

KIM FOSTER, CITY MANAGER
JAMES SMITH, ATTORNEY



KATHY RAY, MAYOR
VICKEY ROBERTS, VICE MAYOR
JOHN ETHERIDGE, COMMISSIONER
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS SPECIAL CALLED MEETING AGENDA**

**CITY HALL COURTROOM
June 24, 2024
12:00 P.M.**

****Special Called Meeting****

Public Hearing

- 1.) 2024 Property Tax Rate Ordinance (Second Reading)**
- 2.) FY 2024 -2025 Proposed Budget Ordinance (Second Reading)**

Special Called Meeting

Call to Order: Kathy Ray, Mayor

Roll Call: Tammie Hopper, Finance Director

Pledge of Allegiance and Prayer

Approval of the Minutes of Previous Meetings: June 6, 2024 – Regular Meeting

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

Service Resolutions and Proclamations: None

OLD BUSINESS

1.) 2024 Property Tax Rate Ordinance (Second Reading): Kim Foster, City Manager

2.) FY 2024-2025 Proposed Budget Ordinance (Second Reading): Kim Foster, City Manager

NEW BUSINESS

1.) Resolution in Support of Multimodal Access Grant: Kim Foster, City Manager

2.) Resolution Authorizing Municipal Elections: Kim Foster, City Manager

Adjournment

OLD BUSINESS AGENDA ITEM #1

2024 Property Tax Rate Ordinance (Second Reading)

The current property tax rate is \$.90 per \$100 of assessed value. The following ordinance is being presented for your consideration with no increase to make the property tax rate for 2024 \$.90 per \$100 of assessed value.

ORDINANCE NO. 1305

AN ORDINANCE Fixing the Property Tax Rate and
Providing for the Date and Condition of Payment for the
Year 2024.

BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following
shall be the property tax rate and conditions by which they may be paid for the year 2023.

SECTION 1. A tax of \$ 0.90 per hundred dollars (\$100) of assessed valuation on all taxable property, real and personal, within the corporate limits of the City of Paris, be and hereby is levied for the use of the City of Paris, Tennessee, for the taxable year of 2024.

SECTION 2. All taxes on property, both real and personal, shall be due and payable upon the effective date of this ordinance and shall become delinquent on the first (1st) day of March, 2025. In the event that payment is not made before March 1, 2025, the amount of said tax will become delinquent and a penalty of one and one-half percent (1.5%) for each month thereafter for twelve months upon all taxes remaining shall be imposed by the City and paid into the City Treasury.

SECTION 3. All ordinance and parts of ordinances or resolutions in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect on the first day of July 1, 2024.

Passed and adopted June 6, 2024.

Passed and adopted June 24, 2024.

Mayor

Finance Director

**OLD BUSINESS
AGENDA ITEM #2
FY 2024-2025 Proposed Budget Ordinance (Second Reading)**

The following proposed FY 2024-2025 Budget Ordinance is submitted for your consideration. Items of interest include:

- Two additional police officers / SROs – cost is offset by State funding.
- A street paving budget of \$1.3M.
- Five major grant projects requiring matching funds of \$385,350.
- A 5% increase to the cost of health insurance.
- A 3.8% COLA for all employees.

- An increase in the longevity bonus which will cost \$84,635.
- A total of almost \$6.3M in capital expenditures across all funds.

ORDINANCE NO. 1306

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2025:

| | <u>2023 Actual</u> | <u>2024 Budgeted</u> | <u>2025 Proposed</u> |
|---------------------------|--------------------|----------------------|----------------------|
| Property Taxes | \$1,660,739 | \$1,985,000 | \$1,907,000 |
| Sales Tax (State & Local) | \$7,481,031 | \$7,890,000 | \$8,037,000 |

