



GatherGuard | Third Party Facility Use

The **City of Paris** has enrolled in a program that allows you, the "user" of a municipal facility, school, or other local government property, to secure cost effective liability insurance, which provides protection for you as well as the governmental entity. The **GatherGuard Program** is a General Liability Policy written in the name of the tenants and/or users of the local government facility or venue. Third-Party Property Damage Coverage is also provided.

GatherGuard is provided through the National League of Cities (NLC) and HUB International New England via Intact Insurance.

How it Works:

1. Go to <https://app.gatherguard.com/>
2. Select the type of event you will be having. The most popular event types are weddings, festivals, meetings, and charity benefits.
3. Answer the underwriting questions and supply information about your event.
4. Enter the Venue ID Code for the facility you would like use. You can also use the search for the venue you need.
5. You will be able to obtain a quote prior to being asked for any payment information.

Once you submit your payment information, coverage is automatically bound. When you purchase coverage, a Certificate of Insurance is issued and sent via email, in your Name or Organization's Name, to you and your local government. If you have questions about the eligibility or classification of your event, please contact Susan Kludjian or Christine Mitchell at HUB International N.E. (800) 370-2106.

Venue ID	Venue Name	Address	Venue ID	Venue Name	Address
0501-944	Eiffel Tower Park	1020 Maurice Fields Drive	0501-945	Johnson Memorial Park	410 Rison Street
0501-946	McNeil Park	1315 Edwards Street	0501-947	Ogbum Park	539 East Washington Street
0501-948	Paris Civic Center	650 Volunteer Drive	0501-949	Atkins Porter Rec Center	301 South Highland Street
0501-2149	City of Paris Business Office (Parades, Block Parties/Street Closures, Walk/Run Events)	100 N Caldwell St.			