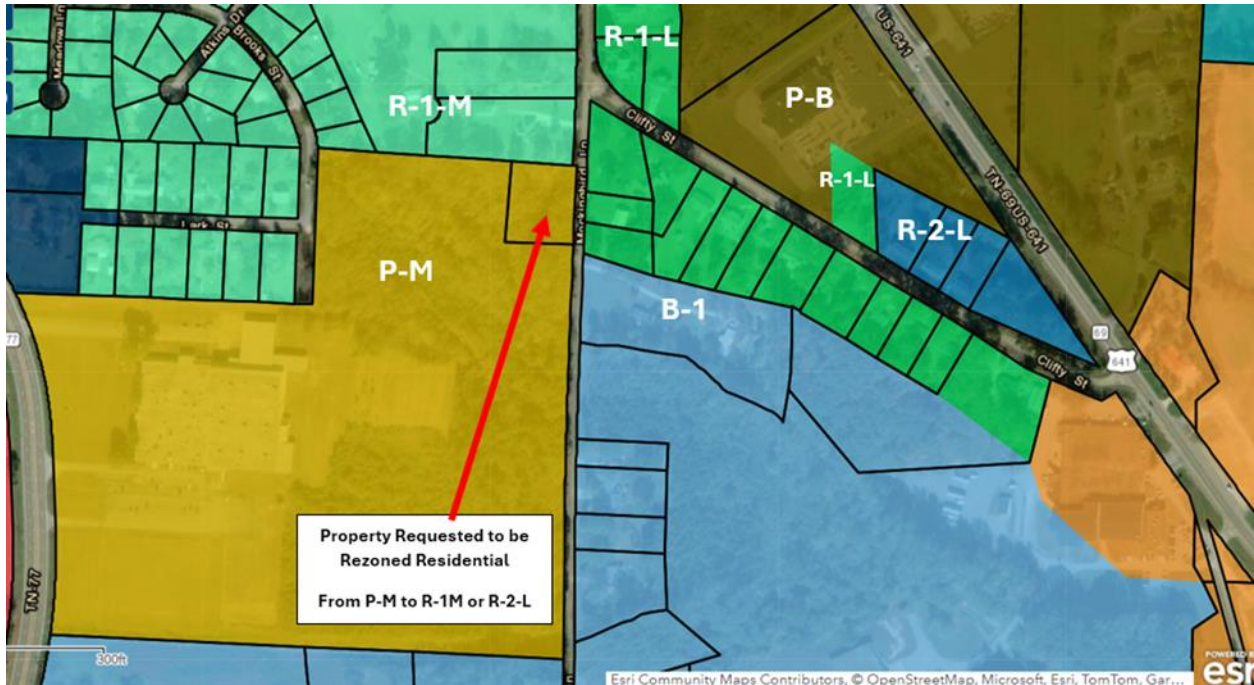
AGENDA ITEM #6
Rezoning Request for Property across from 115 Mockingbird Lane

Geneva McClung, the owner of the property located across from 115 Mockingbird Lane has submitted an application for the rezoning of this property. Currently the property is zoned P-M Planned Industrial. Ms. McClung is requesting a residential zoning classification for this property.