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

| Fund | General | | | Sanitation | | |
|-----------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| | FY 2023 Audited | FY 2024 Budget | FY 2025 Proposed | FY 2023 Audited | FY 2024 Budget | FY 2025 Proposed |
| Revenues | | | | | | |
| Local Taxes | \$10,202,857 | \$10,765,000 | \$11,056,450 | | | |
| State of TN | 2,011,699 | 3,177,000 | 3,566,500 | | | |
| Federal Government | 2,095,532 | 2,636,500 | 2,963,160 | | | |
| Other Sources | 2,687,137 | 1,889,800 | 2,082,037 | 1,806,456 | 1,785,300 | 1,815,300 |
| Total Revenues | \$16,997,225 | \$18,468,300 | \$19,668,147 | \$1,806,456 | \$1,785,300 | \$1,815,300 |
| Expenditures | | | | | | |
| Salaries | 6,033,118 | \$6,511,810 | \$6,721,864 | \$509,980 | \$565,841 | \$591,186 |

| | | | | | | |
|---------------------------|-------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Other | 10,005,157 | 12,815,081 | 13,539,973 | 1,685,247 | 1,451,687 | 1,458,791 |
| Total Expenditures | 16,038,275 | \$19,326,879 | \$20,261,837 | \$2,195,227 | \$2,017,528 | \$2,049,977 |
| Beginning Fund Balance | \$7,695,093 | \$8,654,043 | \$7,795,464 | \$3,675,203 | \$3,286,432 | \$3,054,204 |
| Ending Fund Balance | \$8,654,043 | \$7,795,464 | \$7,201,774 | \$3,286,432 | \$3,054,204 | \$2,819,527 |
| No. of FTE Employees | 134 | 135 | 136 | 9 | 10 | 10 |

| Fund | Landfill | | |
|---------------------------|------------------|------------------|------------------|
| | FY 2023 Audited | FY 2024 Budget | FY 2025 Proposed |
| Revenues | | | |
| Local Taxes | | | |
| State of TN | | | |
| Federal Government | | | |
| Other Sources | 264,179 | 261,550 | 264,550 |
| Total Revenues | \$264,179 | \$261,550 | \$264,550 |
| Expenditures | | | |
| Salaries | \$52,482 | \$58,005 | \$60,215 |
| Other | 169,146 | 176,672 | 180,738 |
| Total Expenditures | \$221,628 | \$234,677 | \$240,953 |
| Beginning Fund Balance | \$298,572 | \$341,123 | \$367,996 |
| Ending Fund Balance | \$341,123 | \$367,996 | \$391,593 |
| No. of FTE Employees | 2 | 1 | 1 |

| Fund | Drug | | | Cemetery | | |
|-----------------|-----------------|----------------|------------------|-----------------|----------------|------------------|
| | FY 2023 Audited | FY 2024 Budget | FY 2025 Proposed | FY 2023 Audited | FY 2024 Budget | FY 2025 Proposed |
| Revenues | | | | | | |
| Local Taxes | | | | | | |

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|----------------|----------------|-----------------|
| State of TN | | | | | | |
| Federal Government | | | | | | |
| Other Sources | \$86,066 | \$43,550 | \$58,050 | \$1313 | \$1,000 | \$1,500 |
| Total Revenues | \$86,066 | \$43,550 | \$58,050 | \$1313 | \$1,000 | \$1,500 |
| Expenditures | | | | | | |
| Salaries | | | | | | |
| Other | \$59,199 | \$49,500 | \$82,000 | \$7,964 | \$9,000 | \$10,000 |
| Total Expenditures | \$59,199 | \$49,500 | \$82,000 | \$7,964 | \$9,000 | \$10,000 |
| Beginning Fund Balance | \$149,940 | \$176,807 | \$170,857 | \$351,953 | \$345,302 | \$337,302 |
| Ending Fund Balance | \$176,807 | \$170,857 | \$146,907 | \$345,302 | \$337,302 | \$328,802 |
| No. of FTE Employees | 0 | 0 | 0 | 0 | 0 | 0 |

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2025 (July 1, 2024 through June 30, 2025) the following amounts as set forth above:

| | |
|------------------------|---------------------|
| General Fund | \$27,463,611 |
| Sanitation | 4,869,504 |
| Landfill | 632,546 |
| Drug Fund | 228,907 |
| Cemetery Fund | 338,802 |
| Total All Funds | \$33,533,370 |