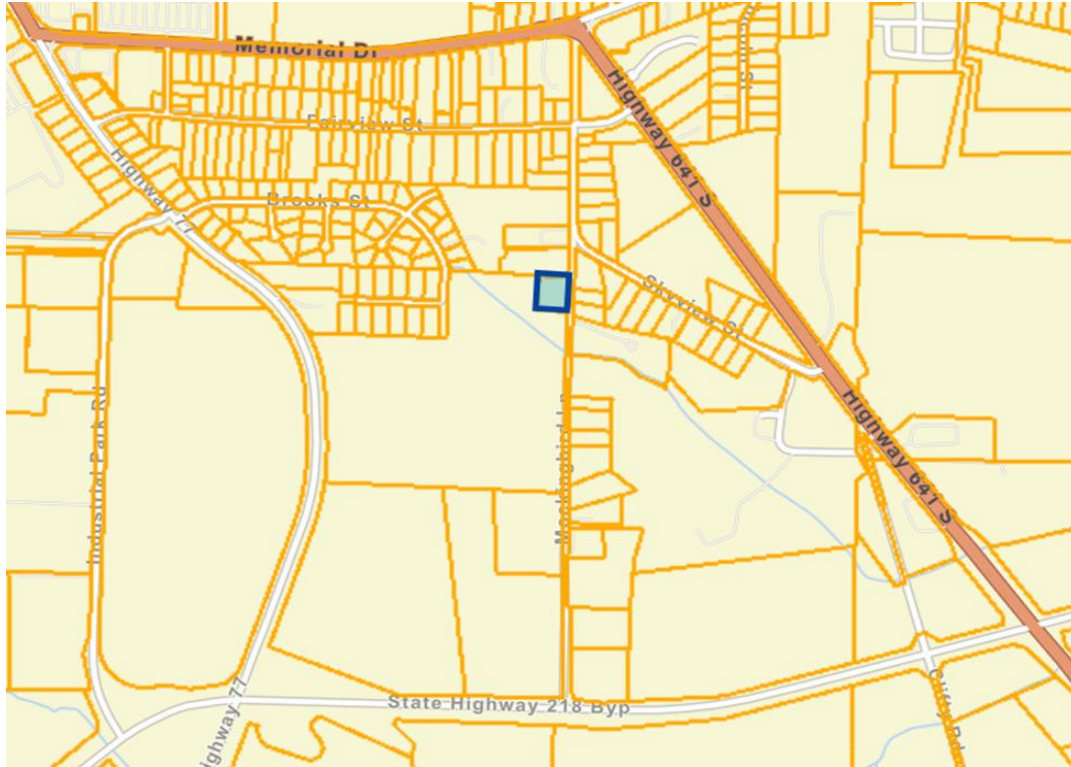
This is a parcel that appears to at some point have been carved out of the larger parcel that is the Setco property. To the other side of the property is R-1-M which is Residential Single Family Medium Density.

The property owner would prefer an R-2 designation since this would allow duplexes but as you can see it is adjacent to an R-1 property.

This request may be adopted on first reading and sent to the Planning Commission for recommendation.



- 1-M: Single Family Residential Medium Density**
- R-1-L: Single Family Residential Low Density**
- R-2-L: Single Family and Duplexes Residential Low Density**
- P-B: Planned Business**
- P-M: Planned Industrial**



STATUS OF VARIOUS PROJECTS
July 2024

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
HOME Grant	Morris/Foster	2024	The Blythe St. House is now over 50% complete.
Back Alley Paris	Foster/Morris/ Ray	June 2025	An application for the 2025 round of awards has been submitted.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Summer 2025	Have received all comments from TDOT on preliminary construction plans. TLM and NSA began addressing comments for resubmittal in July. Met with BPU for coordination on traffic signal cabinet locations. Met with Paris-Henry County utility district for utility coordination. Continued assisting the city with the Right of Way process.
Rison St Bridge Replacement	Foster/Morris	Winter 2024	TDOT has requested review of several documents related to six parcels on Rison Street. Documents have been reviewed by staff and the requested additional information has been sent to TDOT for approval.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Summer 2025	Excess land process continues. All TDOT construction plan comments have been addressed. Met with BPU for coordination on traffic signal cabinet locations. Coordinating cabinet locations with NSA. Construction plans to be re-submitted in early July. Revising plans to remove drainage items that were added to address blocked inlet on Market Street. Continued assisting the city with the Right of Way process. Specifications are under review at TDOT.
2022 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Morris	Fall 2025	TLM addressed all comments from TDOT on preliminary right-of-way drawings. The final right-of-way drawing has been submitted to TDOT.
2021 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2026	SDC form is 90% complete. TLM is continuing to work on preliminary layout and grading.
TDEC Water Infrastructure Improvement (WII) Grant	Foster	Spring 2026	TLM has narrowed down sites for potential detention pond and will perform preliminary analysis before contacting homeowners. Continuing to work on modeling of existing box culverts and additional piping on Brooks Street.
Downtown Improvement Grant	Morris/Crouch/Foster	Summer 2024	We have one additional project to be completed. Estimated completion date June 2024. This project is 75% complete.
Municipal Facilities Project	Foster	Winter 2027	Pre-design meeting with TLM held June 26. TLM to start the design process. USDA was able to get our application for funds for the municipal building submitted before the end of June, locking in an interest rate of 3.5%. Hitting this milestone should save the City over \$3.5M.

Notes from the City Manager:

- We will be closing on the property on Tyson Avenue tomorrow. After the adjustments to the property previously discussed we will be purchasing just over 9 acres.