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

**CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT
FISCAL YEAR 2025 DEBT SERVICE PAYMENT**

| | Authorized & Unissued | Outstanding | Payment Fund | Principal | Interest | Total Debt Service |
|-----------------------|-----------------------|--------------------|--------------|------------------|-----------------|--------------------|
| GO BONDS | | | | | | |
| Energy Cons Bond 2017 | 0 | 1,825,000 | General | 130,000 | 10,202 | \$140,202 |
| TML Bond Series 2020 | 0 | 646,000 | General | 98,000 | 12,119 | \$110,119 |
| TOTAL BONDS | \$0 | \$2,471,000 | | \$228,000 | \$22,321 | \$250,321 |

SECTION 5. For Fiscal Year 2025, the following capital projects as proposed:

| Project | Proposed Appropriation Amount | By Debt |
|------------------------------|-------------------------------|---------|
| STBG for Signal Replacement | \$820,000 | \$0 |
| Rison St. Bridge Replacement | \$644,850 | \$0 |

| | | |
|------------------------------|-------------|-----|
| 2022 TA Grant for Sidewalks | \$50,000 | \$0 |
| 2020 Multimodal Access Grant | \$1,000,000 | \$0 |
| 2022 Multimodal Access Grant | \$465,000 | \$0 |
| ARPA / TDEC WII Grant | \$1,500,000 | \$0 |

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 8. This ordinance shall take effect July 1, 2024, the public welfare requiring it.

Mayor

Finance Director

NEWBUSINESS
AGENDA ITEM #1
Resolution in Support of Multimodal Access Grant

The following Resolution outlines the City's intent to apply for the TDOT Multimodal Access Grant and commits us to providing matching funds up to 10%. As a reminder, this project is to construct sidewalks along West Wood St. From the overpass just west of Irvin St. to the Dollar General.

RESOLUTION NO. 1695

WHEREAS, the City of Paris desires to apply for Multimodal Access Grant through the Tennessee Department of Transportation to complete a project that will include sidewalks along W. Wood St. from where they currently end, just west of Irvin St., westward to the Dollar General; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee instructs the City Staff to prepare and submit a Grant Application to the Tennessee Department of Transportation, to apply for funding of said project; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee goes on record as agreeing to appropriate, from City Tax Revenues, local matching funds of at least 10% as may be required for construction of said Project; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee are aware and assures that said Project, if funded, will meet all Federal, State, and Local Regulations and Requirements including ADA Rules and Regulations.

NOW, THEREFORE, the Board of Commissioners of the City of Paris, Tennessee authorizes City Staff to prepare and submit a Grant Application to the Tennessee Department of Transportation, under the aforesaid terms and conditions which the Board of Commissioners of the City of Paris, Tennessee agrees to be bound by if the City of Paris, Tennessee is selected for funding of said project. The Board of Commissioners of the City of Paris, Tennessee further authorizes the Mayor to sign said Application on behalf of the City of Paris, Tennessee and submit the Application to the Tennessee Department of Transportation.

Unanimously adopted, this the 24th day of June, 2024.

Mayor

NEWBUSINESS
AGENDA ITEM #2
Resolution Authorizing Municipal Elections

This year we need to hold an election for two City Commission seats currently held by Commissioner Etheridge and Commissioner Jones. The following Resolution informs the County Election Commission of your wishes and asks that they arrange for the appropriate election.

RESOLUTION NO. 1694

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee, has provided a procedure, pursuant to Ordinance No. 556, for the calling by the County Election Commission of municipal elections by passage of an appropriate resolution; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee, hereby directs the County Election Commission to make the necessary arrangements for holding a municipal election for the election of two (2) commissioners for the City of Paris, Tennessee; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee, directs the County Election Commission to make the necessary arrangements for holding said election in a manner prescribed by statute on November 5, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Paris, Tennessee, go on record, pursuant to Ordinance No. 556, as directing the County Election Commission to hold an election for the purpose of electing two (2) commissioners for the City of Paris, Tennessee with said election to be held on November 5, 2024.

This the 24th day of June, 2024.

Mayor